

**U.P. CO-OPERATIVE SUGAR FACTORIES FEDERATION LTD.**

**9-A, RANA PRATAP MARG, LUCKNOW**

**Telephone: (0522) 2200183**

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**Email: [upsugarfed@yahoo.co.in](mailto:upsugarfed@yahoo.co.in)**

**Website: [www.upsugarfed.org](http://www.upsugarfed.org)**

**COMPETITIVE e-Bidding FOR SALE OF MOLASSES FROM VARIOUS CO-OPERATIVE SUGAR MILLS IN UTTAR PRADESH**

<b>e-Bid REFERENCE</b>	<b>:</b>	<b>UPSUGARFED/MOL/2023-24/188</b>
<b>LAST DATE AND TIME FOR SUBMISSION OF E-Bids</b>	<b>:</b>	<b>11/04/2024– 06:55 PM</b>
<b>DATE AND TIME OF OPENING OF ON LINE TECHNICAL e-Bids</b>	<b>:</b>	<b>12/04/2024– 11:00 A.M.</b>
<b>PLACE OF OPENING OF e-Bids</b>	<b>:</b>	<b>U.P. Co-operative Sugar Factories Federation Ltd. 9-A, Rana Pratap Marg, Lucknow</b>
<b>ADDRESS FOR COMMUNICATION</b>	<b>:</b>	<b>Managing Director U.P. Co-operative Sugar Factories Federation Ltd. 9-A, Rana Pratap Marg, Lucknow</b>
<b>e-Bid EMD</b>	<b>:</b>	<b>Rs. 20.00 (Twenty) Per Quintals</b>

This Document Contains -- 31 **Pages**

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. In case of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

**e-tender Document Processing /Cost + 18% GST : Rs 2360.00**

**नोट:-**

1. पृष्ठ संख्या-9 व 10 के बिन्दु संख्या-10 पर दर्शित चेक लिस्ट के क्रम में समस्त प्रपत्र अपलोड करते हुए उक्त में विवरण दर्शित किया जाना आवश्यक है।

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**U.P.CO-OPERATIVE SUGAR FACTORIES FEDERATION LTD.**  
**9-A, RANA PRATAP MARG, LUCKNOW**

Tel No. (0522) 2200183, (0522)2628310, Fax: (0522) 2627994

UPSUGARFED/MOL/2023-24/188/2024/Nivida

Date: 30/03/2024

**e-Tender Notice**

The e-Bids EMD is Rs 20 per quintals. Online E-Bids are invited for sale of free C-heavy molasses 24141.88 quintals, levy B/C heavy molasses 225375 quintals and sale of burnt molasses in kaccha pit 63723.80 quintals from co-operative sugar mills of U.P. to bonafide Consumers to whom license have been issued by the Excise Commissioner & Molasses Controller, Allahabad, U.P. E-Tender can be uploaded up to 06:55 P.M on 11/04/2024 and Technical & Financial Bid will be opened on 12/04/2024 11:00 A.M & 1.00 PM respectively.

The e-tender fee is Rs2360/- (incl. GST). The amount of fee and Earnest money in favour of U.P. Cooperative Sugar Factories Federation Ltd., Lucknow through RTGS/NEFT. The bank details are available in the tender form.

The details for submission of e-bids will be available on the e-tender portal <http://eTender.up.nic.in> and also on Federation website [www.upsugarfed.org](http://www.upsugarfed.org) from 30/03/2024 at 6.55 P.M. The Federation reserves the right to cancel any or all the e-Bids without assigning any reason. The decision of the Managing Director shall be the final and binding.

इस निविदा के संबंध में सभी संशोधन, स्पष्टीकरण, शुद्धिपत्र, परिशिष्ट, समय वृद्धि आदि को केवल <http://eTender.up.nic.in> एवं [www.upsugarfed.org](http://www.upsugarfed.org) पर ही दिया जायेगा। निविदादाता अद्यतन जानकारी के लिए नियमित रूप से इन वेबसाइट्स को पढते रहे।

**MANAGING DIRECTOR**

## INVITATION FOR e-Bids

Online e-Bids are invited for sale of Molasses within UP and outside state from bonafide buyers to whom license have been issued by the Commissioner & Molasses Controller Allahabad, U.P.

1. Bidders are advised to study the Tender Document carefully. Submission of e-Bid against this Tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the Tender Document with full understanding of its implications.
2. The e-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://eTender.up.nic.in>.
3. The Tender document is available at e-Procurement website <http://eTender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from **30/03/2024** at **06:55 PM**. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-Tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://eTender.up.nic.in">http://eTender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and Tender Document will be available from <b>06:55 PM on 30/03/2024</b> at e-Procurement web site <a href="http://eTender.up.nic.in">http://eTender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of Tender document on website	<b>30/03/2024</b> from <b>06:55 PM</b> at e-Procurement web site <a href="http://eTender.up.nic.in">http://eTender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date & time	<b>30/03/2024</b> from <b>06:55 PM</b> .
(d)	Clarification end date & time	<b>11/04/2024</b> upto 02:00 PM
(e)	e-Bid submission start date & time (Submission of e-Tender fee, EMD and other supporting documents in PDF/XLS format)	<b>30/03/2024</b> from <b>06:55 PM</b>
(f)	e-Bid submission end date & Time	<b>11/04/2024</b> upto <b>06:55 PM</b>
(g)	Online technical e-Bid opening date & time	<b>12/04/2024</b> at <b>11:00 A.M.</b>

(h)	Venue of opening of technical & financial e-Bids	U.P. Co-operative Sugar Factories Federation Ltd. 9-A, Rana Pratap Marg, Lucknow.
(i)	Contact officer	<b>Name: Kailash Upadhyay (M: )</b> 07880888844 Tel No. (0522), 2200183, Fax: (0522) 2627994, 2612949 <b>Rritvik Saxena (M) :</b> 7880888823
(j)	Cost of e-Bid document	Rs 2360.00 (Rupees Two Thousand Three Hundred Sixty Only) (Non-refundable)
(k)	e-Bid Earnest Money	Rs 20.00 per quintals (Rupees Twenty per quintals)
(l)	<b>Earnest Money</b>	<b>Earnest Money &amp; Tender Fee Deposited in Favour of U.P.Coop. Sugar Factories Federation Ltd through RTGS/NEFT/NET BANKING. The Details are as under.</b>  <b>Name of Benificary :-</b> U.P.Coop. Sugar Factories Federation Ltd  <b>Bank Account No :-</b> 53012823858  <b>IFSC Code No :-</b> SBIN0060284  <b>Name of Bank Branch :-</b> Vidhan Sabha Marg Lucknow.

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table **RTGS / NEFT/ NET BANKING** in favour of U.P. Co-operative Sugar Factories Federation Ltd (herein after referred as UPSUGAR FED payable at Lucknow. The scanned copy of the **RTGS / NEFT/ NET BANKING** must be enclosed along with the e-Bids.
5. All e-Bid must be accompanied by e-Bid Earnest Money Deposit (EMD) in the form of **RTGS / NEFT/ NET BANKING**, drawn in favour of U.P. Co-operative Sugar Factories Federation Ltd., Lucknow. The scanned copy of the **e-Bid EMD** must be submitted along with the e-Bid No Interest would be payable on e-Bid (Earnest Money) deposited with the Federation.
6. The Federation reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of Federation will be final and binding.
7. In the event of date specified for e-Bids opening being declared a holiday for Federation's office then the due date for opening of e-Bids shall be the following working day at the appointed time and place.
8. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form ) schedules/packets can be clubbed together to make single different files for each label.
9. The companies/firms who are registered at e-Procurement portal for e-Tendering with **UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226001**, would only be eligible for participating in this e-Tender as well as in e-Tendering system of U.P. Govt. departments. All companies/firms who have not registered themselves with **UP Electronics Corporation Ltd** for e-Tendering till date can get their registration done by depositing a filled in form issued by **UP Electronics Corporation Ltd** along with

registration fee of 6000.00 (Rupees Six thousand only) for participating in this e-Tender and other e-Tenders of U.P.Govt. Departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees of 1500.00 (Rupees One thousand five hundred only). The companies/firms may contact the officials on phone numbers (0522) 4130303 (Extn: 305/ 307) or (M: 09721461211), for their Registration/Digital Signature Certificate related queries.

M/s U.P. Electronics Corporation Ltd,  
Punjab National Bank  
Ashok Marg, Lucknow  
A/C No. 7177002100000669  
IFS code- PUNB0717700  
Rs.6000/-

## **SECTION I : INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and U.P. Co-operative Sugar Factories Federation Ltd, Lucknow hereinafter referred to as “the Seller”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This Tender document is available on the web site <http://eTender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-Tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 2360.00 (Rupees Two Thousand Three Hundred Sixty Only) RTGS / NEFT/ NET BANKING** payable in favour of U.P. Co-operative Sugar Factories Federation Ltd, Lucknow. The scanned copy of the **RTGS / NEFT/ NET BANKING** must be enclosed along with the e-Bid. This e-Tender document fee of Rs. 1180.00 will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 The product required to be sold e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:

Invitation for e-Bid

- Section I : Instruction to bidders (ITB);
- Section II : Conditions of Contract (CC);
- Section III : Technical e-Bid;
- Section IV : Financial e-Bid;

- 2.2- The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all information required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://eTender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-Tender details window for e-Tender which can be selected through my Tender option of e-Bid submission menu. The clarification will be replied back by the Seller through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Seller may also respond to clarifications raised by the prospective bidders on Seller's e-mail address [upsugarfed@yahoo.co.in](mailto:upsugarfed@yahoo.co.in).

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Seller may, for any reason, whether at its own initiative or in response to a clarification requested by a

prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Seller's web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.

- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-Tender document. In case of failure to get the amendments, if any, the Seller shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Seller, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Seller's web site [www.upsugarfed.org](http://www.upsugarfed.org).

## **(B) PREPARATION OF e-Bid**

### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Seller shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:

(a) **Technical e-Bid** – Technical e-Bid will comprise of :

- (i) **Fee Details** – includes copies of e-Tender document processing/Cost and e-Bid Earnest Money Deposit (EMD) furnished in accordance with **ITB Clause 12** in PDF format.
- (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses **10 and 11** in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and Consumption capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract.
- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per **Section-III(A)** of e-Tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Seller.
- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per **Section-III©** of e-Tender document in PDF format.

(b) **Financial e-Bid** – Financial e-Bid will comprise of :



- (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per **Section-IV (A)** of e-Tender document in PDF format.
- (ii) **Price Schedule/BOQ** – includes **Price Schedule/BOQ in XLS format** to be filled in after downloading from the e-Procurement website for this e-Tender.

### 7-e-Bid Form

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be purchased, their quantities and prices in the format given in the e-Bid document.

### 8 e-Bid Price

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of Molasses.
- 8.2- The price of Molasses (ex-Sugar Mill) The rates should be quoted net and other Excise Duty GST, as per provision of Law applicable any other Fees Extra shall be payable by the buyer as applicable / prevailing at the time of lifting of molasses.  
(a) Rate of Molasses (Rs per quintal). The rates should be quoted net and other taxes & Statuary Fees shall be payable by the buyer as applicable / prevailing at the time of lifting of material.
- 8.3- Prices quoted by the bidder shall be fixed during the validity period of the Contract and not subject to variation on any account subject to ITB Clause 25.1.  
A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

### 9 e-Bid Currencies

Prices shall be quoted in Indian Rupees only.

### 10 Documents Establishing bidder's Qualification

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in following table.

Sl No	Clause	Instrument/ Documents required	Page No.
1	Section 1 B Clause 6 (1) (1)	Cost of e-Bid Document RTGS/NEFT/NET BANKING Details Rs. date	
2	Section 1 B Clause 6 (1) (1)	Scanned Copy of Cost of e-Bid Document And EMD	
3	Section 1 A Clause 6	e-Bid EMD in RTGS/NEFT/NET BANKING Details Rs. date	
4	Section 1 B Clause 9.15	Copy of PD-2 License or any related statutory License issued by the Excise Commissioner	

5	Section 1 C Clause 21.4	Authorisation Letter by the Managing Director of the bidder Firm with required information.	
6	Section 1 C Clause 21.5(A)	Copy of Registration from Registrar of Firm Along with partnership deed.	
7	Section B Clause 21.5 A	Copy of Certificate of Incorporation issued by ROC along with memorandum of Article of Association and the names of Directors/Proprietor along with document	
8	Section D Clause 21.6	Copy of GST Registration / PAN No.	
9	SECTION II	Acceptance to the Conditions of Contract	
10	SECTION III(A)	e- Tender Form	
11	SECTION III(B)	Schedule of Tender Quantity	
12	SECTION III (C)	Tender Quantity unit wise offered by the buyer	
13	SECTION III (D)	General Information / Capability Statement	
14	SECTION III (E)	Integrity Pact	

## 11 Documents Establishing Goods' Conformity to e-Bid Documents

11.1 Pursuant to **ITB Clause 6**, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to Lifting under the contract. The documentary evidence should be in the PDF file format.

## 12 e-Bid Earnest Money Deposit (EMD)

12.1 Pursuant to **ITB Clause 6**, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of Rs 20.00 (Twenty) per quintal) in the form of **RTGS / NEFT/ NET BANKING**, in favour of U.P. Co-operative Sugar Factories Federation Ltd., Lucknow. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid.

12.2 The e-Bid EMD is required to protect the Seller against the risk of bidder's conduct which would warrant the Earnest's forfeiture, pursuant to **ITB Clause 12.7**.

12.3 The e-Bid EMD shall be in Indian Rupees and shall be in the following forms only:

A **RTGS / NEFT/ NET BANKING** payable in favour of U.P. Co-operative Sugar Factories Federation Ltd at Lucknow. Bidder may submit the bid EMD of the above amount in the form of **RTGS / NEFT/ NET BANKING** payable in favour of U.P. Co-operative Sugar Factories Federation Ltd, Lucknow.

12.4 Any e-Bid not secured in accordance with **ITB Clauses 12.1 and 12.3** above shall be treated as non-responsive and rejected by the Seller.

12.5 Unsuccessful bidder's e-Bid EMD will be returned upon the written request through **RTGS / NEFT/ NET BANKING** as promptly as possible.

- 12.6 The successful bidder's e-Bid EMD will be refunded after the timely Lifting of Molasses & submission of duly verified MF-4, Gate pass of Mill and satisfactory lifting report from respective factory.
- 12.7 The e-Bid EMD may be forfeited:
- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the seller on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the Seller on the e-Bid form or
  - (b) in case of a successful bidder, if the bidder fails:
    - (i) lifting of molasses within specified period.

### **13 Period of Validity of e-Bid**

- 13.1 e-Bid shall remain valid for lifting of molasses for 30 days from the date of issued of sale order in case sale made within State and 45 days from the date of issue of sale order in case of outside Uttar Pradesh.
- 13.2 The validity can be extended by the Managing Director Federation on reasonable ground with the condition that if the higher rates of Molasses are received by Federation for the concerned unit the same shall be applicable for lifting the balance quantity of extended period.

### **14 Format and Signing of e-Bid**

- 14.1- The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2- The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The later authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

### **15. Submission of e-Bid**

The Bid Submission module of e-Procurement website <http://eTender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-Tender published by the seller. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-Tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-Tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-Tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://eTender.up.nic.in>. The bidders must obtain a User Login Id and Password by

registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for **e-Bid Clause 11.**

- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-Tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is a one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-Tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://eTender.Up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website [http:// eTender.up.nic.in](http://eTender.up.nic.in) is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Seller shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active Tenders through "Search Active Tenders" link, select a Tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the Tender, for which the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view Tender details form. Before this, the bidder should download the e-Tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-Tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the Tender details. The details of the **RTGS / NEFT/ NET BANKING**, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-Tender fee and EMD), Qualification details as per "**ITB Clause 10 or 21**", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-Tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The

required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.

- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Seller reserves the right to cancel any or all e-Bids without assigning any reason.

#### **16-Deadline for Submission of e-Bid**

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://eTender.up.nic.in> not later than the time **06:55 PM on 11/04/2024** (as the server time displayed in the e-Procurement website).
- 16.2 The Seller may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with **ITB Clause 4**, in which case all rights and obligations of the Seller and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

#### **17 Late e-Bid**

- 17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://eTender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-Tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

#### **18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://eTender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

- 18.2 The bidder has to request the Seller with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Seller, to return back the e-Bid EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid EMD, pursuant to **ITB Clause 12.7**.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://eTender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.**

### **(C) e-Bid OPENING AND EVALUATION OF e-Bid**

#### **19(A) Opening of Technical e-Bid by the Seller**

- 19.A.1 The Seller will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at **11:00 A.M. on 12/04/2024** at U.P. Co-operative Sugar Factories Federation Ltd, 9-A, Rana Pratap Marg, Lucknow. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Seller, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A.2 The bidder's names and the presence or absence of requisite e-Bid EMD and such other details as the Seller at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.
- 19.A.3 The Seller will prepare minutes of the e-Bid opening.

#### **19(B) Opening of Financial e-Bid**

- 19.B.1 After evaluation of technical e-Bid, the Seller shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract

and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Seller will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Seller. The notification may be sent by letter, fax or by e-mail.

19.B.2 The financial e-Bids of technically qualified bidders shall be opened on **12/04/2024 at 01:00 P.M.** in the presence of bidders who choose to attend. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.

19.B.3 The Seller will prepare the minutes of the e-Bid opening.

## **20 Clarification of e-Bid**

20.1 During evaluation of e-Bid, the Seller may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

21 Evaluation of technical e-Bid and Evaluation Criteria

21.1 The Seller will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-Tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

21.2 The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

21.3 The bidder shall submit the copies of the detail of E.M.D. The e-Bid submitted without required documentary proof shall be rejected.

21.4 The bidder shall submit the copies of the Authorisation letter by the Managing Director for the authorised person. The e-Bid submitted without required documentary proof shall be rejected.

- i. Name .
- ii. Designation - If Company employee
- iii. List of member of director to be submitted for verification of signature of authorized person if person is not employee of Distillery/ Company. The e-bid submitted without required documentary proof shall be rejected.

21.5 (A) If bidder is a proprietorship firm or registered firm, then copy of registration from Registrar of firms along with partnership deed/sales tax certificate to be submitted.

OR

21.5 (B) If the bidder is a company then copy of certificate of incorporation issued by the Registrar of companies of the state along with memorandum of article of association.

21.6 The bidder shall submit the copies of the details of VAT/GST registration and PAN no self attested. The e-Bid submitted without required documentary proof shall be rejected.

- 21.7 The e-Bids found to be not responsive to and not fulfilling all the conditions of the contract and not meeting Technical Specifications and Qualification Requirements to the satisfaction of Seller shall be rejected and may not subsequently be made responsive by the bidder by correction of the non-conformity. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-Tender document or are not in conformity with the conditions of the contract shall be rejected.
- 21.8 It shall be the discretion of the Seller to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-Tender or not.
- 21.9 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly be rejected.

## **22 Financial Evaluation and Comparison of e-Bid**

- 22.1 The Seller will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-Tender only for those items of the bidders which have been technically accepted by the Seller.
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid EMD may be forfeited.
- 22.3 The Financial Bids will be opened by Tender Evaluation Committee [TEC] in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of Bidder, Bid Prices etc. shall be announced at the meeting.
- 22.4 The commercial quotes of the Highest Bidder (H-1) shall be eligible for purchase of Molasses . The Quantity offered by the H-1 shall be first taken into consideration.
- a) The bidders are required to give their maximum rates in the Tenders though generally negotiation will not be held but if required then it will be done with the highest bidder (H-1) unit wise .
- b) In case H-1 offers partial quantity for lifting then balance of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the rates quoted by H-1.
- c) In case H-1 backs out, the bid shall be cancelled & bids shall be invited again. H-1 shall however be blacklisted from participating in any future bidding of Molasses in Sugar Federation and are liable for legal action taken by UPSUGAR FED.

## **23 Contacting the Seller**

- 23.1 Subject to **ITB Clause 20**, no bidder shall contact the Seller on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the Seller, he/she can do so in writing.



- 23.2 Any effort by a bidder to influence the Seller in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

### **(D) AWARD OF CONTRACT**

#### 24. Award Criteria

- 24.1 The Federation will award the contract to the highest bidder (H-1) successfully bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the technical specification and qualification.
- 24.2 In case H-1 offers partial quantity (offered) of lifting then balance of the quantity shall be allotted to subsequent bidders provided the successful bidder are ready to offer the rate quoted by H-1.

#### **25 Seller's right to vary Quantities at the Time of Award**

- 25.1 The seller reserves the right at the time of contract award to increase or decrease the quantity specified in the schedule of BOQ without any change in unit price or other terms and conditions, depending upon the requirement of respective sugar mills.
- 25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be born by the buyer.

#### **26 Notification of Award**

- 26.1 Prior to the expiration of the period of e-Bid validity, the Seller will notify the successful bidder in writing by letter/e-mail/fax, that its e-Bid has been accepted.
- 26.2 The notification of award will constitute the formation of the Contract.

### **SECTION II: CONDITIONS OF CONTRACT(CC)**

#### **QUALITY**

The Molasses is being sold on the as is where is basis.

In Case of delay in lifting beyond control of the buyer the validity period may be extended after reviewing the situations with necessary documentary evidenced by the Managing Director U.P. Co-operative Sugar Factories Federation Ltd.,

#### **1. EARNEST MONEY**

Each Tender shall be accompanied by an earnest money of Rs. 20.00 per quintal (Rs. Twenty per quintal) in form of the RTGS / NEFT/ NET BANKING in favour of U.P. Coop. Sugar Factories Federation Ltd., payable at Lucknow. The Tender without earnest money shall be liable to be rejected. No interest shall be payable on the earnest money.

#### **2. PAYMENT**

The payment shall be made in advance through RTGS before the lifting. The payment against the cost of Molasses should be made in favour of U.P. Co-operative Sugar Factories Federation Ltd. And the payment for duties and taxes shall be made through Bank draft in favour of concerned unit.

3 **ARBITRATION :**

Solely for the purposes of settlement of any dispute arising between the parties out of this agreement, the contractor shall be treated as an agent of the mill and any dispute arising out and between the parties to this agreement shall be referred to arbitration to the Registrar in accordance with Section 70 of the U.P. Cooperative Societies Act, 1965.

If any legal dispute arises, the same shall be under the jurisdiction of District Court, Lucknow only.

If any recovery is imposed on sugar mills due to any conduct of the bidder, the same shall be recovered from the earnest money deposit and if the amount of recovery exceeds the earnest money deposit, the excess amount after adjustments of EMD/SD or any other deposit shall be recovered as arrears of land revenue in respect of this agreement

4. **GENERAL CONDITIONS :**

- 1 प्रत्येक क्रेता के द्वारा उठान आदेश में निर्दिष्ट भुगतान की शर्तों के अनुसार सम्बन्धित इकाई से शीरा उठान के लिए शीरा मूल्य इकाई में अग्रिम जमा किया जायेगा।
- 2 प्रत्येक निविदादाता को निविदा के साथ धरोहर धनराशि अग्रिम रूप में नियमानुसार उ०प्र० सहकारी चीनी मिल्स संघ लि०, लखनऊ के पक्ष में आरटीजीएस/नेफ्ट/नेट बैंकिंग द्वारा जमा करना आवश्यक होगा। धरोहर धनराशि की दर रु० २०/- प्रति कु० याचित मात्रा में होगी।
- 3- (अ) निविदादाता यदि शीरे के क्रय आदेश एवं निविदा शर्तों के अनुरूप कार्य करने में विफल रहता है तो व्ययगत मात्रा की समानुपातिक धरोहर धनराशि जब्त करने का अधिकार सहकारी चीनी मिल संघ के पास सुरक्षित है। विक्रय किये गये शीरा मात्रा में से एक टैकर (१५० कु०) से कम शीरा लैप्स होने पर शीरा क्रेता की कोई धरोहर धनराशि जब्त नहीं होगी, किन्तु एक टैकर (१५० कु०) या इससे अधिक मात्रा लैप्स होने पर शीरा क्रेता की धरोहर धनराशि नियमानुसार जब्त की जायेगी।
- (ब) क्रेता द्वारा चीनी मिल का बिक्रीत शीरा उठान न किये जाने की स्थिति में उक्त शीरा यदि संघ द्वारा घटी दारो पर विक्रय करना पडता है तो ऐसी स्थिति में निर्धारित धरोहर धनराशि सम्पूर्ण रूप से तथा बिक्रीत दरो में अन्तर की धनराशि सहित जब्त कर क्रेता से वसूली की जायेगी।
- (स) निविदादाता के द्वारा आदेशित शीरा मात्रा का सम्भरण न किये जाने की स्थिति में प्रबन्धतन्त्र के द्वारा परीक्षणोपरान्त प्रतिकूल तथ्य दर्शित होने की की दशा में काली सूचिबद्ध करने का अधिकार सुरक्षित रहेगा।
- ४- यदि क्रेता द्वारा निर्देशित अवधि में सम्पूर्ण उठान अपरिहार्य कारणों से नहीं किया जा सका है तथा विलम्ब के कारणों से प्रबन्ध तंत्र सहमत हो तो शीरा उठान की बैद्यता बढ़ाये जाने पर निर्णय ले सकता है, किन्तु इसी बीच यदि उक्त इकाई में शीरे की बढी दरे प्राप्त हो चुकी होगी तो शेष मात्रा का सम्भरण बढी दरो पर ही किया जायेगा।
- ५- प्रत्येक निविदादाता द्वारा आबकारी आयुक्त एवं शीरा नियंत्रक उ० प्र० के द्वारा निर्गत आदेशों के अन्तर्गत रसायनिक उद्योग आसवनी तथा पंजीकृत औद्योगिक इकाई द्वारा बोनाफाईड

वास्तविक शीरा उपभोक्ता होने का प्रमाण पत्र दिया जायेगा, जो शीरा क्रय करने की पूर्ण अर्हता रखता है तथा भविष्य में इस सम्बन्ध में उत्पन्न होने वाली किसी भी विवाद में विक्रेता किसी भी प्रकार से उत्तरदायी नहीं होगा।

- ६- इकाई/इकाईयो से विक्रय हेतु शीरे की मात्रा घटाने/बढाने अथवा विक्रय न करने का अधिकार चीनी मिल्स संघ के पास सुरक्षित रहेगा। साथ ही आवश्यकतानुसार अतिरिक्त चीनी मिल भी टेंडर प्रक्रिया में सम्मिलित की जा सकती है।
- ७- शीरे की विक्री के उपरान्त निविदादाता द्वारा शीरे का उठान विहित अवधि के अन्दर किया जाना होगा।
- ८- प्रत्येक निविदादाता धरोहर धनराशि की सीमा तक ही शीरा आवंटन हेतु निविदा प्रस्तुत कर सकता है।
- ९- निविदादाता द्वारा शीरे की दर समस्त कर व फीस रहित देय होगा। एक्सार्ज ड्यूटी, जीएसटी तथा विधि के प्राविधानों के अनुरूप यथा निर्धारित अन्य फीस अतिरिक्त देय होगी। इसके अतिरिक्त यदि आबकारी विभाग, भारत सरकार, राज्य सरकार द्वारा ड्यूटी, कर, फीस आदि शीरा सम्भरण के मध्य लगायी जाने की स्थिति में निविदादाता के द्वारा प्रभावी तिथि से देय होगी।
- १०- समस्त शीरे की दर जहां है जैसा है के आधार पर आमंत्रित की जाती है। अतएव निविदादाता शीरे की गुणवत्ता इत्यादि के विषय में पूरी जानकारी अग्रिम रूप से सम्बन्धित इकाई में जा कर प्राप्त कर ले। निविदा स्वीकार होने के पश्चात किसी प्रकार के विवाद पर विचार नहीं किया जायेगा।
- ११- अग्रिम धरोहर धनराशि के अभाव में निविदा निरस्त कर दी जायेगी। धरोहर धनराशि का आर.टी.जी.एस./न.ई.एफ.टी. सम्पूर्ण शीरा उठान के पश्चात चीनी मिल द्वारा अनापत्ति प्रमाण पत्र प्रस्तुत किये जाने पर संघ से क्रेता को वापिस कर दी जायेगी। इकाई से शीरा उठान से पूर्व शीरा मूल्य एवं अन्य देय कर इत्यादि साप्ताहिक सिड्यूल के साथ विक्रय आदेश प्राप्त करने के पांच दिन के अन्दर जमा करना होगा।
- १२- केन्द्र/राज्य सरकार द्वारा समय-समय पर जारी समस्त आदेशों के अन्तर्गत ही शीरे का विक्रय किया जायेगा।
- १३- क्रेता सहकारी चीनी मिल्स संघ से क्रय किये जाने वाले शीरे का उपभोग आवागमन, सम्भरण के सम्बन्ध में शासन, आबकारी आयुक्त एवं शीरा नियंत्रक उ०प्र० द्वारा समय-समय पर जारी नियमों अधिनियमों का पालन करने के लिए पूर्ण रूप से उत्तरदायी होगा।
- १४- शीरा की निकासी सम्बन्धित इकाई आबकारी नियमों के अनुसार करेगी।
- १५- निविदादाताओं द्वारा संघ में जमा की जाने वाली धनराशि पर कोई ब्याज देय नहीं होगा।
- १६- वास्तविक उपभोक्ता को ही शीरे की विक्री की जायेगी अथवा संस्था का मूल अधिकारी/शीरा उपभोक्ता के अधिकृत प्रतिनिधि जो संघ की निविदा में वास्तविक शीरा उपभोक्ता इकाई/आसवनियो जिन्हे आबकारी विभाग द्वारा लाइसेन्स प्राप्त हो एवं जो एक अथवा अधिक हो सकती है को, के अधिकार पत्र प्रस्तुत करने के उपरान्त निविदा एवं दरो के निगोसियेशन

की कार्यवाही में भाग लेते हैं उन्हीं अधिकृत आसवनी/शीरा उपभोक्ता इकाई को इस कार्यवाही के पश्चात शीरा विक्रय किया जायेगा।

- १७- आवश्यकतानुसार प्रशासनिक आधार पर प्रबन्ध निदेशक द्वारा विक्रय किये जाने वाले शीरे हेतु भी उपरोक्त समस्त शर्तें लागू होंगी।
- १८- सामान्यतः निगोसियेशन नहीं किए जायेंगे एवं यदि आवश्यकता हुई तो केवल संघ की प्रत्येक चीनी मिल में उपलब्ध शीरे के लिए प्राप्त अधिकतम दर (एच-१) से ही निगोसियेशन किया जा सकता है।
- १९- प्रदेश के बाहर शीरे का विक्रय व उठान आबकारी आयुक्त द्वारा जारी एन०ओ०सी० के आधार पर किया जायेगा। विक्रय आदेश में उल्लिखित बैद्यता अवधि में आबकारी आयुक्त कार्यालय से अनापत्ति प्रमाण-पत्र प्राप्त कर बैद्यता अवधि में सम्भरण किए जाने की जिम्मेदारी क्रेता पार्टी की होगी।
- २०- इस शीरा विक्रय के सम्बन्ध में नियमों के अन्तर्गत यदि कोई अन्य नियम लागू होता है तो वह क्रेता पक्ष पर लागू माना जायेगा।
- २१- विक्रय किये गये कुल शीरा मात्रा के बेसिक मूल्य की धनराशि का ड्रॉट उ०प्र० सहकारी चीनी मिल्स संघ लखनऊ, के नाम एवं आबकारी शुल्क व अन्य करों से सम्बन्धित ड्रॉट सम्बन्धित चीनी मिलों के नाम, क्रेता द्वारा अलग-अलग बनवाया जायेगा, जिन्हे क्रेता द्वारा मिल स्तर पर जमा कराये जाने के उपरान्त ही शीरा का उठान मिलों से किया जा सकेगा।
- २२- यदि शीरा विक्रय के सम्बन्ध में कोई वाद उत्पन्न होता है तो सभी वादों का माननीय उच्च न्यायालय इलाहाबाद, लखनऊ खण्ड पीठ अथवा उसके अधीनस्थ लखनऊ स्थित न्यायालय को क्षेत्राधिकार होगा।
- २३ ई-निविदादाता के द्वारा प्रस्तुत प्रपत्रों का नियमानुसार तकनीकी परीक्षणान्त ही वित्तीय बिड खोली जायेगी।
- २४- शीरे की बिक्री के सम्बन्ध में यथा स्थित निविदा की शर्तों में आवश्यक शिथिलता/संशोधन करने का भी अधिकार प्रबन्ध निदेशक को होगा।
- २५- एक अथवा सभी निविदाओं को निरस्त करने का अधिकार सहकारी चीनी मिल्स संघ के पास सुरक्षित हैं।
- २६- शीरे की बिक्री हेतु प्रस्तावित मात्रा की क्रय हेतु निविदा मात्रा की 100 प्रतिशत मात्रा डालना अनिवार्य है।

प्रबन्ध निदेशक

फर्म का नाम.....  
प्रतिनिधि . . . . .  
हस्ताक्षर . . . . .  
तिथि . . . . .

### **SECTION III: TECHNICAL E-BID**

- III (A) e Bid FORM**
- III (B) Schedule of Tender Quantity**
- III (C) Bid Quantity Unit Wise offered by the buyer**
- III (D) GENERAL INFORMATION/CAPABILITY STATEMENT**

## **CHECKLIST**

<b>Sl No</b>	<b>Clause</b>	<b>Instrument/ Documents required</b>	<b>Page No.</b>
1	Section 1 B Clause 6 (1) (1)	Cost of e-Bid Document RTGS/NEFT/NET BANKING Details Rs. date	
2	Section 1 B Clause 6 (1) (1)	Scanned Copy of Cost of e-Bid Document And EMD	
3	Section B Clause 6.1 (1)	e-Bid EMD in RTGS/NEFT/NET BANKING Details Rs. date	
4	Section C Clause 21.7	Copy of PD-2 License or any related statutory License issued by the Excise Commissioner	
5	Section C Clause 21.4	Authorisation Letter by the Managing Director of the bidder Firm with required information.	
6	Section C Clause 21.4	Copy of Registration from Registrar of Firm Along with partnership deed.	
7	Section C Clause 21.5 (A) (B)	Copy of Certificate of Incorporation issued by ROC along with memorandum of Article of Association and the names of Directors/Proprietor along with document	
8	Section C Clause 21.6	Copy of GST Registration / PAN No.	
9	SECTION II	Acceptance to the Conditions of Contract	
10	SECTION III(A)	e- Tender Form	
11	SECTION III(B)	Schedule of Tender Quantity	
12	SECTION III (C)	Tender Quantity unit wise offered by the buyer	
13	SECTION III (D)	General Information / Capability Statement	
14	SECTION III (E)	Integrity Pact	

**SECTION III(A): e- bid FORM**

Date:.....

IFB No **UPSUGARFED/MOL/2023-24/188**

To:

The Managing Director,  
UP. Co-operative Sugar Factories Federation Ltd.  
9-A, Rana Pratap Marg,  
Lucknow-226 001

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, to buy / lift .....quintals of ..... Molasses in conformity with the said e-Bid (Section II) of the e-Bid Document and will Lifting Molasses from your factories in addition to this, required e-Bid /EMD for Rs. 20.00 per quintal (Rupees Twenty per quintal ) in the form of **RTGS / NEFT/ NET BANKING**, pledged in favour of U.P.Co-operative Sugar Factories Federation Ltd, Lucknow, is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to lift Molasses in accordance with the lifting validity period.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us. All the terms and conditions of the e-Tender Document are acceptable to us.

We undertake that in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the Highest or any e-Bid you may receive.

Dated this.....day of 2024.

-----  
Signature

-----  
(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....

Section III (B) Schedule of Tender Quantity

शीरे की बिक्री हेतु प्रस्तावित मात्रा की क्रय हेतु निविदा मात्रा की  
100 प्रतिशत मात्रा डालना अनिवार्य है

आरक्षित (बी हैवी शीरा)

S.No.	मिल का नाम	विक्रय हेतु प्रस्तावित आरक्षित शीरा मात्रा कु. में
1	Anoopshahr	14000
2	Sathiaon	24500
3	Kaimganj	10000
4	Nanauta	15000
	<b>Total</b>	<b>63500</b>

आरक्षित (सी हैवी शीरा)

S.No.	मिल का नाम	विक्रय हेतु प्रस्तावित आरक्षित शीरा मात्रा कु. में
1	SEMIKHERA	10000
2	GAJRAULA	5000
3	SAMP. NAGAR	30000
4	MAHMUDABAD	10000
5	BELRAYAN	20000
6	POWAYAN	10000
7	SULTANPUR	6675
8	NANAUTA	6000
9	SARSAWA	10000
10	TILHAR	6000
11	PURANPUR	8200
12	BISALPUR	15000
13	BADAUN	5000
14	SNEHROAD	20000
	<b>TOTAL</b>	<b>161875</b>

अनारक्षित सी - हैवी शीरा

S.No.	मिल का नाम	विक्रय हेतु प्रस्तावित शीरा मात्रा कु. में
1	Majhola	6126.68 स्टील टैंक
2	Nanpara	18015.20 कच्चा पिट सत्र 2022-23 सी - हैवी
	<b>Total</b>	<b>24141.88</b>



जला शीरा कच्चा पिट (जला शीरा क्रय हेतु 75 प्रतिशत मात्रा कोट करना अनिवार्य है)

S.No.	मिल का नाम	विक्रय हेतु प्रस्तावित आरक्षित शीरा मात्रा कु. में
1	Bagpat	38400.90
2	Tilhar	5374.80
3	Nanpara	19948.10
	<b>Total</b>	<b>63723.80</b>

**Section III (C) Bid Quantity unit wise offered by the buyer**

शीरे की बिक्री हेतु प्रस्तावित मात्रा की क्रय हेतु निविदा मात्रा की 100 प्रतिशत मात्रा डालना अनिवार्य है

आरक्षित (बी हैवी शीरा)

S.No.	मिल का नाम
1	
2	
3	
4	

आरक्षित (सी हैवी शीरा)

S.No.	मिल का नाम
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	

**अनारक्षित सी - हैवी शीरा**

S.No.	मिल का नाम
1	
2	

**जला शीरा कच्चा पिट (जला शीरा क्रय हेतु 75 प्रतिशत मात्रा कोट करना अनिवार्य है)**

S.No.	मिल का नाम	विक्रय हेतु प्रस्तावित आरक्षित शीरा मात्रा कु. में
1		
2		
3		
	<b>Total</b>	

### **SECTION III (D) : GENERAL INFORMATION/CAPABILITY STATEMENT (CS)**

1. General Information
  - (a) Name and complete mailing address of the Bidder
  
  - (b) Name of authorized Official
  - (c) Phone Nos:
  - (d) Fax:
  - (e) E-Mail:
  - (f) Website:
  
2. GST Registration and PAN No.  
(upload copy of the registration certificate)
  
3. Status of the company:  
Proprietary/Partnership firm or company
  
4. Whether the bidder is Bonafide User
  
5. Particulars of the person authorized to sign the e-Bid.
  
6. Details of e-tender document processing  
Cost (Rs. 2360/-)
  
7. Details of Earnest Money Deposit  
(@Rs. 20.00 Per quintal)

**SECTION III (E)**  
**TO WHOM IT MAY CONCERN**  
**AFFIDAVIT IN RELATION TO THE E-TENDER FOR DEBAR &**  
**INTEGRITY PACT(IP)**

I ..... (Full Name), aged about, ..... S/O Shri ..... (Full Name), is resident of ..... (Permanent address/present address), is the director/representative/partner of M/s ..... (address of registered office), do hereby solemnly affirm and state on oath as under;

1- I/We state and confirm that I/we or our holding company/subsidiary company have not been convicted by any court of law or indicated or adverse orders passed by a Regulatory Authority or Government of India/State Governments/ Undertakings or any FIR related to economic or criminal offence has been lodged against the directors/senior officials of the Company/Firm/me which would cast a doubt on our ability to manage/deal with the public sector unit or which relates to grave offence that outrages the moral sense of the community.

2 -I/We further state and confirm that in regard to matters relating to security and integrity of the country, I/we have not been charge-sheeted/Black-Listed by any agency of the Government of India/State Governments/Undertakings and/or not been convicted for any offence by any court of law by me/us or by any of our holding/subsidiary company.

3. I/We undertake that in case of any change in the facts and circumstances during the agreement period, such change would attract the provisions of disqualification mentioned in tender document.

4. I/We state and confirm that I/we have not been debarred/disqualified from participating in the tender process of Government of India or State Governments or their instrumentalities.

5- I/We state and confirm that the applicant or in case of a Consortium, any member of the Consortium has made, incorrect, misleading or false misrepresentation in the forms, statements and attachments submitted, whether intentionally or unintentionally be dropped from further consideration.

6- Party has been agreed, accepted and undertaken to use, practice and observe all the best, clean, ethical, honest and legal means and behaviour maintaining complete transparency and fairness in all activities concerning Bidding, Contracting/Rate Contracting and performance thereto.

7. Party shall not use any corrupt practices including fraud, misrepresentation, misleading or forged/false documents, concealing/suppressing facts, undue pressures or influences from anyone (written or verbal/telephonic), bribery, rigging, cartelisation, collusion, collusive bidding, cover bidding, Bid suppression and Market allocation

8. The party hereby agrees that he will not indulge in any such activity and will inform Managing Director, UP Cooperative Sugar Factories Federation Ltd/General Manager of relevant Sugar Mill if any such activity is on.

9. In case of failure or default in terms of this affidavit the officers of Federation/Public Authority will be subjected to actions prescribed under the relevant Servant Conduct Rules/Discipline and Appeal Rules etc. including penal actions and prosecution, while the Supplier will bear any or a combination of following penalties:

(a) Cancellation of Contract/Rate Contracts (RCs)

- (b) Cancellation of Registration
- (c) Forfeiture of all securities and performance Bank Guarantees
- (d) Refusal to grant Registration and contracts/RCS for further period of 3 (three) years
- (e) Suspension and/or banning the business dealings for period upto 3 (three) years
- (f) Any other administrative or penal actions as deemed fit.
- (g) Action under IPC/PC Act and other relevant laws of the country.

10. It has been further agreed that the actions as aforesaid except that at 4(g) above will not require any criminal conviction from any court of law or arbitration but will be based on 'No-contest' basis, upon satisfaction of the MD, UPCSFFL, who will be the competent authority to finally decide the matter on strength of such materials/evidence of default/breach of the terms under this IP.

**Deponent**

Verification

I ..... above named (authorized signatory), do hereby verify the contents of para 1-5 are true to my personal knowledge.

Signed and verified on .....

**Deponent**

I identify the deponent who has signed before me.  
Advocate

**SECTION IV: FINANCIAL e-bid**

**IV (A) e –Bid FORM**

**IV (B) PRICE SCHEDULE/BOQ**

**SECTION IV(A) : e bid FORM**

Date:.....

IFB No UPSUGARFED/MOL/2023-24/188

To:

The Managing Director,  
UP. Co-operative Sugar Factories Federation Ltd.  
9-A, Rana Pratap Marg,  
Lucknow-226 001

Dear Sir,

Having examined the e-bid Documents, we the undersigned, offer to buy / lift (Molasses) in conformity with the said e-bid Documents for the rates as may be ascertained in accordance with the agreed rates and hereby undertake that we accept all terms and conditions of the e-bid Document and will buy/ lift ..... quintals Molasses. The required e-bid EMD in the form of **RTGS / NEFT/ NET BANKING**, pledged in favour of U.P. Co-operative Sugar Factories Federation Ltd. Lucknow that are furnished with this e-bid form

We further undertake, if our e-bid is accepted, to buy the in accordance with the validity period schedule of order letter for the sale of Molasses.

We agree to abide by this e-bid for the e-bid validity period specified and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

This e-bid, together with you, written acceptance thereof and your notification of award shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the highest or any e-bid you may receive.

Dated .....day of 2024

.....  
(Signature & Name of official) (In the capacity of )

Duly authorized to sign e-bid for and on behalf of

**SECTION IV (B)**  
**PRICE SCHEDULE/BOQ**

Validate Print Help [e BoQ](#)

Tender Inviting Authority: U.P. CO-operative Sugar Factories Federation LTd. Lucknow

Name of Work: COMPETITIVE e-Bidding FOR SALE OF MOLASSES FROM VARIOUS CO-OPERATIVE SUGAR MILLS IN UTTAR PRADESH

Contract No: UPSUGARFED/MOL/2023-24/188

Bidder Name :						
<b>PRICE SCHEDULE</b>						
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)						
NUMBER #	TEXT #	TEXT #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	SALE OF MOLASSES	Units	Quantity in Quintals	Basic Price Per Quintals (in. Rs.)	TOTAL AMOUNT in Rs.	TOTAL AMOUNT In Words
1	2	5	7	13	54	55
1	MOLASSES					
1.01	Anoopshahr Levy Molasses B- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.02	Sathiaon Levy Molasses B- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.03	Kaimganj Levy Molasses B- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.04	Nanauta Levy Molasses B- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.05	Semikhera Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.06	Gajraula Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.07	SampurnaNagar Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.08	Mahmudabad Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.09	Belrayan Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.10	Powayan Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.11	Sultanpur Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.12	Nanauta Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.13	Sarsawa Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.14	Tilhar Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.15	Puranpur Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.16	Bisalpur Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.17	Badaun Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.18	SnehRoad Levy Molasses C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.19	Majhola Free Molasses Steel Tank C- Heavy	Rate Per Qtls			0.00	INR Zero Only
1.20	Nanpara Free Molasses Kachha Pit C- Heavy Season 2022-23	Rate Per Qtls			0.00	INR Zero Only
1.21	Bagpat (Burnt Molasses Kachha Pit)	Rate Per Qtls			0.00	INR Zero Only
1.22	Tilhar (Burnt Molasses Kachha Pit)	Rate Per Qtls			0.00	INR Zero Only
1.23	Nanpara (Burnt Molasses Kachha Pit)	Rate Per Qtls			0.00	INR Zero Only
Total in Figures					0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only				