

# The Kisan Sehkari Chini Mills Ltd

## Gajraula-Hasanpur, Distt-Amroha U.P.

Telephone: (05924) 264167	Fax: (05924) 264174
	Email: sugarfed244241@yahoo.co.in

### COMPETITIVE e-bidding FOR

TRANSPORTATION OF LOOSE BAGGES FROM ANOOPSHAHR TO GAJRAULA-HASANPUR DISTT- AMROHA.

e-bid REFERENCE	101/c/E-Tendsr/01/2023-24
LAST DATE AND TIME FOR SUBMISSION OF E-Bids	09/05/2023 UPTO 10:30 AM
DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids	09/05/2023 AT 11:30 AM
PLACE OF OPENING OF e-Bids	The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha
ADDRESS FOR COMMUNICATION	General Manager The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha
e-Bid E.M.D	Rs. 10000/- (Rs. Ten Thousand )

This Document Contains -- **Pages 35**

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : **Rs 590.00**

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**The Kisan Sahkari Chini Mills Ltd. Gajraula-Hasanpur,  
P.O.Hasanpur-244241(Distt.Amroha)U.P.**

Ph no. 05924-264167/9870942973  
E mail : sugarfad244241@yahoo.co.in  
Ref. no. 101 / c /PS/Tender/01/2023-24

Website www.upsugarfed.org  
Dated- 01.05.2023

**E-Tender Notice**

On line e-tenders are invited from registered , Experienced contractors (details given in tender document's) for The kisan sahkari chini mills ltd, Gajraula-Hasanpur. The e-tender documents with detailed , work, terms and conditions etc. can be downloaded from portal & federation website as per mentioned below

S. No	Name of the item/work	Starting date & time of uploading E-Tender 6.30 PM	Closing date & time of tender 10.30A.M	E.M.D (Rs.)	Technical/ commercial e-bid Opening date and time -11.00 AM / 3.30 PM	Tender Cost with GST
1	Transportation of Aprox.4000 qtls loose Bagasse From The Kisan Sahkari chini mills ltd,Anoopshahar(Bulandshahar) to The Kisan Sahkari chini mills ltd,Hasanpur(Amrcha) with loading & unloading	02.05.2023	09.05.2023	10000.00	09.05.2023	590.00
2	Transportation of Fertilizer from Gajraula were House & PCF Chandousi to different fertilizer godowns.	02.05.2023	09.05.2023	10000.00	09.05.2023	590.00
3	Sale of Brown sugar of 2022-23(Aprox. 2900 Qtls)	02.05.2023	09.05.2023	72500.00	09.05.2023	590.00

Other details of submission of e bids along with eligibility, date & time, opening of technical/Financial bids, E.M.D. and other terms & conditions will be available on UPLC e-tender portal <http://etender.upn.co.in> & Website [www.upsugarfed.org](http://www.upsugarfed.org) from above dates and time from where tender documents may be downloaded by any tenderer. The tender fee are mentioned above ( non refundable) and required E.M.D by way of NEFT/DD in favour of THE KISAN SAHKARI CHINI MILLS LTD. Hasanpur payable at Hasanpur (Distt. Amroha) Bank Account No. 11311235098 State Bank Of India , Branch Hasanpur,IFSC: SBIN0006650 for NEFT Commercial bid of E-tender without earnest money shall be liable to be rejected. The General Manager Chini Mill reserves the right to cancel any or all e-bids/annual e-bidding process without assigning any reason to & Decision of Chini Mill will be final & binding.

Copy forwarded for information and necessary action to:-

- 1 Administrator /District Magistrate,Amroha
- 2 General Manager (P.U.P.Coop. sugar fac.fed.ltd.Lucknow
- 3 Sri Rivik Sasens, System Analyst,U.P. Coop. sugar fac.fed. ltd.Lucknow for display in Fed. Website
- 4 All Coop. Sugar factories in U.P.
- 5 All notice Board of chini mill/Tehsil/Block Hasanpur.
- 6 All Departmental Head in chini mill Hasanpur /OS
- 7 A.E.D.P. chini mill ltd Hasanpur for upload this e-tender notice.

*[Signature]*  
General Manager

*[Signature]*  
General Manager

## INVITATION FOR e-BidS

**Online e-bids are invited for TRANSPORTATION OF LOOSE BAGGES FROM ANOOPSHAHR TO GAJRAULA-HASANPUR DISTT- AMROHA.**

1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from **02/05/2023**. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and tender Document will be available from <b>02/05/2023</b> at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of tender document on website	<b>02/05/2023</b> at e-Procurement web site <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> And Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date & time	<b>02/05/2023 from 06:30 PM</b>
(d)	Clarification end date & time	<b>09/05/2023 up to 10:30 AM</b>
(e)	e-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	<b>02/05/2023 from 06:30 PM</b>
(f)	e-Bid submission end date & Time	<b>09/05/2023 up to 10.30 AM</b>
(g)	Online technical e-Bid opening date & time	<b>09/05/2023 at 11:30 AM</b>
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	<b>09/05/2023 at 03:30 PM</b>

(i)	Venue of opening of technical & financial e-Bids	OFFICE OF The Kisan Sehkari Chini Mills Ltd,Gajraula-Hasanpur,Distt-Amr0ha
(j)	Contact officer	Name: Mr. Akash Tiwari, Chief Cane Officer Tel No: Mob:- 7880888944
(k)	Cost of e-Bid document	Rs 590.00 (Rupees Five Hundred Nienty Only) (Non-refundable)
(l)	e-Bid E.M.D	Rs.10000/- (Rs. Ten Thousand )

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the Purchaser's office or through **NEFT** in favour of The Kisan Sehkari Chini Mills Ltd,Gajraula-Hasanpur,Distt-Amroha payable at HASANPUR. The scanned copy of the Cash Deposit Receipt or **NEFT** or Banker's Cheque must be enclosed along with the e-Bids but the original **NEFT** should reach the office of The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur,Distt-Amroha before opening of technical e-Bid.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of **NEFT** drawn in favour of The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach the The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders'/OEM representative will be required to be produced.
7. **GENERAL MANAGER** The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of G.M.will be final and binding.
8. In the event of date specified for e-Bids opening being declared a holiday for The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
10. The companies/firms who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in e-tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with UPLC Ltd ,Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee of Rs. 6000.00 (Rupees Six thousand only) for participating in this e-tender and other e-tenders of U.P.Govt. Departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of Rs.1708.00 (Rupees One thousand seven hundred eight only). The companies/firms may contact the officials on phone numbers (0522) 4130303 Extn 305 & 307, 09721451211, for their Registration/Digital Signature Certificate related queries. The registration fee may also be deposited through RTGS. The details of RTGS are as under:

M/s U.P. Electronics Corporation Ltd, Lucknow  
Indian Bank  
Ashok Marg, Lucknow  
A/C No. - 772819168  
IFC code - IDIB000L002  
CBS code - 00527  
Rs.6000/-

### For E-Tendering Enquiry Please Contact Following Persons

- |                                      |                         |                      |
|--------------------------------------|-------------------------|----------------------|
| 01.Sri Rritvik Saxena (Federation) - | 09415526023/07880888823 |                      |
| 02.Sri Anupam Shukla                 | -                       | 09721451225 U.P.L.C. |
| 03.Sri Rashid Hussain                | -                       | 09935149327 U.P.L.C. |
| 04.Sri Siddharth Shukla              | -                       | 09005621259 U.P.L.C. |

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha here in after referred to as “the Purchaser”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This tender document is available on the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 590.00 (Rupees Five Hundred Nienty Only)** in cash or through NEFT or Banker’s Cheque payable in favour of The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha. The scanned copy of the Cash Deposit Receipt or NEFT or Banker’s Cheque must be enclosed along with the e-Bid but the original NEFT or Banker’s Cheque should reach The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha’s office before opening of the technical e-Bid. This e-tender document fee of **Rs. 590.00** will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 The goods required to be supplied; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:  
Invitation for e-Bid
  - Section I : Instruction to bidders (ITB);
  - Section II : Conditions of E-tender/ Contract (CC);
  - Section III : Technical e-Bid;
  - Section IV : Financial e-Bid;
- 2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Purchaser may also respond to clarifications raised by the prospective bidders on Purchaser's e-mail address [upsugarfed@yahoo.co.in](mailto:upsugarfed@yahoo.co.in).

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder,

modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.

- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Purchaser shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Purchaser, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org).

## **(B) PREPARATION OF e-Bid**

### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Purchaser shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:

- (a) **Technical e-Bid** - Technical e-Bid will comprise of:

- (i) **Fee Details** includes copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
- (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Specifications.
- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.
- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.

- (b) **Financial e-Bid** – Financial e-Bid will comprise of:

- (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.
- (ii) **Price Schedule/BOQ** includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.



## **7-e-Bid Form**

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be supplied, their quantities and prices in the format given in the e-Bid document.

## **8 e-Bid Price**

## **9 e-Bid Currencies**

Prices shall be quoted in Indian Rupees only.

## **10 Documents Establishing bidder's Qualification**

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.

## **11 Documents Establishing Goods' Conformity to e-Bid Documents**

- 11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to supply under the contract. The documentary evidence should be in the PDF file format.

## **12 e-Bid Earnest Money Deposit (EMD)**

- 12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of **10000/- (Rupees Ten Thousand)** per Group of the Center in form of **NEFT**, in favour of The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should reach The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha's office before opening of technical e-Bid. No Interest on EMD will be paid.

- 12.2 The e-Bid E.M.D is required to protect the Purchaser against the risk of bidder's conduct which would warrant the E.M.D's forfeiture, pursuant to ITB Clause 12.7.

- 12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only:

A **NEFT** payable in favour of The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha payable at Hasanpur.

- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Purchaser.

- 12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request through cheque or **NEFT** in original submitted at the time of E-bid as promptly as possible after the expiration of the period of e-Bid validity prescribed by the Purchaser, pursuant to ITB Clause 13.

- 12.6 The successful bidder's e-Bid E.M.D will be converted in security and in addition to EMD equal amount of security will be deposited The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha, pursuant to ITB Clause 28, and furnishing the performance security, pursuant to ITB Clause 29.

- 12.7 The e-Bid E.M.D may be forfeited:

- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or
- (b) In case of a successful bidder, if the bidder fails:
  - (i) To sign the Contract with the Purchaser in accordance with ITB Clause 28; or
  - (ii) To furnish performance security in accordance with ITB Clause 29.

### **13 Period of Validity of e-Bid**

- 13.1 Duration of work 10 days from the date of order.
- 13.2 In exceptional circumstances, the Purchaser may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

### **14 Format and Signing of e-Bid**

- 14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

### **15. Submission of e-Bid**

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Purchaser. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in). The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website [http:// etender.up.nic.in](http://etender.up.nic.in) is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Purchaser shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for whom the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.

15.8 Purchaser reserves the right to cancel any or all e-Bids without assigning any reason.

## **16-Deadline for Submission of e-Bid**

16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than 09/05/2023 upto 10.30 A.M and the date as mentioned on page 4 (as the server time displayed in the e-Procurement website).

16.2 The Purchaser may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

## **17 Late e-Bid**

17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

## **18 Withdrawal and Resubmission of e-Bid**

18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

18.2 The bidder has to request the Purchaser with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Purchaser, to return back the e-Bid security/EMD as per the manual procedure.

18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.

18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be

resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.

18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.

18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

### **(C) e-Bid OPENING AND EVALUATION OF e-Bid**

#### **19(A) Opening of Technical e-Bid by the Purchaser**

A-1 The Purchaser will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at **11:30 AM** on **09/05/2023** The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Purchaser, the e-Bids shall be opened at the appointed time and place on the next working day.

A-2 The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Purchaser at its discretion may consider appropriate will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.

A-3 The Purchaser will prepare minutes of the e-Bid opening.

A-4 GENERAL MANAGER Of **The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha** reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

#### **19(B) Opening of Financial e-Bid**

B.1 After evaluation of technical e-Bid, the Purchaser shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Purchaser will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Purchaser. The notification may be sent by letter, fax or by e-mail.

B.2 The financial e-Bids of technically qualified bidders shall be opened on **09/05/2023 at 03:30 PM** in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.

B.3 The Purchaser will prepare the minutes of the e-Bid opening.

#### **20 Clarification of e-Bid**

20.1 During evaluation of e-Bid, the Purchaser may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

#### **21 Evaluation of technical e-Bid and Evaluation Criteria**

The Purchaser will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

21.1 The bidder should have adequate experience of sugar factories for which past three years order copies along with performance certificate should also be enclosed with the tender.

21.2 The bidder shall submit required documentary proof, failing which the tender shall be rejected.

21.3 The bidder shall submit the copies of the detail of E.M.D.

21.4 The bidder shall submit the copies of the Authorization letter by the competent authorities for the authorized person.

21.5 The bidder shall submit the copies of PAN card (copy self attested).

**21.6 The bidder shall submit the copies of the details of GST registration**

21.7 The bidder shall submit the documentary proof of the Status of the company along with names of Directors/Partners/Proprietor along with documents.

21.8 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Purchaser shall be rejected and may not be subsequently made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.

21.9 It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.

21.10 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

**21.11 Financial Evaluation and Comparison of e-Bid**

22.1 The Purchaser will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Purchaser.

/

22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.

22.3 No weightage/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.

22.4 The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices etc shall be announced at the meeting. The commercial quotes of the lowest Bidder shall be notified as L-1. The Quantity offered by the L-1 shall be first taken into consideration. In case L-1 offers to supply the complete order quantity and is assessed to have the adequate capacity to supply the complete order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then L-1 shall be contracted to execute the complete supply order. In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then the L-1 bidder shall be contracted to supply the reduced quantity (which shall be more than the guaranteed minimum quantity) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1. The quantity resulting from the split as mentioned above in case (b) shall be offered to the successful Bidder(s) after the

assessment by the TEC in terms of their capacity to manufacture and supply. In case L-1 backs out, the RFP shall be cancelled & Bids shall be invited again L-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha .

#### **23 Contacting the Purchaser**

23.1 Subject to ITB Clause 20, no bidder shall contact the Purchaser on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Purchaser, he/she can do so in writing.

23.2 Any effort by a bidder to influence the Purchaser in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

### **(D) AWARD OF CONTRACT**

#### **24 Award Criteria**

24.1 The Purchaser will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate (L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.

24.2 Subject to ITB Clause 26, the Purchaser will award the contract to the lowest rate (L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.

24.3 In case L-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per delivery schedule by the tender Evaluation committee (TEC) then the L-1 bidder shall be contracted to supply the reduced quantity (which shall be more than the guaranteed minimum quantity) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1. The quantity resulting from the split as mentioned above in case 22.5 (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.

#### **25 Purchaser's right to vary Quantities at the Time of Award**

25.1 The Purchaser reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end-customer. The purchaser may also increase or decrease the quantity even after award of contract up to the validity period of E-bid.

25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Purchaser.

#### **26 Purchaser's right to accept any e-Bid and to reject any or all e-Bids**

26.1 The Purchaser reserves the right to accept or reject any e-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**27- Notification of Award**

- 27.1 The Purchaser will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted. Normally it will be informed within 30 days after opening of E-commercial/financial bid except in unavoidable circumstances.
- 27.2 The notification of award will constitute the formation of the Contract.
- 27.3 Successful bidders will have to deposit equal amount security money in addition to E.M.D. No interest shall be paid on the security deposit/EM.D. The refund of the cash security deposit
- 28- **Signing of Contract**At the same time as the purchase notifies the successful bidder that it's e bid has been accepted, the purchaser will inform the bidder accordingly
- 29- **Performance/ Supply Security**The successful bidder shall deposit the security money as equal amount of E.M.D. No interest will be paid on security. The security deposited with Federation shall be subjected to timely & satisfactory supply of ordered quality of material & on full & final adjustment of claims/dues of our units recoverable from them after deducting penalty if any, under these terms.

**SECTION III: TECHNICAL E-BID**

- III(A) e Bid FORM**
- III(B) SCHEDULE OF REQUIREMENTS**
- III(C) TECHNICAL SPECIFICATIONS**
- III(D) CONTRACT FORM**
- III(E) PERFORMANCE STATEMENT**
- III(F) CAPABILITY STATEMENT**
- III(G) PERFORMANCE SECURITY FORM**

**SECTION III(A): e- bid FORM**



**To:**  
**The General Manager,**  
**The Kisan Sehkari Chini Mills Ltd,**  
**Gajraula-Hasanpur**  
**Amroha (U.P)-244241**

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to Cane Transportation For Centers Situation Group.....  
the required e-Bid EMD for Rs. **10000/- ( Rupees Ten Thousands only)** in the form of NEFT in favour of **The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur, Distt-Amroha payable at Hasanpur.**

We further undertake, if our e-Bid is accepted, accordance with the schedule specified in the Schedule of Requirements (Section III (B)).

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-tender Document are acceptable to us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of .....20.....

-----  
Signature

-----  
( in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....

**SECTION III(B): SCHEDULE OF REQUIREMENTS**

Item Code	Brief Description	Destination	Delivery Schedule	e-Bid E.M.D
	As per the details given in the SECTION III (C) TECHNICAL SPECIFICATIONS	TRANSPORTATION OF LOOSE BAGGES FROM ANOOPSHAHR TO GAJRAULA-HASANPUR DISTT- AMROHA	When Required	Rs 10000/- (Rs Ten Thousands) Per Group Of Centers

### ECTION III(E) : PERFORMANCE STATEMENT

Transportation with Loding/unloding satisfactorily to sugar mills RFC or any public sector undertaking  
 Name of Company/Firm .....

#### CHECK LIST

Sl No	Clause	Instrument/ Documents required	Page No
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5 (Invitation for e-Bids)	E-Bid EMD in Physical Form	
4	ITB Clause 21.3	Copy of detail of FEE and EMD	
5	ITB Clause 21.9	Details GST Registration	
6	SECTION II	Acceptance to the Conditions of Contract	
7	SECTION III(A)	e- bid Form	
8	SECTION III(B)	Schedule of Requirements	
9	SECTION III (C)	Technical Specifications	
10	SECTION III (E)	Performance Statement	
11	SECTION III (F)	CAPABILITY STATEMENT	
12	SECTION IV (A)	e-Bid Form	
13	SECTION IV (B)	BOQ	

#### SECTION IV: FINANCIAL e-Bid

IV (A)            e –Bid FORM

IV (B)            PRICE SCHEDULE/BOQ

**SECTION IV(A) : e bid FORM**

Date **01.05.2023**

**IFB No. 101/c/ps/tender/01/2023-24**

To:  
The General Manager,  
**The Kisan Sehkari Chini Mills Ltd, Gajraula-Hasanpur,**  
**Distt-Amroha U.P.**

**Dear Sir,**

Having examined the e-Bid Documents, we the undersigned, offer to Fertilizer Transportation With loding/unloding from various Ware House To Fertilizer Godowns in conformity with the said e-Bid Documents for the rates as may be ascertained in accordance with the schedule of rates attached here with and made part of this e-bid, and hereby undertake that we accept all terms and conditions of E-Tender/contract (section II) of the e-Bid Document and as per the Technical specifications ( Section III (c) to your sugar factories. In addition to this, the particulars of our organization such as legal status principal place of business, details of experience and past performance, capability statement and the required e-Bid security in the form of Demand Draft in favour of The Kisan Sehkari Chini Mills Ltd,Gajraula-Hasanpur, Distt-Amroha payable at Hasanpur are furnished with this e-Bid form

We further undertake, if our e-Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of Requirements (section III (b))

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this e-Bid, together with you, written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated .....day of .....20

.....  
(Signature & Name of official)

.....  
(In the capacity of)

Duly authorized to sign e-Bid for and on behalf of

## दि किसान सहकारी चीनी मिल्स लि० गजरौला-हसनपुर (अमरोहा)

### लूज बैगास के परिवहन हेतु अन्य नियम एवं शर्तें

- 1 निविदादाता को धरोहरराशि के रूप में ₹0 10000.00 एन.ई.एफ.टी. के माध्यम से मिल समिति में जमा करना अनिवार्य होगा। ठेका स्वीकृत होने के बाद उक्त धनराशि जमानत राशि के रूप में परिवर्तित हो जायेगी जोकि कार्य पूरा होने के बाद बिना ब्याज के लौटायी जायेगी।
- 2 निविदादाता को दि किसान सहकारी चीनी मिल्स लि०, अनूपशहर जनपद- बुलन्दशहर से लगभग 4000 कु० लूज बैगास जो सत्र 2022-23 की उत्पादित है, का ट्रकों द्वारा दि किसान सहकारी चीनी मिल्स लि०, हसनपुर जनपद-अमरोहा तक परिवहन करना है। अनूपशहर चीनी मिल से बैगास की लोडिंग एवं इस चीनी मिल में अनलोडिंग सहित , प्रति कु० की दरें देनी होगी।
- 3 जी०एस०सी०टी० यदि देय होगा तो मिल द्वारा भुगतान किया जायेगा,परन्तु निविदादाता को जी०एस०टी० का भुगतान, जी०एस०टी० पोर्टल पर बिल अपलोड करने के उपरान्त देय होगा।
- 4 मिल के काँटों पर वजन करने पर प्राप्त मात्रा का भुगतान , बिल प्रस्तुत करने पर देय होगा।
- 5 नियमानुसार टी०डी०एस० काटा जायेगा।
- 6 यदि आवश्यक हुआ तो एल-1 निविदादाता से ही निगोसिएशन किया जायेगा।
- 7 उपरोक्त मात्रा का परिवहन ,आदेश जारी होने की दिनांक से 10 दिन के अन्दर करना अनिवार्य होगा, जिसके लिये निविदादाता को आवश्यकतानुसार ट्रकों एवं लेबर की व्यवस्था करनी होगी।
- 8 यदि निविदादाता द्वारा आदेश जारी होने के उपरान्त समय से बैगास का परिवहन नहीं किया जाता है, तो समझा जायेगा कि निविदादाता कार्य करने के लिये सक्षम नहीं है। ऐसी स्थिति में निविदादाता की जमानत धनराशि जब्त कर ली जायेगी।
- 9 कार्य के दौरान निविदादाता या उसके प्रतिनिधि आदि को चोट लग जाती है तो मिल उसके लिये जिम्मेदार नहीं होगी।
- 10 परिवहनकर्ता या उसकी लेबर के द्वारा मिल को किसी भी प्रकार की क्षति पहुँचाई जाती है तो उसकी प्रतिपूर्ति निविदादाता की जमानतराशि से की जायेगी।
- 11 निर्धारित समय अवधि के अन्दर उपलब्ध कराई गई मात्रा में बैगास का उठान करना अनिवार्य होगा।यदि आपके द्वारा समय से बैगास का उठान नहीं किया जाता है या अघूरा किया जाता है तो उस स्थिति में आपकी जमानतराशि जब्त कर ली जायेगी।
- 12 निविदा की तिथि/समय बदलने का पूर्ण अधिकार अधोहस्ताक्षरी को सुरक्षित होगा। निविदा निर्णय हेतु दो सप्ताह के लिये मान्य होगी।
- 13 यदि दोनों पक्षों के बीच कोई विवाद उत्पन्न होता है तो जिलाधिकारी अमरोहा का निर्णय अन्तिम होगा, जो दोनों पक्षों को मान्य होगा।
- 14 किसी एक अथवा समस्त निविदाओं को बिना कारण बताये निरस्त करने का अधिकार अधोहस्ताक्षरी को होगा।

### बैंक डिटेल्स-

Account of THE KISAN SAHKARI CHINI MILLS LTD Bank Account No.  
11311235098 State Bank Of India , Branch Hasanpur, IFSC- SBIN0000650

प्रधान प्रबन्धक