

**The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha  
U.P.**

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**COMPETITIVE e-bidding**

**FOR**

**AAM BAGH BAHAR OCTION FOR TWO SEASON UPTO SEPTEMBER 2025 AT  
CHINI MILL KARYALYA Parisar AND MILL FARM OF THE KISAN SEHKARI  
CHINI MILLS LTD GAJRAULA-HASANPUR DISTT- AMROHA ,UTTAR  
PRADESH**

e-bid REFERENCE	638/c/Cane/2023-24 Dated- 18.11.2023
LAST DATE AND TIME FOR SUBMISSION OF E-Bids	24/11/2023 UPTO 10:00 AM
DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids	24/11/2023 AT 11:00 AM
PLACE OF OPENING OF e-Bids	The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha
ADDRESS FOR COMMUNICATION	General Manager The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha
e-Bid E.M.D	Rs.50,000/-

This Document Contains -- **Pages 35**

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : **Rs 590.00**

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## दि किसान सहकारी चीनी मिल्स लि०,

गजरौला-हसनपुर, पो०-हसनपुर-244241, जनपद-अमरोहा(उ०प्र०)

E-mail: sugarfed244241@yahoo.co.in

पत्र सं० 638/सी/गन्ना/बागबहार/2023-24 दिनांक- 24.11.2023

### “ई-निविदा” (तृतीय)

इस चीनी मिल कार्यालय परिसर/मिल फार्म में उपलब्ध आम बाग बहार आगामी दो वर्षों 2023-24 एवं 2024-25 (सितम्बर 2025 तक) के लिए ई-निविदा हेतु दिनांक 24.11.2023 की प्रातः 10.00 बजे तक दरें आमन्त्रित की जाती हैं, जो दिनांक 24.11.2023 को ही पूर्वाहन 11.00 बजे तकनीकी तथा सांय 3.00 बजे वित्तीय खोली जायेगी। धरोहर राशि की सूचना एवं विस्तृत विवरण निविदा प्रपत्र में उपलब्ध है, जोकि E-tender portal <http://etender.up.nic.in> तथा संघ कार्यालय लखनऊ की वेबसाईड [www.upsugarfed.org](http://www.upsugarfed.org) पर दिनांक 18.11.2023 के 12.00 बजे से टैण्डर प्रपत्र डाउनलोड/अपलोड करने हेतु उपलब्ध रहेगा। इच्छुक व्यक्ति जमानत राशि अंकन 50,000/-रुपये (पचास हजार रुपये) तथा जी०एस०टी सहित निविदा शुल्क अंकन 590/-रुपये का बैंक ड्राफ्ट दि किसान सहकारी चीनी मिल्स लि०, गजरौला-हसनपुर (अमरोहा) के पक्ष में बनवाकर निविदा फार्म के साथ स्कैन करेंगे तथा तकनीकी निविदा से पूर्व मूल रूप में कार्यालय में उपलब्ध करायेंगे। ई-नीलामी में भाग लेने वाले निविदादाता का जी०एस०टी० में पंजीकृत होना अनिवार्य है, अन्य नियम व शर्तों की जानकारी गन्ना कार्यालय से प्राप्त की जा सकती है। बिना जमानत राशि के कोई भी निविदा स्वीकार नहीं की जायेगी, नीलामी की राशि का 25% एक सप्ताह के अन्दर जमा किया जाना वाँछनीय होगा।

बिना कारण बताये एक अथवा समस्त नीलामी को निरस्त करने का अधिकार अधोहस्ताक्षरी के पास सुरक्षित होगा।

सचिव/प्रधान प्रबन्धक

प्रतिलिपि:-

- 1-समस्त नोटिस बोर्ड, मिल साइट एवं नगर पालिका/ब्लाक/तहसील कार्यालय हसनपुर।
- 2-समस्त विभागाध्यक्ष, चीनी मिल हसनपुर।
- 3-मुख्य लेखाकार को सूचनार्थ एवं आवश्यक कार्यवाही हेतु।
- 4-कार्यालय अधीक्षक।
- 5-क्रय प्रभारी मितव्ययिता की दृष्टि से कृपया अन्य सूचनाओं के साथ उक्त सूचना भी प्रकाशित कराने का कष्ट करें।
- 6-प्रशासक/जिलाधिकारी महोदय को सूचनार्थ।

सचिव/प्रधान प्रबन्धक

## INVITATION FOR e-Bids

Online e-bids are invited for AAM BAGH BAHAR OCTION FOR TWO SEASON UPTO SEPTEMBER 2025 AT CHINI MILL KARYALYA Parisar AND MILL FARM OF THE KISAN SEHKARI CHINI MILLS LTD GAJRAULA-HASANPUR DISTT- AMROHA ,UTTAR PRADESH

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from 18/11/2023. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and tender Document will be available from 18/11/2023 at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of tender document on website	18/11/2023 at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> And Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date & time	18/11/2023 from 12:00 PM
(d)	Clarification end date & time	24/11/2023 up to 10:00 AM
(e)	e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	18/11/2023 from 12:00 PM
(f)	e-Bid submission end date & Time	24/11/2023 up to 10:00 AM
(g)	Online technical e-Bid opening date & time	24/11/2023 from 11:00 AM
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	24/11/2023 from 03:00 PM

(i)	Venue of opening of technical & financial e-Bids	OFFICE OF The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha
(j)	Contact officer	Name: Mr. Akash Tiwari, Chief Cane Officer. Mob:- 7880888944
(k)	Cost of e-Bid document	<b>Rs 590.00</b> (Rupees Five Hundred Ninty Only) (Non-refundable)
(l)	e-Bid E.M.D	<b>Rs.50,000/-</b> ,

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table through Demand Draft/NEFT in favour of The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha payable at HASANPUR. The scanned copy of the Demand Draft/ NEFT must be enclosed along with the e-Bids but the original Demand Draft should reach the office of The Kisan Sakhari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha before opening of technical e-Bid.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft, drawn in favour of The Kisan Sakhari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the The Kisan Sakhari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders'/OEM representative will be required to be produced.
7. GENERAL MANAGER The Kisan Sakhari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of G.M.will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for The Kisan Sakhari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in e-tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with UPLC Ltd ,Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee of Rs. 6000.00 (Rupees Six thousand only) for participating in this e-tender and other e-tenders of U.P.Govt. Departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of Rs.1708.00 (Rupees One thousand seven hundred eight only). The companies/firms may contact the officials on phone numbers (0522) 4130303 Extn 305 & 307, 09721451211, for their Registration/Digital Signature Certificate related queries.

The registration fee may also be deposited through RTGS. The details of RTGS are as under:

M/s U.P. Electronics Corporation Ltd, Lucknow  
Indian Bank  
Ashok Marg, Lucknow  
A/C No. - 772819168  
IFC code - IDIB000L002  
CBS code - 00527  
Rs.6000/-

### For E-Tendering Enquiry Please Contact Following Persons

01.Sri Rritvik Saxena (Federation) -	09415526023/07880888823	
02.Sri Anupam Shukla	- 09721451225	U.P.L.C.
03.Sri Rashid Hussain	- 09935149327	U.P.L.C.
04.Sri Siddharth Shukla	- 09005621259	U.P.L.C.

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This tender document is available on the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 590.00 (Rupees Five Hundred Ninty Only)** with GST through Demand Draft/ NEFT payable in favour of The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha . The scanned copy of the Demand Draft/ NEFT must be enclosed along with the e-Bid but the original Demand Draft/ NEFT should reach The Kisan Sakhari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha’s office before opening of the technical e-Bid. This e-tender document fee of **Rs. 590.00** will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 The goods required to be supplied; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:  
Invitation for e-Bid

Section I	: Instruction to bidders (ITB);
Section II	: Conditions of E-tender/ Contract (CC);
Section III	: Technical e-Bid;
Section IV	: Financial e-Bid;

- 2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Purchaser may also respond to clarifications raised by the prospective bidders on Purchaser's e-mail address [upsugarfed@yahoo.co.in](mailto:upsugarfed@yahoo.co.in).

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Purchaser shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Purchaser, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org).

### **(B) PREPARATION OF e-Bid**

#### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Purchaser shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

#### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
  - (a) **Technical e-Bid** - Technical e-Bid will comprise of:
    - (i) **Fee Details** includes copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
    - (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Specifications.
    - (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.
    - (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.
  - (b) **Financial e-Bid** – Financial e-Bid will comprise of:



(i) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.

(ii) **Price Schedule/BOQ** includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

### **7-e-Bid Form**

7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be supplied, their quantities and prices in the format given in the e-Bid document.

### **8 e-Bid Price**

### **9 e-Bid Currencies**

Prices shall be quoted in Indian Rupees only.

### **10 Documents Establishing bidder's Qualification**

10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.

### **11 Documents Establishing Goods' Conformity to e-Bid Documents**

11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to supply under the contract. The documentary evidence should be in the PDF file format.

### **12 e-Bid Earnest Money Deposit (EMD)**

12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of **Rs.50,000/-**, in form of Demand Draft/ NEFT in favour of **The Kisan Sahkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha**. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach **The Kisan Sahkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha** 's office before opening of technical e-Bid. No Interest on EMD will be paid.

12.2 The e-Bid E.M.D is required to protect the Purchaser against the risk of bidder's conduct which would warrant the E.M.D's forfeiture, pursuant to ITB Clause

12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only:

A Demand Draft payable in favour of The Kisan Sahkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha payable at Hasanpur.

12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Purchaser.

12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request through cheque or DD in original submitted at the time of E-bid as promptly as possible after the expiration of the period of e-Bid validity prescribed by the Purchaser, pursuant to ITB Clause 13.

12.6 The successful bidder's e-Bid E.M.D will be converted in security and in addition to EMD equal amount of security will be deposited The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha , pursuant to ITB Clause 28, and furnishing the performance security, pursuant to ITB Clause 29.

12.7 The e-Bid E.M.D may be forfeited:

(a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or

(b) In case of a successful bidder, if the bidder fails:

(i) to sign the Contract with the Purchaser in accordance with ITB Clause 28; or

(ii) To furnish performance security in accordance with ITB Clause 29.

### **13 Period of Validity of e-Bid**

13.1 e-Bid shall remain valid up to the end of the 24.11.2023 continues of The Kisan Sahkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha

13.2 In exceptional circumstances, the Purchaser may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

### **14 Format and Signing of e-Bid**

14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.

14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

### **15. Submission of e-Bid**

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Purchaser. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the

server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Purchaser shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.

- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Purchaser reserves the right to cancel any or all e-Bids without assigning any reason.

#### **16-Deadline for Submission of e-Bid**

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than 24.11.2023 upto 10.00 A.M and the date as mentioned on page 4 (as the server time displayed in the e-Procurement website).
- 16.2 The Purchaser may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

#### **17 Late e-Bid**

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

#### **18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in

using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

- 18.2 The bidder has to request the Purchaser with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Purchaser, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

### **(C) e-Bid OPENING AND EVALUATION OF e-Bid**

#### **19(A) Opening of Technical e-Bid by the Purchaser**

- A-1 The Purchaser will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at **11:00 AM on 24/11/2023** The Kisan Sahkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day.
- A-2 The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Purchaser at its discretion may consider appropriate will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.
- A-3 The Purchaser will prepare minutes of the e-Bid opening.

- A-4 GENERAL MANAGER Of **The Kisan Sahkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha** reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

**19(B) Opening of Financial e-Bid**

- B.1 After evaluation of technical e-Bid, the Purchaser shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Purchaser will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Purchaser. The notification may be sent by letter, fax or by e-mail.
- B.2 The financial e-Bids of technically qualified bidders shall be opened on **24/11/2023 at 03:00 PM** in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.
- B.3 The Purchaser will prepare the minutes of the e-Bid opening.

**20 Clarification of e-Bid**

- 20.1 During evaluation of e-Bid, the Purchaser may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

**21 Evaluation of technical e-Bid and Evaluation Criteria**

The Purchaser will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

- 21.1 The bidder should have adequate of sugar factories for which past three years order copies along with performance certificate should also be enclosed with the tender.
- 21.2 The bidder shall submit required documentary proof, failing which the tender shall be rejected.
- 21.3 The bidder shall submit the copies of the detail of E.M.D.
- 21.4 The bidder shall submit the copies of the Authorization letter by the competent authorities for the authorized person.
- 21.5 The bidder shall submit the copies of PAN card (copy self attested).
- 21.6 The bidder shall submit the copies of the details of GST registration**
- 21.7 The bidder shall submit the documentary proof of the Status of the company along with names of Directors/Partners/Proprietor along with documents.
- 21.8 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Purchaser shall be rejected and may not be subsequently made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender

document or are not in conformity with the conditions of the contract shall be rejected.

21.9 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.

21.10 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly are rejected.

21.11 Financial Evaluation and Comparison of e-Bid

22.1 The Purchaser will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Purchaser. /

22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.

22.3 No weightage/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.

22.4 The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices etc shall be announced at the meeting. The commercial quotes of the lowest Bidder shall be notified as L-1. The Quantity offered by the L-1 shall be first taken into consideration. In case L-1 offers to supply the complete order quantity and is assessed to have the adequate capacity to supply the complete order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then L-1 shall be contracted to execute the complete supply order. In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then the L-1 bidder shall be contracted to supply the reduced quantity ( which shall be more than the guaranteed minimum quantity ) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1. The quantity resulting from the split as mentioned above in case (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply. In case L-1 backs out, the RFP shall be cancelled & Bids shall be invited again L-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha .

23 Contacting the Purchaser

23.1 Subject to ITB Clause 20, no bidder shall contact the Purchaser on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Purchaser, he/she can do so in writing.

23.2 Any effort by a bidder to influence the Purchaser in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

## (D) AWARD OF CONTRACT

### 24 Award Criteria

**24.1 The Purchaser will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate (L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.**

**24.2 subject to ITB Clause 26, the Purchaser will award the contract to the lowest rate (L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.**

24.3 In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per delivery schedule by the tender Evaluation committee(TEC) then the L-1 bidder shall be contracted to supply the reduced quantity ( which shall be more than the guaranteed minimum quantity) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1. The quantity resulting from the split as mentioned above in case 22.5 (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.

### **25 Purchaser's right to vary Quantities at the Time of Award**

25.1 The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end-customer. The purchaser may also increase or decrease the quantity even after award of contract up to the validity period of E-bid.

25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Purchaser.

### **26 Purchaser's right to accept any e-Bid and to reject any or all e-Bids**

26.1 The Purchaser reserves the right to accept or reject any e-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

### **27-Notification of Award**

27.1 The Purchaser will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted. Normally it will be informed within 30 days after opening of E-commercial/financial bid except in unavoidable circumstances.

27.2 The notification of award will constitute the formation of the Contract.

27.3 Successful bidders will have to deposit equal amount security money in addition to E.M.D. No interest shall be paid on the security deposit/EM.D. The refund of the cash security deposit

28- **Signing of Contract**At the same time as the purchase notifies the successful bidder that it's e bid has been accepted, the purchaser will inform the bidder accordingly

29- **Performance/ Supply Security**The successful bidder shall deposit the security money as equal amount of E.M.D. No interest will be paid on security. The security deposited with Federation shall be subjected to timely & satisfactory supply of ordered quality of material & on full & final adjustment of claims/dues of our units recoverable from them after deducting penalty if any, under these terms.



दि किसान सहकारी चीनी मिल्स लि०, गजरौला—हसनपुर,  
(अमरोहा)

आम बाग बहार की ई—निविदा के नियम/शर्तों का विवरण

जी०एस०टी० सहित फार्म शुल्क—590 /— (पाँच सौ नब्बे रुपये)

नियम एवं शर्तें:—

1—चीनी मिल कार्यालय परिसर/मिल फार्म में स्थित आम बाग बहार नीलामी 2023—24 एवं 2024—25 (सितम्बर 2025 तक) दो वर्ष के लिए होगी।

2—जमानत राशि अंकन रुपये 0.50 लाख रुपये का (पचास हजार रुपये मात्र) बैंक ड्राफ्ट मिल के पक्ष में जमा करने पर ही ई—निविदा दर देने का अधिकार होगा।

3—जमानत राशि, ड्राफ्ट की फोटो प्रति टेण्डर फार्म में स्केन की जायेगी तथा मूल रूप से कार्यालय में तकनीकी निविदा खुलने से पूर्व जमा कराना होगा, तत्पश्चात ही नीलामी में भाग ले सकेंगे।

4—अधिकतम दर प्रदाता को एक सप्ताह के अन्दर सम्पूर्ण दर की धनराशि का 25 प्रतिशत मिल कोष में जमा करना होगा, दूसरा 25 प्रतिशत अप्रैल 2024 के अन्त तक, तीसरा 25 प्रतिशत दिसम्बर 2024 के अन्त तक तथा अवशेष धनराशि अप्रैल 2025 तक मिल कोष में जमा करनी अनिवार्य होगी। निर्धारित अवधि में जमानत राशि जमा न कराये जाने की दशा में 10 प्रतिशत की दर से जमा करने की दिनांक तक का ब्याज बसूल किया जायेगा।

5—जमानत राशि वर्ष 2025 बाग फसल बहार समाप्त होने के पश्चात, कार्य सन्तोषजनक होने पर मुख्य गन्ना अधिकारी की संस्तुति पर वापस की जायेगी।

6—बाग की सिंचाई व्यवस्था ठेकेदार को स्वयं अपने व्यय पर करनी होगी।

7—प्रत्येक कार्य के लिए मजदूरों की व्यवस्था स्वयं ठेकेदार को करनी होगी।

8—आम बाग की जुताई, ठेकेदार को स्वयं करनी होगी, यदि ठेकेदार द्वारा जुताई न कराने की दशा में मिल द्वारा जुताई करायी जाती है, तो उसका व्यय भार ठेकेदार से वसूल किया जायेगा।

9—पेड़ों के रख रखाव आदि की पूर्ण जिम्मेदारी ठेकेदार की होगी।

10—खाद/दबाई इत्यादि पर व्यय ठेकेदार द्वारा वहन किया जायेगा।

11—यदि आम के पेड़ों अथवा सम्पत्ति को ठेकेदार, उसके कर्मकारों के द्वारा क्षति पहुँचायी जाती है, तो उसकी क्षति पूर्ति ठेकेदार से की जायेगी।

(शेष—2—पर)

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12-यदि कार्य के दौरान किसी कर्मचारी के चोट आदि लग जाती है, या दुर्घटना हो जाती है, तो उसका पूर्ण दायित्व ठेकेदार का होगा, मिल समिति इसके लिए जिम्मेदार नहीं होगी।

13-आयकर/सम्पत्ति एवं सेवा कर की वसूली नियमानुसार की जायेगी, ठेकेदार को जी0एस0टी0 पँजीकरण प्रस्तुत करना होगा।

14-किसी भी विवाद के उत्पन्न होने पर सभापति/जिलाधिकारी महोदय, अमरोहा का निर्णय अन्तिम रूप से मान्य होगा एवं किसी भी दशा में प्रकरण न्यायालय में नहीं ले जाया जायेगा।

15-रुपये 100/- (एक सौ रुपये) के नाम जूडिशियल स्टाम्प पेपर पर एक अनुबन्ध कराया जायेगा।

16-ठेकेदार के द्वारा अपने दो पास पोर्ट साईज फोटो, पते का प्रमाण पत्र स्वयं की पहचान का प्रमाण पत्र तथा पैन कार्ड, आधार कार्ड, जी0एस0टी0 रजिस्ट्रेशन उपलब्ध कराना आवश्यक होगा।

17-मिल में कार्यरत ठेकेदार की कोई जमानत राशि इसमें समायोजित नहीं की जायेगी। ठेकेदार की जमानत धनराशि अनुबन्ध की अवधि समाप्त होने पर मुख्य गन्ना अधिकारी की संस्तुति पर बिना ब्याज के वापस की जायेगी।

18-एक अथवा समस्त नीलामी दरों को बिना कारण बताये निरस्त करने का अधिकार अधोहस्ताक्षरी को सुरक्षित होगा।

सचिव/प्रधान प्रबन्धक

उपरोक्त शर्तों को मैंने पढ़/सुन लिया है तथा मुझे स्वीकार हैं।

हस्ताक्षर

नाम

पिता का नाम

पता

मोबाईल नम्बर-

SECTION III: TECHNICAL E-BID	
III(A)	e Bid FORM
III(B)	SCHEDULE OF REQUIREMENTS
III(C)	TECHNICAL SPECIFICATIONS
III(D)	CONTRACT FORM
III(E)	PERFORMANCE STATEMENT
III(F)	CAPABILITY STATEMENT
III(G)	PERFORMANCE SECURITY FORM

**SECTION III (A): e- bid FORM**

Date:.....

IFB No

To:

**The General Manager,  
The Kisan Sehkar Chini Mills Ltd,  
Gajraula-Hasanpur  
Amroha (U.P)-244241**

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to Cane Transportation For Centers Situation required e-Bid EMD for Rs. /- ( only) in the form of Demand Draft/ NEFT in favour of **The Kisan Sehkar Chini Mills Ltd,Gajraula-Hasanpur,Distt-Amr0ha** payable at **Hasanpur**

We further undertake, if our e-Bid is accepted, accordance with the schedule specified in the Schedule of Requirements (Section III (B)).

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-tender Document are acceptable to us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of .....2023.....

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Signature

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( in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....

**SECTION III (B): SCHEDULE OF REQUIREMENTS**

Item Code	Brief Description	Destination	Delivery Schedule	e-Bid E.M.D
	As per the details given in the SECTION III (C) TECHNICAL SPECIFICATIONS	<u>AAM BAGH</u> <u>BAHAR OCTION</u> <u>FOR TWO</u> <u>SEASON UPTO</u> <u>SEPTEMBER</u> <u>2025 AT CHINI</u> <u>MILL</u> <u>KARYALYA</u> <u>Parisar AND</u> <u>MILL FARM OF</u> <u>THE KISAN</u> <u>SEHKARI CHINI</u> <u>MILLS LTD</u> <u>GAJRAULA-</u> <u>HASANPUR</u> <u>DISTT-</u> <u>AMROHA</u> <u>,UTTAR</u> <u>PRADESH FOR</u> <u>TWO SEASON</u>	NA	<u>Rs50,000/-</u> (Rs Fifty Thousand Only )

## **SECTION III (C) TECHNICAL SPECIFICATIONS**

### **A. Specifications**

## **SECTION III (D) AGREEMENT**

**ACCEPTANCE OF ORDER WILL BE TREATED AS AGREEMENT EXECUTED  
and an agreement bitwin Bidders and General Manager on 100 rupees non juditiol Stamp Paper After  
TheRate Apporovel Of Chairman/District Magistrat**

**SECTION III(E) : PERFORMANCE STATEMENT**

Cane Transportation with Loding/unloding satisfactorily in previous Three year to sugar mills RFC or any public sector undertaking

Name of Company/Firm .....

**SECTION III (F): CAPABILITY STATEMENT (CS)**

1. (a) Name and complete mailing address of the business/sales office of the bidder.

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 -----  
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- (b) Name of Authorized Official :  
 (c) Phone :  
 (d) Fax :  
 (e) E-mail :  
 (f) Principal place of business :  
 (g) Website of Bidder's Firm :

2. Parties Will Have To Furnish Under Noted Information During The Technical Discussions With Documentary Proof:

SLNO	Particulars	
		<b><u>AAM BAGH BAHAR                      OCTION FOR TWO                      SEASON UPTO                      SEPTEMBER 2025                      AT CHINI MILL                      KARYALYA Parisar                      AND MILL FARM OF                      THE KISAN                      SEHKARI CHINI                      MILLS LTD                      GAJRAULA-                      HASANPUR DISTT-                      AMROHA ,UTTAR                      PRADESH FOR TWO                      SEASON</u></b>
3	PAN Number	
4	GST Number	
5	Detail of E.M.D/Tender Fee	

Seal and signature of the bidder \_\_\_\_\_  
 With Name of Authorized  
 Official signing the agreement.

## CHECK LIST

<b>Sl N.</b>	<b>Clause</b>	<b>Instrument/ Documents required</b>	<b>Page No</b>
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5 (Invitation for e-Bids)	E-Bid EMD in Physical Form	
4	ITB Clause	Scanned copy of PAN and Adhar	
5	ITB Clause	Scanned copy of GST	
6	ITB Clause	Scanned copy of e-Bid EMD.	