

**THE BAGHPAT COOPERATIVE SUGAR MILLS LIMITED; BAGHPAT**  
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**COMPETITIVE e-bidding**  
**SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR**  
**CRUSHING YEAR, 2023-24**

**e-bid REFERENCE** : BCSM/MP/TENDER/23-24/1512

**LAST DATE AND TIME FOR SUBMISSION OF E-Bids** : **03-10-2023 UPTO 6.55 PM**

**DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids** : **04-10-2023 AT 11:15 AM**

**PLACE OF OPENING OF e-Bids** : The Baghpat Cooperative Sugar Mills Ltd., Baghpat

**ADDRESS FOR COMMUNICATION** : General Manager,  
The Baghpat Cooperative Sugar Mills Limited,  
BAGHPAT

**e-BidE.M.D** : **Rs. 50,000/- (Rs. Fifty Thousand only)**

**This Document Contains -- 35 Pages**

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : 500.00 + GST

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## दी बागपत को-आप0 शुगर मिल्स लि0, बागपत

-: ई-निविदा/सामान्य निविदा सूचना :- (सत्र 2023-24)

ई-निविदा उ0प्र0 इलैक्ट्रॉनिक्स कार्पो0 लि0, लखनऊ की वेबसाइट <http://etender.up.nic.in> पर उपलब्ध हैं।

क्रं0 सं0	विवरण	निविदा शुल्क मय GST(रु0)	घरोहर राशि(रु0)	अपलोड/जारी की तिथि	ई-निविदा/निविदा की अन्तिम तिथि	खोलने की तिथि
	ई-निविदा					
1	सत्र 2023-24 के दौरान ड्रायर हाउस सम्बन्धित कार्य	590.00	50000.00	25-09-2023	03-10-2023	अगले कार्य दिवस
2	गोदाम सम्बन्धित शुगर हैण्डलिंग के समस्त कार्य	590.00	50000.00	25-09-2023	03-10-2023	अगले कार्य दिवस
	सामान्य निविदा					
3	पैन नं0-7 व 8 के नीचे लगे 35 टन क्षमता के एयरकूल्ड क्रिस्टलाइजर को पैन नं0-6 के नीचे स्थानान्तरित करना एवं गले व कमजोर बॉटम को निर्देशानुसार काटकर अलग करना साथ ही क्रिस्टलाइजर से मशीन तक निर्देशानुसार नया गटर/स्कू कन्वेयर बनाकर लगाना, कमजोर बीम कॉलम आदि की स्ट्रेन्थनिंग करना, ड्राईव चैनल को फिट करना, मोलासेस हेतु टैंक, पम्प, पाइपलाइन, वाल्व, बैण्ड आदि को लगाना (लमसम 01 जॉब)	354.00	6000.00	25-09-2023	04-10-2023	04-10-2023 (अपराह्न 02-30 बजे तक)

निविदा प्रपत्र शुल्क व घरोहर राशि ई-भुगतान/डी.डी./आरटीजीएस/एनईएफटी के माध्यम से मिल कोष में जमा कराया जाना अनिवार्य है। मिल कोष में घरोहर राशि/टैण्डर शुल्क ऑनलाइन जमा कराने हेतु खाते का विवरण निम्नलिखित है, शाखा-पीएनबी, बागपत, खाता संख्या- 3700002100004511, आईएफएस कोड-PUNB0370000 । अधोहस्ताक्षरी को निविदा की शर्तों में परिवर्तन/बिना कारण बताये स्वीकार/निरस्त करने का अधिकार सुरक्षित होगा।  
नोट:- क्रं0सं0 1 व 2 पर अंकित निविदा हेतु निविदा शुल्क पूर्व में जमा की गयी मान्य होगी।

प्रधान प्रबन्धक

क्रमांक: बीसीएसएम/एमपी/टैंडर/2023-24/1512/c

दिनांक: 23-09-2023

प्रतिलिपि:-

- 1- विज्ञापन व्यवस्थापक, दैनिक जनवाणी, मेरठ द्वारा स्थानीय प्रतिनिधि, बागपत के माध्यम से इस अनुरोध के साथ प्रेषित कि कृपया उक्त निविदा सूचना को अपने समाचार पत्र में हिन्दी संस्करण में प्रकाशित कराकर, बिल दो विज्ञापित प्रतियों सहित इस मिल समिति को भुगतान हेतु भिजवाने का कष्ट करें।
- 2- विज्ञापन व्यवस्थापक, दैनिक पश्चिमी प्रान्त बुलेटिन, मुजफ्फरनगर द्वारा स्थानीय प्रतिनिधि, बागपत के माध्यम से इस अनुरोध के साथ प्रेषित कि कृपया उक्त निविदा सूचना को अपने समाचार पत्र में हिन्दी संस्करण में प्रकाशित कराकर, बिल दो विज्ञापित प्रतियों सहित इस मिल समिति को भुगतान हेतु भिजवाने का कष्ट करें।
- 3- प्रधान प्रबन्धक, समस्त सहकारी चीनी मिलें, उत्तर प्रदेश को इस अनुरोध के साथ प्रेषित कि उक्त निविदा सूचना को अपनी चीनी मिल के नोटिस बोर्ड पर चस्पा कराने का कष्ट करें।
- 4- सिस्टम एनालिस्ट, उ0प्र0सहकारी चीनी मिल्स संघ लि0, लखनऊ को इस अनुरोध के साथ कि उक्त निविदा सूचना को संघ कार्यालय के वेबसाइट पर प्रकाशित कराने का कष्ट करें।
- 5- नोटिस बोर्ड नगर पालिका, बागपत एवं जिलाधिकारी कार्यालय, बागपत तथा चीनी मिल बागपत।
- 6- गत वर्ष के ठेकेदारों एवं आपूर्तिकर्ताओं को संलग्न सूची के अनुसार।
- 7- समस्त विभागाध्यक्षों को सूचनार्थ प्रेषित।
- 8- लेखा खण्ड।

प्रधान प्रबन्धक

### **INVITATION FOR e-Bids**

Online e-bids are invited for **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24** from Experienced Contractors to our cooperative sugar factories located in Uttar Pradesh.

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> from **25-09-2023 at 12.00 PM**. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> Tender Document will be available from <b>25-09-2023 at 12.00 PM</b> at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a>
(b)	Availability of tender document on website	<b>25-09-2023 at 12.00 PM</b> at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a>
(c)	Clarification start date & time	<b>25-09-2023 at 12.00 PM</b>
(d)	Clarification end date & time	<b>03-10-2023 up to 6:55 PM</b>
(e)	e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	<b>25-09-2023 at 12.00 PM</b>
(f)	e-Bid submission end date & Time	<b>03-10-2023 UPTO 6.55 PM</b>
(g)	Online technical e-Bid opening date & time	<b>04-10-2023 AT 11:15 AM</b>
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	<b>04-10-2023 at 3.00 PM</b>

(i)	Venue of opening of technical & financial e-Bids	The Baghpat Cooperative Sugar Mills Limited, Baghpat
(j)	Contact officer	Name: Mr. V.P. Pandey, General Manager Tel No: 0121 2221029 & 01212221835, Mobile No.7880888921
(k)	Cost of e-Bid document	Rs500.00 (Rupees Five Hundred Only) (Non-refundable) + GST
(l)	e-Bid E.M.D	Rs50,000/- (Rupees Fifty Thousand only)

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the Mill Society's office or through Demand Draft in favour of The Baghpat Cooperative Sugar Mills Ltd., Baghpat (herein after referred as BCSM/Mill Society) payable at Baghpat. The scanned copy of the Cash Deposit Receipt or Demand Draft or Banker's Cheque must be enclosed along with the e-Bids but the original Demand Draft or Banker's Cheque should reach the office of The Baghpat Cooperative Sugar Mills Ltd., Baghpat before opening of technical e-Bid.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of Demand Draft, drawn in favour of The Baghpat Cooperative Sugar Mills Ltd., Baghpat. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Office of Baghpat Coop. Sugar Mill before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with Sugar Mill.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders'/OEM representative will be required to be produced.
7. The General Manager reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of General Manager will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for Sugar Mills's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in e-tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with UPLC Ltd ,Lucknow for e-tendering till date can get their registration done by

depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee of Rs. 6000.00 (Rupees Six thousand only) for participating in this e-tender and other e-tenders of U.P.Govt. Departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of Rs.1500.00 (Rupees One thousand five hundred only). The companies/firms may contact the officials on phone numbers (0522) 4130303 Extn 305 & 307, 09721451211, for their Registration/Digital Signature Certificate related queries. The registration fee may also be deposited through RTGS. The details of RTGS are as under:

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and The Baghpat Coop. Sugar Mills Ltd., Baghpat hereinafter referred to as “the Mill Society”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This tender document is available on the web site <http://etender.up.nic.in> to enable the bidders to view, download the e-Bid document and submits e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 500.00 (Rupees Five Hundred Only) +GST** in cash or through Demand Draft or Banker’s Cheque payable in favour of The Baghpat Cooperative Sugar Mills Ltd., Baghpat The scanned copy of the Cash Deposit Receipt or Demand Draft or Banker’s Cheque must be enclosed along with the e-Bid but the original Demand Draft or Banker’s Cheque should reach the Mill Society’s office before opening of the technical e-Bid. This e-e-tender document fee of Rs. 500.00+GST will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 The goods required to be supplied; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:  
Invitation for e-Bid

Section I	: Instruction to bidders (ITB);
Section II	: Conditions of E-tender/Contract (CC);
Section III	: Technical e-Bid;
Section IV	: Financial e-Bid;

- 2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Mill Society through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Mill Society may also respond to clarifications raised by the prospective bidders

on Mill Society's e-mail address [baghpat.sugar@yahoo.co.in](mailto:baghpat.sugar@yahoo.co.in) or [bptsugar@gmail.com](mailto:bptsugar@gmail.com)

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Mill Society may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Mill Society shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Mill Society, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in>.

#### **(B) PREPARATION OF e-Bid**

#### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Mill Society shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

#### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
  - (a) **Technical e-Bid** - Technical e-Bid will comprise of:
    - (i) **Fee Details** includes copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
    - (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Specifications.
    - (iii) **e-Bid Form**– includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the



conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Mill Society.

- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.
- (b) **Financial e-Bid** – Financial e-Bid will comprise of:
  - (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.
  - (ii) **Price Schedule/BOQ** includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

## **7-e-Bid Form**

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be supplied, their quantities and prices in the format given in the e-Bid document.

## **8 e-Bid Price**

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24**
- 8.2 The above work to be done at Mill Site/outside godown on labour rate basis.
  - (a) The Rate of **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24**
- 8.3 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account subject to ITB Clause 25.1. A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

## **9 e-Bid Currencies**

Prices shall be quoted in Indian Rupees only.

## **10 Documents Establishing bidder's Qualification**

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.

## **11 Documents Establishing Goods' Conformity to e-Bid Documents**

- 11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to supply under the contract. The documentary evidence should be in the PDF file format.

## **12 e-Bid Earnest Money Deposit (EMD)**

- 12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of **50,000/- (Rupees Fifty Thousand only)** in form of Demand Draft, in favour of The Baghpat Cooperative Sugar Mills Ltd., Baghpat. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the Mill Society's office at Baghpat before opening of technical e-Bid. No Interest on EMD will be paid.
- 12.2 The e-Bid E.M.D is required to protect the Mill Society against the risk of bidder's conduct which would warrant the E.M.D's forfeiture, pursuant to ITB Clause 12.7.
- 12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only:  
A Demand Draft payable in favour of The Baghpat Cooperative Sugar Mills Ltd., Baghpat payable at Baghpat
- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Mill Society.
- 12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request through cheque or DD in original submitted at the time of E-bid as promptly as possible after the expiration of the period of e-Bid validity prescribed by the Mill Society, pursuant to ITB Clause 13.
- 12.6 The successful bidder's e-Bid E.M.D will be converted in security and in addition to EMD equal amount of security will be deposited with Federation, pursuant to ITB Clause 28, and furnishing the performance security, pursuant to ITB Clause 29.
- 12.7 The e-Bid E.M.D may be forfeited:
- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or
- (b) In case of a successful bidder, if the bidder fails:
- (i) to sign the Contract with the Mill Society in accordance with ITB Clause 28; or
- (ii) To furnish performance security in accordance with ITB Clause 29.

### **13 Period of Validity of e-Bid**

- 13.1 e-Bid shall remain valid up to 90 days and the Orders for the period up to which the crushing of season 2023-24 continues of the cooperative factories of federation or 30/09/2024 whichever is later after the date of e-Bid opening prescribed by the Mill Society, pursuant to ITB Clause 16. An e-Bid valid for a shorter period shall be rejected by the Mill Society as non-responsive.
- 13.2 In exceptional circumstances, the Mill Society may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

### **14 Format and Signing of e-Bid**

- 14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

### **15. Submission of e-Bid**

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Mill Society. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital

Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in) is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Mill Society shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification

details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.

- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Mill Society reserves the right to cancel any or all e-Bids without assigning any reason.

## **16-Deadline for Submission of e-Bid**

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than time **6.55 P.M and 03-10-2023** the date as mentioned on page 4 (as the server time displayed in the e-Procurement website).
- 16.2 The Mill Society may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Mill Society and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

## **17 Late e-Bid**

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

## **18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the

Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

- 18.2 The bidder has to request the Mill Society with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Mill Society, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

### **(C) e-Bid OPENING AND EVALUATION OF e-Bid**

#### **19(A) Opening of Technical e-Bid by the Mill Society.**

- 19.A-1 The Mill Society will open all technical e-Bids, in the presence of bidders' representatives who choose to attend **at 11:15 AM on 04-10-2023**. The Baghat Cooperative Sugar Mills Ltd., Baghat. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Mill Society, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A-2 The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Mill Society at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.
- 19.A-3 The Mill Society will prepare minutes of the e-Bid opening.
- 19.A-4 General Manager reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

#### **19(B) Opening of Financial e-Bid**

- 19.B.1 After evaluation of technical e-Bid, the Mill Society shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Mill Society will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Mill Society. The notification may be sent by letter, fax or by e-mail.
- 19.B.2 The financial e-Bids of technically qualified bidders shall be opened on **04-10-2023 at 03:00 PM** in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.
- 19.B.3 The Mill Society will prepare the minutes of the e-Bid opening.

#### **20 Clarification of e-Bid**

- 20.1 During evaluation of e-Bid, the Mill Society may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

#### **21 Evaluation of technical e-Bid and Evaluation Criteria**

The Mill Society will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

- 21.1 The bidder should have adequate experience of **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24** for sugar factories for which previous order copies or performance certificate if any should also be enclosed with the tender.
- 21.2 The bidder shall submit required documentary proof, failing which the tender shall be rejected.
- 21.3 The bidder shall submit the copies of the detail of E.M.D.
- 21.4 The bidder shall submit the copies of orders for satisfactory supply of **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24** to sugar factories of Govt. and private sector during previous years or performance certificate if any.
- 21.5 The bidder shall submit the copies of the last submitted Income Tax Return & PAN card (copy self-attested).
- 21.6 The bidder shall submit the copies of the details of Trade Tax/ GST registration/ TINNO/Central Excise Registration.
- 21.7 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Mill Society shall be rejected and may not be subsequently made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.
- 21.8 It shall be the discretion of the Mill Society to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.
- 21.9 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.
- 21.10 Acceptance to the Conditions of Contract on letter head.
- 21.11 The bidder should submit the Solvency/Status Certificate upto Rs. 10.00 lakh who issued by the District magistrate/competent authority.



## **22 Financial Evaluation and Comparison of e-Bid**

- 22.1 The Mill Society will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Mill Society.
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.
- 22.3 No weightage/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.
- 22.4 The Mill Society's evaluation of a financial bid shall be based on in terms of rate quoted Exclusive GST, **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24**
- 22.5 The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance.  
The name of Bidder, Bid Prices etc shall be announced at the meeting. The commercial quotes of the lowest Bidder shall be notified as L-1. The Quantity offered by the L-1 shall be first taken into consideration.
- a) In case L-1 offers to supply the complete order quantity and is assessed to have the adequate capacity to supply the complete order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then L-1 shall be contracted to execute the complete supply order.
  - b) In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then the L-1 bidder shall be contracted to supply the reduced quantity ( which shall be more than the guaranteed minimum quantity ) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1.
  - c) The quantity resulting from the split as mentioned above in case(b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.
  - d) In case L-1 backs out, the RFP shall be cancelled & Bids shall be invited again L-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by Sugar Mill.
- 23 Contacting the Mill Society
- 23.1 Subject to ITB Clause 20, no bidder shall contact the Mill Society on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Mill Society, he/she can do so in writing.
- 23.2 Any effort by a bidder to influence the Mill Society in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

#### **(D) AWARD OF CONTRACT**

##### **24 Award Criteria**

- 24.1 The Mill Society will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate (L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.
- 24.2 Subject to ITB Clause 26, the Mill Society will award the contract to the lowest rate(L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.
- 24.3 In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per delivery schedule by the tender Evaluation committee(TEC) then the L-1 bidder shall be contracted to supply the reduced quantity ( which shall be more than the guaranteed minimum quantity) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1. The quantity resulting from the split as mentioned above in case 22.5 (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.

##### **25 Mill Society's right to vary Quantities at the Time of Award**

- 25.1 The Mill Society reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end-customer. The Mill Society may also increase or decrease the quantity even after award of contract up to the validity period of E-bid.
- 25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Mill Society.

##### **26 Mill Society's right to accept any e-Bid and to reject any or all e-Bids**

- 26.1 The Mill Society reserves the right to accept or reject any e-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

## **27-Notification of Award**

- 27.1 The Mill Society will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted. Normally it will be informed within 30 days after opening of E-commercial/financial bid except in unavoidable circumstances.
- 27.2 The notification of award will constitute the formation of the Contract.
- 27.3 **Successful bidders will have to deposit equal amount of security money in addition to E.M.D.**

## **28 Signing of Contract**

At the same time as the purchase notifies the successful bidder that it's e bid has been accepted, the Mill Society will inform the bidder accordingly

## **29 Performance/ Supply Security**

The successful bidder shall deposit the security money as equal amount of E.M.D. No interest will be paid on security. The security deposited with Federation shall be subjected to timely & satisfactory supply of ordered quality of material along with satisfactory performance from sugar factory and full & final adjustment of claims/dues of our units recoverable from them after deducting penalty if any, under these terms.

नियम व शर्त :-

- 1- ठेकेदार को किसी भी चीनी मिल में शुगर हैंडलिंग ठेके के कार्य का दो वर्ष का अनुभव प्रमाण पत्र प्रस्तुत करना अनिवार्य है। ठेकेदार को कार्य स्थल पर प्रतिदिन उपलब्ध रहना होगा।
- 2- उक्त ठेके की कार्यावधि दिनांक 01-10-2023 से सत्र 30-09-2024 तक होगी।
- 3- कार्य प्रारम्भ करने से पूर्व जो भी सामान द्वितीय पक्ष के द्वारा अपने साथ मिल में लाया जायेगा, उसकी एन्ट्री सुरक्षा कार्यालय से करानी अनिवार्य है।
- 4- द्वितीय पक्ष को ठेके के कार्यों का भुगतान सम्बन्धित अधिकारी की संस्तुति के उपरान्त देय होगा तथा कार्य के बिल का भुगतान, पाक्षिक रूप से प्रस्तुत करने पर भुगतान चैक द्वारा किया जायेगा।
- 5- अर्नेस्ट मनी कार्य पूर्ण होने व संतोषजनक पाये जाने पर ही वापस की जायेगी तथा अर्नेस्ट मनी पर कोई ब्याज देय नहीं होगा।
- 6- द्वितीय पक्ष के बिलों से नियमानुसार आयकर व अन्य कर, यदि कोई हो तो, उनकी कटौती की जायेगी तथा बिलों से नियमानुसार 5 प्रतिशत जमानत की भी कटौती की जायेगी, जिसे कार्य संतोषजनक रूप से समाप्त होने पर वापस की जायेगी। जमानत राशि पर कोई ब्याज देय नहीं होगा।
- 7- द्वितीय पक्ष को समस्त गोदामों में प्रतिदिन सफाई रखना, कटे-फटे बोरो को मरम्मत करके 100/50 किग्रा तौल कर सिलना तथा चट्टे पर रखना होगा। बिखरी हुई चीनी को हटाकर ड्रायर हाउस में हॉपर पर डालना। किसी गोदाम से लोडिंग समाप्त होने के तीन दिन के भीतर चट्टों को सही करना तथा बिखरी बोरियों को चट्टों में भली भांति लगाकर गिनती करने योग्य स्थिति में रखना तथा गोदाम कीपर/सहायक गोदाम कीपर को गिनती कराना। प्रथम पक्ष के संज्ञान में यदि चट्टे पर बिखरी चीनी या कटा-फटा कट्टा लगा हुआ प्राप्त होगा तो ₹100.00 प्रति कट्टे के हिसाब से कटौती की जायेगी।
- 8- द्वितीय पक्ष को कारखाना अधिनियम, वेतन, भुगतान एवं कर्मचारी क्षतिपूर्ति अधिनियम एवं केन्द्र सरकार, राज्य सरकार द्वारा समय-समय पर लागू नियमों का पालन करना होगा। पीओएफ0 विभाग में पंजीकरण कराना होगा। द्वितीय पक्ष द्वारा कार्य पर रखे गये कर्मचारों का भविष्यनिधि फण्ड, यदि नहीं जमा कराया जाता है तो मिल समिति द्वारा भविष्यनिधि फण्ड द्वितीय पक्ष के बिलों से काटकर नियमानुसार जमा करा दिया जायेगा। द्वितीय पक्ष को अपने कर्मचारों को नियमानुसार बोनस भी देना होगा।
- 9- सभी गोदामों में चीनी रखने हेतु द्वितीय पक्ष को स्टोर से काली पॉलीथीन निर्गत कराकर चीनी की बोरियों के नीचे बिछाकर तथा उसे तिरपाल से ढकना होगा तथा प्रत्येक गोदाम में बोरा लगाते समय चट्टे के नीचे के चार बोरो की लाइन को नीचे बिछी काली पॉलीथीन को ऊपर चढ़ाकर ढकना होगा तथा प्रत्येक गोदाम में चट्टे की दीवार/अगले चट्टे से दूरी कम से कम 01 मीटर हो, जिससे कोई भी व्यक्ति चट्टे के चारों तरफ घूमकर बोरो की गिनती कर सके।
- 10- नव उत्पादित चीनी की बोरियों के चट्टे अधिकतम (40) अथवा निर्देशित ऊंचाई तक द्वितीय पक्ष द्वारा इस प्रकार लगाये जायेंगे कि गोदामों में अधिकतम चीनी भण्डारित की जा सके एवं चट्टों में बोरे भली प्रकार गिनने योग्य दशा में लगाये जायें। वर्ष 2023-24 में चीनी मिल परिसर में स्थापित गोदामों में भण्डारण प्रक्रिया के प्रारम्भ से ही चीनी का भण्डारण इस प्रकार सुनिश्चित करना होगा कि चीनी मिल परिसर में स्थापित गोदामों की क्षमता का अधिकतम उपयोग हो।
- 11- एक गोदाम से दूसरे गोदाम में चीनी शिफ्ट करने हेतु, इस प्रकार का आदेश/निर्देश प्राप्त होने पर द्वितीय पक्ष को तीन दिन के भीतर कार्य प्रारम्भ करना होगा तथा उक्त आदेश में उल्लिखित अवधि के भीतर कार्य पूरा करना होगा। निर्धारित अवधि के भीतर कार्य प्रारम्भ न करने पर एवं शिपिंग कार्य निर्धारित अवधि में पूरा न होने पर शिपिंग की निर्धारित अवधि



- की समाप्ति के दिन से शिपिंग की वास्तविक तिथि तक रु0 250.00 प्रतिदिन की दर से पेनाल्टी वसूल की जायेगी ।
- 12- समय समय पर मिल अधिकारियों अथवा अन्य उच्चाधिकारियों के निरीक्षण के समय द्वितीय पक्ष को आवश्यक रूप से चट्टों को गिनती योग्य रखकर भली प्रकार व्यवस्थित करना होगा तथा चीनी को नम होने से बचाने हेतु तिरपाल आदि से ढककर गोदामों की रख रखाव की व्यवस्था में पूर्ण सहयोग करना होगा । जैसे कि चीनी गोदामों में रखे कटे हुए ड्रमों में रखे चूने को पाक्षिक रूप से बदलना इत्यादि ।
  - 13- द्वितीय पक्ष को लोडिंग/अनलोडिंग के समय ड्रायर हाउस में द्वितीय पक्ष की बुग्गी/किसान का ट्रक/ट्राली/बुग्गी अथवा व्यापारी का ट्रक या ट्राली लाने की अनुमति किसी भी दशा में नहीं होगी । ड्रायर हाउस में द्वितीय पक्ष द्वारा केवल अपनी ट्राली लोडिंग हेतु अनुमन्य होगी ।
  - 14- द्वितीय पक्ष को प्रतिदिन प्रातः 10-00 बजे से सांय 6-00 बजे वाली पाली में उत्पादित बोरा सांय 6-00 बजे के उपरान्त गोडाउन में शिफ्ट करना होगा । तदोपरान्त उत्पादित बोरा प्रातः 10-00 बजे ड्रायर हाउस खाली कर गोडाउन में लगाना होगा ।
  - 15- द्वितीय पक्ष द्वारा लगाये गये कर्मकारों/पल्लेदारों को किसी भी गोदाम/ड्रायर हाउस में बीडी-सिगरेट पीने की सख्त मनाही होगी तथा लोडिंग, शिपिंग व चट्टा लगाने के दौरान हुक का प्रयोग नहीं होगा ।
  - 16- द्वितीय पक्ष के कर्मकारों को लोडिंग/शिपिंग के बाद गोदाम बन्द करने से पहले लाइट बन्द करना आवश्यक होगा । किसी भी दशा में बन्द गोदाम की इलैक्ट्रिक सप्लाय मेन स्विच से बन्द करनी/करानी होगी ।
  - 17- क्रमांक 06 एवं 08 पर वर्णित कार्यों हेतु ब्राउन शुगर एवं गोदाम के गीली-पीली चीनी के खाली बोरों को धुलवाकर 25-25 बोरों की गांठों में बाँधकर स्टोर में जमा करने पर स्टोर की रिपोर्ट प्राप्त करने के पश्चात ही उक्त क्रमांकों पर वर्णित कार्यों हेतु भुगतान देय होगा ।
  - 18- बाहरी गोदामों के लिये चीनी लोड करते समय एवं चीनी अनलोड करते समय द्वितीय पक्ष को पर्याप्त संख्या में लेबर रखनी होगी, जिससे मिल एवं उत्पादन के सुचारु रूप से चलने में कोई बाधा न हो ।
  - 19- बाहरी गोदामों में चीनी रखने हेतु लेबर एवं द्वितीय पक्ष को आने-जाने एवं किसी प्रकार का यात्रा भत्ता अथवा अन्य कोई भत्ता देय नहीं हो ।
  - 20- गोदाम में चीनी लदान को देखते हुए ठेकेदार को पल्लेदार की समुचित व्यवस्था करनी होगी । समुचित व्यवस्था न होने पर प्रथम पक्ष को यह अधिकार होगा कि वह अपने संसाधनों से कार्य करा लें तथा उसकी कटौती आपके बिल से कर दी जायेगी ।
  - 21- शिपिंग व चट्टा लगाने के दौरान कोई भी कटा हुआ कट्टा चट्टे पर नहीं लगाया जायेगा तथा फटे कट्टे को ड्रायर हाउस में प्रतिदिन पहुँचाकर हॉपर पर पलटी कराना होगा ।
  - 22- बिना कारण बताये निविदा के नियम एवं शर्तों में परिवर्तन/संशोधन एवं समस्त निविदा निरस्त करने का अधिकार प्रधान प्रबन्धक महोदय को सुरक्षित होगा ।
  - 23- बाहरी गोदामों के रख रखाव एवं शेष नियम शर्तें उसी प्रकार लागू होंगी, जिस प्रकार वह मिल परिसर गोदामों के लिये वर्णित हैं ।
  - 24- द्वितीय पक्ष या उसके प्रतिनिधि/लेबर आदि की लापरवाही के कारण यदि मिल की किसी सम्पत्ति को क्षति पहुँचती है तो उसकी वसूली द्वितीय पक्ष के देयों से की जायेगी ।
  - 25- द्वितीय पक्ष द्वारा संतोषजनक कार्य न किये जाने एवं ठेके की शर्तों का उल्लंघन करने की दशा में मिल समिति को पेनाल्टी लगाने का अधिकार होगा, जिसे द्वितीय पक्ष से वसूल किया जायेगा तथा अर्नेस्ट मनी जब्त कर ठेका भी समाप्त किया जा सकता है ।
  - 26- द्वितीय पक्ष को किसी अन्य को अपने अधिकार से कार्य देने का अधिकार नहीं होगा ।
  - 27- द्वितीय पक्ष द्वारा नियमानुसार जीएसटी के नियमों के अन्तर्गत पंजीकरण करवाना होगा व जीएसटी जमा करने का प्रमाण पत्र प्रस्तुत करने पर द्वितीय पक्ष द्वारा जमा किये गये जीएसटी का भुगतान किया जायेगा ।

- 28— मिल परिसर एवं बाहरी गोदामों में उक्त ठेके का कार्य करते समय द्वितीय पक्ष के किसी कर्मकार की दुर्घटना में चोट लगने एवं उनके यन्त्र में किसी प्रकार की टूट फूट होने पर मिल समिति किसी भी प्रकार क्षति पूर्ति के लिये जिम्मेदार नहीं होगी, द्वितीय पक्ष उसके लिये स्वयं जिम्मेदार होगा ।
- 29— द्वितीय पक्ष को मिल के अधिकारियों एवं गोदाम विभाग के निर्देशानुसार कार्य करना होगा । कार्य संतोषजनक न पाये जाने की स्थिति में मिल किसी अन्य ठेकेदार/व्यक्ति से कार्य करा सकती है, जिसपर आये अतिरिक्त व्यय की वसूली द्वितीय पक्ष के देयों से की जायेगी ।
- 30— कार्य में द्वितीय पक्ष की लापरवाही की वजह से यदि कोई शिकायत प्राप्त होती है तो प्रथम पक्ष तीन दिन का नोटिस देकर ठेका समाप्त कर सकता है । इसके अतिरिक्त कार्य के समय द्वितीय पक्ष अथवा उसके प्रतिनिधि/श्रमिकों की लापरवाही के कारण किसी प्रकार की मिल को होने वाली हानि को द्वितीय पक्ष से वसूल किया जायेगा ।
- 31— किसी भी प्रकार के विवाद के लिये सभापति/जिलाधिकारी महोदय का निर्णय अन्तिम होगा और द्वितीय पक्ष को मान्य होगा ।
- 32— आपको अनुबन्ध हेतु रु0 100.00 का नान ज्यूडिसियल स्टाम्प मिल समिति में जमा करना होगा ।

  
मुख्य स्थायनविद्

### **SECTION III: TECHNICAL E-BID**

<b>III(A)</b>	<b>e Bid FORM</b>
<b>III(B)</b>	<b>SCHEDULE OF REQUIREMENTS</b>
<b>III(C)</b>	<b>TECHNICAL SPECIFICATIONS</b>
<b>III(D)</b>	<b>CONTRACT FORM</b>
<b>III(E)</b>	<b>PERFORMANCE STATEMENT</b>
<b>III(F)</b>	<b>CAPABILITY STATEMENT</b>
<b>III(G)</b>	<b>PERFORMANCE SECURITY FORM</b>

### SECTION III(A): e- bid FORM

Date:.....  
IFB NoBCSM/MP/TENDER/23-24/1512

The General Manager,  
The BaghpatCoop.Sugar Mills Ltd.,  
Baghpat

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to deliver.....

( Description of Goods and Services) in conformity with the said e-Bid( Section II) of the e-Bid Document and will supply of **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24** from our manufacturing works/units as per specifications ( Section III(c)) to your factories in addition to this, the particulars of our organization such as legal status, details of experience and past performance, capability statement and the required e-Bid EMD for **Rs. 50,000/- ( Rupees Fifty Thousand Only)** in the form of Demand Draft in favour of The Baghpat Cooperative Sugar Mills Ltd, is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to deliver the **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24** in accordance with the delivery schedule specified in the Schedule of Requirements (Section III (B)).

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-tender Document are acceptable to us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of .....20.....

-----  
Signature

-----  
(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....



### SECTION III(B): SCHEDULE OF REQUIREMENTS

Item Code	Brief Description	Destination	Delivery Schedule	e-Bid E.M.D
	As per the details given in the SECTION III (C) TECHNICAL SPECIFICATIONS	The Baghpat Cooperative Sugar Mills Limited, Baghpat	• To be dispatched as per requirement from receipt of order. Time to time.	Rs50,000/-

### **SECTION III (C) TECHNICAL SPECIFICATIONS**

#### **A. Specifications**

**SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR  
CRUSHING YEAR, 2023-24specifications as per Tender Form**

### **SECTION III(D) AGREEMENT**

**ACCEPTANCE OF ORDER WILL BE TREATED AS AGREEMENT EXECUTED**

**SECTION III (E): PERFORMANCE STATEMENT**  
**SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR**  
**CRUSHING YEAR, 2023-24** satisfactorily in previous years to sugar mills RFC or any  
public sector undertaking

Name of Company/Firm .....

Order placed by (Full address of Mill Society)	Order No. & Date	Description & Quantity of ordered goods	Value of order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any
				As per contract	Actual	
1	2	3	4	5	6	7

Signature and seal of the E-Bidder  
With name of the authorized person

## CHECK LIST

Sl No	Clause	Instrument/ Documents required	Page No
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5 (Invitation for e-Bids)	e-Bid EMD in Physical Form	
4	ITB Clause 21.1 & 21.6	Proof for Experience of <b>SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24</b> satisfactorily in previous year to sugar mills of Govt. and private sector	
5	ITB Clause 21.3	Copy of detail of FEE and EMD	
6	ITB Clause 21.8	Copies of details of last submitted Income Tax Return/PAN card (self attested).	
7	ITB Clause 21.9	Details of Trade tax/ GST Registration/ TINNO /Central Excise Registration Certificate	
8	SECTION II	Acceptance to the Conditions of Contract on letter head.	
9	SECTION III(A)	e- bid Form	
10	SECTION III(B)	Schedule of Requirements	
11	SECTION III (C)	Technical Specifications	
12	SECTION III D	Agreement/Order Acceptance	
13	SECTION III (E)	Performance Statement	
14	SECTION III (F)	CAPABILITY STATEMENT	
15	SECTION IV (A)	e-Bid Form	
16	SECTION IV (B)	BOQ	

**SECTION IV: FINANCIAL e-Bid**

**IV (A) e –Bid FORM**

**IV (B) PRICE SCHEDULE/BOQ**

**SECTION IV (A): e bid FORM**

Date.....

IFB No.**BCSM/MP/TENDER/23-24/1512**

To: (Name and address of Mill Society)  
General Manager,  
The Baghpat Cooperative Sugar Mills Ltd.,  
BAGHPAT

Dear Sir,

Having examined the e-Bid Documents, we the undersigned, offer of above work in conformity with the said e-Bid Documents for the rates as may be ascertained in accordance with the schedule of rates attached herewith and made part of this e-bid, and hereby undertake that we accept all terms and conditions of E-Tender/contract (section II) of the e-Bid Document and will supply of **SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR CRUSHING YEAR, 2023-24** from our manufacturing works/unit as per the Technical specifications( Section III (c) to your sugar factories. In addition to this, the particulars of our organization such as legal status principal place of business, details of experience and past performance, capability statement and the required e-Bid security in the form of Demand Draft infavour of The Baghpat Cooperative Sugar Mills Ltd. Baghpat are furnished with this e-Bid form

We further undertake, if our e-Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements (section III (b))

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with you ,written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “ Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated .....day of .....20

.....  
(Signature & Name of official)

.....  
(In the capacity of)

Duly authorized to sign e-Bid for and on behalf of

## SECTION IV (B): PRICE SCHEDULE / BOQ

AutoSave BOQSUGARHANDLING - Compatibility Mode

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O13

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Tender Inviting Authority: THE BAGHPAT COOPERATIVE SUGAR MILLS LIMITED,BAGHPAT

Name of Work: SUGAR GODOWN RELATED ALL SUGAR HANDLING WORKS FOR YEAR, 2023-24

Contract No: BCSM/NPT/TENDER/23-24/1512

Name of the Bidder (Company)

**PRICE SCHEDULE**

(This BOQ template must not be modified/replaced by the bidder and the same should be consulted after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.)

NUMBER #	TEXT #	TEXT #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Units	BASIC RATE IN Figures To be entered by the Bidder in Rs. P	GST in Rs. P	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT With Taxes in Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7	8
1	LOADING & UNLOADING OF SUGAR IN SUGAR GODOWN						
1.01	झरका खाता में भरें बोरी को बोरीया में करने संचालन द्वारा शिफ्ट कर मरदा लयान, प्रतिदिन पिछली रोज व रणवाई करण मरदा डुरा होने पर मरदें की पिछली करण तथा विपलन से	मिटर रें प्रति 100			0.00	0.00	RR Zero Only
1.02	झरका खाता में भरें बोरी को बोरीया में करने संचालन द्वारा शिफ्ट कर मरदा लयान, प्रतिदिन पिछली रोज व रणवाई करण मरदा डुरा होने पर मरदें की पिछली करण तथा विपलन से	मिटर रें प्रति 50			0.00	0.00	RR Zero Only
1.03	समस्त बोरीया, रणवाई एवं अणवाई में, 1 से 32 तक की डीवाई का मरदा लयान ।	मिटर रें प्रति 100			0.00	0.00	RR Zero Only
1.04	समस्त बोरीया, रणवाई एवं अणवाई में, 1 से 32 तक की डीवाई का मरदा लयान ।	मिटर रें प्रति 50			0.00	0.00	RR Zero Only
1.05	सर्वे मरदा 33 से 40 तक की डीवाई का मरदा लयान ।	मिटर रें प्रति			0.00	0.00	RR Zero Only

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