RAMALA SAHAKARI CHINI MILLS LTD. Ramala – Baghpat (UP) 250623

Phone No: 9045017920; 9045017921; 9045017922; 9045017928 Email: <u>ramala.chini@gmail.com</u> & <u>rscm1978@gmail.com</u>

Website: www.upsugarfed.org

COMPETITIVE E-Bidding for

Sale of LOOSE BAGASSE of season 2022-23

E-Bid REFERENCE : 339/C/P/2023-24 Dt. 07.06.2023

LAST DATE AND TIME FOR : 13/06/2023 - up to 10:30 A.M

SUBMISSION OF E-Bids

DATE AND TIME OF OPENING : 13/06/2023 - AT 11:00 A.M.

OF ON LINE TECHNICAL e-Bids

PLACE OF OPENING OF e-Bids : Ramala Sahkari Chini Mills Ltd.,

Ramala (Baghpat) 250623

ADDRESS FOR COMMUNICATION : General Manager

Ramala Sahkari Chini Mills Ltd.,

Ramala (Baghpat) 250623

E-Bid EMD : Rs. 2,50,000/-

This Document Contains -- 26 Pages

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website http://etender.up.nic.in for any amendment through corrigendum in the e-tender document. Incase of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

NEFT/RTGS DETAIL

Name of Bank & Branch :: PUNJAB NATIONAL BANK, RAMALA

IFSC Code No. :: PUNB0488300
Bank A/C No. :: 488300C100000014

Name of beneficiary :: RAMALA COOP SAHKARI CHINI MILL

E-Tender Document Processing /Cost : Rs 590.00

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RAMALA SAHKARI CHINI MILLS LIMITED, RAMALA (BAGPAT) E-TENDER NOTICE FOR SEASON 2023-24

E-tenders are invited from reputed G.S.T. registered contractors / firm for the season 2023-24 for the following sale. Tenders will be opened on the due date as stated below & negotiation will be held if required necessary. The E tender documents with detailed specifications, make, E.M.D., Technical bid opening, Commercial bid opening & Starting date of Up-loading of e-tender; Tender form fee; , terms and conditions etc. can be down loaded from www.etender.up.nic.in.. Tenders must be accompanied with requisite tender fee, Earnest money through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA, as per details given in E portal. All the disputes will be subject to Baghpat jurisdiction only. Right to reject any or all the tenders without assigning any reason thereof, is reserved with the under signatory.

S.	Description of Sale of	Technical	Commercial	E.M.D	Starting date of
No.	LOOSE BAGASSE	bid opening	bid opening at	(in Rs.)	up-loading of
		at 11:00 AM	03:00 PM.		E-tender
1-	Sale of Loose BAGASSE of the	13.06.2023	13.06.2023	2,50,000/-	07.06.2023
	season 2022-23. [Quantity 50,000Qtls]				

NEFT/RTGS DETAIL

Name of Bank & Branch :: PUNJAB NATIONAL BANK, RAMALA

IFSC Code No. :: PUNB0488300
Bank A/C No. :: 488300C100000014

Name of beneficiary :: RAMALA COOP SAHKARI CHINI MILL

General Manager

RAMALA SAHKARI CHINI MILLS LIMITED, RAMALA (BAGPAT)

Ref. no. 339/C/P.O/2023-24 Dated 07.06.2023

Copy to:- Information and necessary action to:

- 1. Managing Director, U.P. Cooperative Sugar Factories Fed Ltd., Lucknow
- 2. Administrator/District Magistrate, Baghpat (U.P.)
- 3. System Analyst, U.P Cooperative Sugar Factories Fed Ltd., Lucknow
- 4. All Coop Sugar Factories of Uttar Pradesh
- 5. Notice Board D.M Office, Tehsil Baraut & Ramala Sahkari Chini Mills Ltd, Ramala (Baghpat)
- 6. Related Manufacturer/Authorised dealer/Distributers/Stockiest
- 7. All The Departmental heads, Ramala Sahkari Chini Mills Ltd, Ramala (Baghpat)
- 8. Sr. Dy. Manager (EDP) Ramala Sahkari Chini Mills Ltd, Ramala (Baghpat)
- 9. Vice Chairman, Ramala Sahkari Chini Mills Ltd, Ramala (Baghpat)

General Manager

INVITATION FOR E-Bids

Online e-bids are invited from reputed Suppliers/Manufacturers/Buyers for Sale of Loose BAGASSE of Season 2022-23

- 1. Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
- 2. The E-Bid prepared in accordance with the procedures enumerated in ITB Clause 15 of Section-I should be submitted through e-Procurement website http://etender.up.nic.in.
- 2. The tender document is available at e-Procurement website http://etender.up.nic.in or Federation's website www.upsugarfed.org from 07/06/2023 at 03:00 P.M.. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

3.

(a)	Date of publication of e-tender notice & availability of Tender Document	e-Procurement website http://etender.up.nic.in and Federation's website www.upsugarfed.org and tender Document will be available from 07/06/2023 at 03:00 P.M. at e-Procurement web site http://etender.up.nic.in and Federation's website www.upsugarfed.org
(b)	Availability of tender document on website	07/06/2023 at 03:00 P.M. at E-Procurement web site http://etender.up.nic.in and Federation's website www.upsugarfed.org
(c)	Clarification start date & time	07/06/2023 at 03:00 P.M
(d)	Clarification end date & time	13/06/2023 up to 10:30 A.M
(e)	E-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	07/06/2023 at 03:00 P.M.
(f)	E-Bid submission end date & Time	13/06/2023 up to 10:30 A.M
(g)	Online technical e-Bid opening date & time	13/06/2023 at 11:00 AM
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	13/06/2023 at 03:00 PM
(i)	Venue of opening of technical & financial e-Bids	Administration Block Ramala Sahkari Chini Mills Ltd.,Ramala(Baghpat)
(j)	Contact officer	Name: D.K. Dwivedi (C.E.), Mobile: 9045017921 Name: Sumit Panwar (P.I.), Mobile: 9719706814 Name: R.K. Tripathi. (Dy.C.C.), Mobile: 9412627875 Tel-Fax No. (01234) 244966, Email:ramala.chini@gmail.com, ramala.edp@gmail.com
(k)	Cost of e-Bid document	Rs 590.00 (Rupees Five Hundred Ninety only) (Including GST & Non-refundable)
(1)	E-Bid E.M.D	Rs 2,50,000/- (Rs. Two Lakh Fifty Thousand only)

- 4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the Chini Mill office or through through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA, (herein after referred as Seller). The scanned copy of the Cash Deposit Receipt or copy of RTGS (UTR No.) must be enclosed along with the e-Bids but the original Cash Deposit Receipt or copy of RTGS (UTR No.) should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bid. Cost of e-Bid Document is Non-Refundable.
- 5. All E-Bid must be accompanied by E-Bid Earnest Money Deposit (EMD) in the through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA,. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Mill.
- 6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders'/OEM representative will be required to be produced.
- 7. The General Manager reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of General Manager will be final and binding.
- 8. In the event of date specified for e-Bids opening being declared a holiday for Mill's office then the due date for opening of e-Bids shall be the next working day at the appointed time and place.
- 9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
- 10. The Suppliers firms who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in E-tendering system of U.P. Govt. departments. All Suppliers firms who have not registered themselves with UPLC Ltd ,Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee for participating in this e-tender and other e-tenders of UP Govt. departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees. The Suppliers firms may contact the officials on phone numbers (0522) 4130303 Extn 305 & 307, 09721451211, for their Registration/Digital Signature Certificate related queries.

For E-Tendering Enquiry Please Contact Following Persons

01.Sri Rritvik Saxena Federation - 09415526023,07880888823

02.Sri G.K.Poddar, Sugar mill - 08650800406

03.Sri Rashid Hussain - 09935149327 U.P.L.C. 04.Sri Siddharth Shukla - 09005621259 U.P.L.C.

SECTION I: INSTRUCTIONS TO BIDDERS (ITB)

(A) THE BID DOCUMENT

1-Cost of e-Bid

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and Ramala Sahkari Chini Mills ltd, Ramala (Baghpat) hereinafter referred to as "the Seller", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- This tender document is available on the web site http://etender.up.nic.in and www.upsugarfed.org to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of Rs 590.00 (Rupees Five hundred ninety only) in cash through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA,. The scanned copy of the Cash Deposit Receipt or RTGS (UTR No.) must be enclosed along with the e-Bid but the original Cash Deposit Receipt or RTGS (UTR No.) should be submitted to the e-Tender Committee at e-Bid opening place before opening of the technical e-Bid. This e-tender document fee of Rs. 590.00 will be non-refundable.

2-Contents of e-Bid Document

2.1 The Sale of BISS Sugar required to be supplied, e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes: Invitation for e-Bid

Section I : Instruction to bidders (ITB);

Section II : Conditions of E-tender/ Contract (CC);

Section III : Technical e-Bid; Section IV : Financial e-Bid;

2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all informations required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder's risk and may result in rejection of the said e-Bid.

3-Clarification of e-Bid Document

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website http://etender.up.nic.in. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Purchaser may also respond to clarifications raised by the prospective bidders on Chini Mill e-mail address ramala.chini@gmail.com

4. Amendment of e-Bid Document

- 4.1 At any time prior to the deadline for submission of e-Bid, the Sugar Mill may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website http://etender.up.nic.in and Purchaser's web site www.upsugarfed.org through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site http://etender.up.nic.in and www.upsugarfed.org from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Sugar Mill shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Sugar Mill, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website http://etender.up.nic.in and Purchaser's Federation of Site web site www.upsugarfed.org.

(B) PREPARATION OF e-Bid

5 Language of e-Bid

5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Seller shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

6 Documents Constituting the e-Bid

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
- (a) **Technical e-Bid** Technical e-Bid will comprise of:
- (i) <u>Fee Details</u> includes copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
- (ii) Qualification Details includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Specifications.
- (iii) <u>e-Bid Form</u> includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.
- (iv) <u>Technical Specification Details</u> includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.
- (b) **Financial e-Bid** Financial e-Bid will comprise of :

- (i) <u>e-Bid Form</u> includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.
- (ii) <u>Price Schedule/BOQ</u> in cludes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

7-e-Bid Form

7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the goods to be supplied, their quantities and prices in the format given in the e-Bid document.

8 e-Bid Price

- 8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of Sale of BISS Sugar from other Mill(s).
- 8.2 The price of Sale of BISS Sugar including all duties, GST and other taxes already paid.
- 8.3 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account subject to ITB Clause 25.1. A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

9 e-Bid Currencies

Prices shall be quoted in Indian Rupees only.

10 Documents Establishing bidder's Qualification

10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.

Documents Establishing Sale of Loose BAGASSE of season 2022-23 Conformity to e-Bid Documents

11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to supply under the contract. The documentary evidence should be in the PDF file format.

e-Bid Earnest Money Deposit (EMD)

Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of Rs 2,50,000/- (Rs. Two Lakh Fifty Thousand only) through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA, . The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bid. No Interest on EMD will be paid.

- 12.2 The e-Bid E.M.D is required to protect the Mill against the risk of bidder's conduct which would warrant the E.M.D's forfeiture, pursuant to ITB Clause 12.7.
- 12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only: through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA,
- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Mill.
- 12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request through cheque as promptly as possible.
- 12.6 The e-Bid E.M.D may be forfeited:
- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or
- (b) In case of a successful bidder, if the bidder fails:
- (i) To sign the Contract with the Mill in accordance with ITB Clause 28; or
- (ii) To furnish performance security in accordance with ITB Clause 29.

13 Period of Validity of e-Bid

- E-Bid shall remain valid up to 25 days. An e-Bid valid for a shorter period shall be rejected by the Mill as non-responsive.
- 13.2 In exceptional circumstances, the Mill may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

14 Format and Signing of e-Bid

- 14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter of authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

15. Submission of e-Bid

The Bid Submission module of e-Procurement website http://etender.up.nic.in enables the bidders to submit the e-Bid online in response to this e-tender published by the Mill. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date

and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website http://etender.up.nic.in. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website http://etender.up.nic.in the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website http://etender.up.nic.in is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Mill shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for whom the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).
- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form

as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.

- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Mill reserves the right to cancel any or all e-Bids without assigning any reason.

16-Deadline for Submission of e-Bid

- e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website http://etender.up.nic.in not later than time 10:30 A.M and 13/06/2023 the date as mentioned on page 4 (as the server time displayed in the e-Procurement website).
- 16.2 The Mill may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Mill and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

17 Late e-Bid

17.1 The server time indicated in the Bid Management window on the e-Procurement website http://etender.up.nic.in will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

18 Withdrawal and Resubmission of e-Bid

18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website http://etender.up.nic.in. The bidder should

then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.

- 18.2 The bidder has to request the Mill with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Mill, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.
- The bidder can re-submit his/her e-Bid as and when required till the e-Bid 18.4 submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by Signature Certificate on the e-Procurement his/her Digital website http://etender.up.nic.in. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

(C) e-Bid OPENING AND EVALUATION OF e-Bid

19(A) Opening of Technical e-Bid by the Mill

- 19.A-1 The Mill will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at 11:00 A.M. on 13/06/2023 at Ramala Sahkari Chini Mills Ltd.,Ramala (Baghpat) The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Mill, the e-Bids shall be opened at the appointed time and place on the next working day.
- 19.A-2 The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Mill at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.
- 19.A-3 The Mill will prepare minutes of the e-Bid opening.

19 A-4 General Manager reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

19(B) Opening of Financial e-Bid

- 19B-1 After evaluation of technical e-Bid, the Mill shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Mill will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Mill. The notification may be sent by letter, fax or by e-mail.
- 19B-2 The financial e-Bids of technically qualified bidders shall be opened on 13/06/2023 at 03:00 P.M. in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.
- 19B-3 The Mill will prepare the minutes of the e-Bid opening.

20 Clarification of e-Bid

20.1 During evaluation of e-Bid, the Mill may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

21 Evaluation of technical e-Bid and Evaluation Criteria

The Mill will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

- 21.1 The e-Bid submitted without required documentary proof shall be rejected.
 - 1. The bidder has to submit earnest money of Rs 2,50,000/- (Rs. Two Lakh Fifty Thousand only) through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA, The. The scanned copy of EMD should be uploaded with tender for Sale of Loose Bagasse of season 2022-23
 - 2. Bidder must have registration in the Sales Tax Department/GST & has to submit TIN issued by the department.
 - 3. Bidder must have registration in the Central Excise Department & has to submit Registration Certificate.
 - 4. Bidder must have registration in the Income Tax Department & has to submit copy of PAN/GST no.
 - 5. Incase, bidder has executed Sale of BISS Sugar from other Mills/Industries, copies of orders should be submitted as a proof of Sale of Loose Bagasse of season 2022-23.
- 21.4 It shall be the discretion of the seller to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.

21.5 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly are rejected.

22 Financial Evaluation and Comparison of e-Bid

- 22.1 The Mill will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Mill.
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the supplier does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.
- 22.3 No weightage/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the items asked in the e-tender.
- 22.4 The Mill's evaluation of a financial bid shall be based in terms of lowest rate quoted including all taxes, duties & other expenses.
- 22.5 The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance.

The name of Bidder, Bid Prices etc shall be announced at the meeting.

The commercial quotes of the Highest Bidder shall be notified as

H-1. The Quantity offered by the H-1 shall be first taken into consideration.

The bidders are required to give their highest rates in the tenders, though, generally negotiation will not be held but if required then it will be done with the highest bidder (H-1) unit wise.

- a) In case H-1 offers to execute the complete order quantity and is assessed to have the adequate capacity to buy the complete order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then H-1 shall be contracted to execute the complete sale order.
- b) In case H-1 offers to supply partial order quantity and is assessed to have adequate capacity to supply the offered partial order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then the H-1 bidder shall be contracted to buy the reduced quantity (which shall be more than the guaranteed minimum quantity) and rest of the quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by H-1.
- c) The quantity resulting from the split as mentioned above in case (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.
- d) In case H-1 backs out, the RFP shall be cancelled & Bids shall be invited again H-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by the MILL Society.

22 Contacting the mill.

- 23.1 Subject to ITB Clause 20, no bidder shall contact the mill on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the mill, he/she can do so in writing.
- Any effort by a bidder to influence the Mill in its decisions on e-Bid evaluation, E-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

(D) AWARD OF CONTRACT

24 Award Criteria

- 24.1 The mill will determine to its satisfaction whether the bidder(s) that is selected as having submitted the higher rate (H-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.
- 24.2 Subject to ITB Clause 26, the Mill will award the contract to the higher rate (H-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.

25 Mill's right to vary Quantities at the Time of Award

- 25.1 The mill reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end-customer. The purchaser may also increase or decrease the quantity even after award of contract up to the validity period of E-bid.
- 25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Mill.

26 Mill's right to accept any E-Bid and to reject any or all e-Bids

26.1 The General Manager reserves the right to accept or reject any E-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

27-Notification of Award

27.1 Prior to the expiration of the period of e-Bid validity, the mill will notify the successful bidder in writing by letter/e-mail/fax that his/her e-bid has been accepted.

28 Signing of Contract

- 28.1 At the same time as the mill notifies the successful bidder that his e-bid has been accepted, the mill will send the bidder the work order/contract form provided in the e-bid document, incorporating all conditions of the agreement between the parties i.e. mill & successful bidder.
- Within 07 days of receipt of the contract form, the successful bidder shall execute, Sign & date the work order/contract & returned it to the Mill.

अन्य नियम व शर्ते :-

- 2—निविदादाता को प्रतिभूति के रूप में रू.250000 / —(दो लाख पचास हजार रूपये मात्र) बैंक ड्राफ्ट से फैक्ट्री कोष में टैक्निकल बिड खोलने की तिथि से पूर्व जमा कराना अनिवार्य होगा। प्रतिभूति धनराशि जमा न होने की दशा में निविदा निरस्त कर दी जायेगा। यदि निविदा स्वीकृत हो जाती है तो कार्य सफलतापूर्वक समाप्त होने के पश्चात वापस की जायेगी।
- 3— उपरोक्त बैगास जो मिल समिति द्वारा विक्रय की जायेगी, उसकी अन्तिम विक्रय अवधि 25 दिन तक होगी। स्वीकृत निविदादाता को दिनांक 25 दिन तक प्रत्येक दशा में बिक्रीत बैगास का सम्पूर्ण उठान कराना अनिवार्य होगा। आदेशित मात्रा निर्धारित तिथि के अन्दर न उठाये जाने की स्थिति में जमा धरोहर धनराशि जब्त कर ली जायेगी।
- 4—निविदादाता को निविदा प्रक्रिया में स्वयं भाग लेना होगा। संस्था / फर्म की निविदा होने की दशा में सम्बन्धित को उचित अधिकार पत्र प्रस्तुत करना होगा।
- 5—असफल निविदादाताओं की धरोहर धनराशि की वापसी प्रशासक / जिलाधिकारी महोदय से दरों का अनुमोदन हो जाने के पश्चात ही की जायेगी।
- 6- बैगास विक्रय पर नियमानुसार देय समस्त कर ठेकेदार / केता को देने होगें।
- 7— केता द्वारा बैगास का मूल्य + देय समस्त कर अग्रिम जमा कराने के उपरान्त ही बैगास का उठान कराया जायेगा।
- 8— बैगास की लोडिंग हेतु श्रमिक का नाम व पता एवं वोटर आई०डी० की छाया प्रति सहित सम्पूर्ण विवरण केता द्वारा मिल गेट पर समय कार्यालय में देना होगा तथा श्रम कानुनो का पूर्णतया पालन करना होगा।
- 9— यदि बैगास की मांग किसी सहकारी चीनी मिल से आती है, तो मिल समिति उसे बैगास देने के लिये स्वतन्त्र होगी। इस पर ठेकेदार का कोई क्लेम मान्य नहीं होगा।
- 10— सम्बन्धित ठेकेदार/क्रेता बैगास के उठान हेतु उत्तरदायी होगा। क्रेता को बैगास लोड़िंग एवं यातायात/टूकों आदि का प्रबन्ध अपने व्यय पर स्वयं करना होगा।
- 11— ठेकेंदार द्वारा जमा की गई धरोहर राशि कार्य मिलने पर प्रतिभूति राशि में प्रत्यावर्तित कर दी जायेगी, जिस पर कोई ब्याज देय न होगा। बैगास के असन्तोषजनक उठान की स्थिति में जमानत राशि मिल हक में जब्त कर ली जायेगी, जिसका कोई दावा / क्लेम मान्य न होगा। बैगास के सन्तोषजनक उठान के उपरान्त ही जमानत राशि सत्र समाप्ति के पश्चात एक माह के अन्दर वापस की जायेगी।
- 12— ठेकेदार एवं उसके मजदूरों को समस्त श्रम / कारखाना नियमों का पालन करना होगा। कार्य स्थल पर किसी भी कर्मकार के साथ हुई किसी दुर्घटना के लिए मिल समिति क्षतिपूर्ति आदि के लिए जिम्मेदार नहीं होगी।
- 13- जी०एस०टी० नियमानुसार पृथक से देय होगा।
- 14–आवश्यकतानुसार एच–1 केता से नेगोशियेसन भी किया जा सकता है।
- 15—प्रधान प्रबन्धक को निविदा की शर्तों में संशोधन करने तथा कोई भी या सभी निविदा बिना कारण बताये निरस्त करने का अधिकार सुरक्षित होगा।
- 16—विकीत बैगास का तौल कार्य प्रातः 8 बजे से रात्रि 5 बजे तक ही होगा।
- 17—बैगास के सम्बन्ध में निर्गत विक्रय आदेश से सम्बन्धित क्रेता व मिल के मध्य कोई विवाद होने की दशा में प्रकरण सभापति / जिलाधिकारी महोदय, बागपत के निर्णय हेतु सन्दर्भित किया जायेगा तथा प्रशासक / जिलाधिकारी महोदय, बागपत का निर्णय अन्तिम होगा तथा दोनों पक्षों को मान्य होगा।
- 18— मिल एवं टेकेदार के मध्य कार्यादेश की वैद्यता अवधि में किसी प्रकार का विवाद उत्पन्न होने की दशा में प्रकरण सभापति / जिलाधिकारी, बागपत को निर्णय हेतु सन्दर्भित किया जायेगा तथा उनके द्वारा दिया गया निर्णय अन्तिम होगा तथा दोनों पक्षों को मान्य होगा।
- 19— एक अथवा समस्त निविदाओं को बिना कोई कारण बताये निरस्त करने का अधिकार अधोहस्ताक्षरी को सुरक्षित रहेगा।
- 20— लूज बैगास पेराई सत्र 2022—23 जहाँ है जैसी है के आधार पर बिक्री की जायेगी तथा बैगास पेराई सत्र का उठान एक तरफ से करना होगा।
- 21— लूज बैगास पेराई सत्र 2022—23 की गुणवत्ता के संबंध में ई—निविदा ड़ालने से पूर्व निविदादाता द्वारा निरीक्षण किया जा सकता है। बैगास के उठान के समय गुणवत्ता के संबंध में कोई विवाद स्वीकार नहीं होगा।

मुझें / हमें उक्त सभी शर्तें स्वीकार है। हस्ताक्षर निविदादाता

SECTION III: TECHNICAL E-BID

III (A)	e Bid FORM
III (B)	SCHEDULE OF REQUIREMENTS AT THE TIME OF LIFTING
III (C)	TECHNICAL SPECIFICATIONS/CAPABILITY STATEMENTS

SECTION III (A): E- bid FORM

Date: 07.06.2023 IFB No 339 /C/P/2023-24

To:

The General Manager Ramala Sahkari Chini Mills Ltd., Ramala-Baghpat (UP)

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to Sale of Loose Bagasse of season 2022-23 in conformity with the said e-Bid (Section II) of the e-Bid Document and will Sale of Loose Bagasse of season 2022-23. In addition to this, the particulars of the required e-Bid EMD for Rs 2,50,000/- (Rs. Two Lakh Fifty Thousand only) through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA, is being given with this e-Bid form.

We further undertake, if our e-Bid is accepted, to Sale of Loose Bagasse of season 2022-23 in accordance within the validity period

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that	you are not bound to acc	ept the lowest or any e-	Bid you may receive.
Dated this	day of	20	
Signature			(in the capacity of
Duly authorized to s	ign e-Bid for and on beha	alf of	

SECTION III (B): SCHEDULE OF REQUIREMENTS

Item Code	Brief Description	Destination	Delivery Schedule	E-Bid E.M.D
As per the det the SECTION III (O TECHNICAL SPECIFICATIO	C)			Two Lakh Fifty

SECTION III (C) TECHNICAL SPECIFICATIONS/CAPABILITY STATEMENT (CS)

(a) Name and complete mailing address of the business/sales office of the bidder.

1.

3.

4.

	(b) Name of Authorized Official
2.	 (c) Phone: (d) Fax: (e) E-mail: (f) Principal place of business (g) Website of Bidder's Firm Parties will have to upload the scanned copies with the Tender and furnish Under Noted Information during The Technical Discussions with Documentary Proof:
1.	The bidder has to submit earnest money of Rs 2,50,000/- (Rs. Two Lakh Fifty Thousand only) through RTGS / NEFT in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA,. The scanned copy of EMD should be uploaded with tender for Sale of Loose Bagasse of season 2022-23
2.	Bidder must have registration in the Sales Tax Department/GST Department & has to submit scanned copy of TIN/GST registration

Note: Commercial bid will only be opened when technical bids of the bidder are approved by the Technical committee.

Bidder must have registration in the Income Tax Department & has

In case, bidder has purchased Sale of loose Bagasse from other Mill,

scanned copies of orders should be submitted as a proof of Sale of

no. issued by the department.

to submit scanned copy of PAN.

Loose Bagasse of season 2022-23

Signature and seal of the E-Bidder With name of the authorized person

CHECK LIST for Sale of Loose Bagasse of season 2022-23

SI N.	Clause	Instrument/ Documents required	Page No
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5 (Invitation for e-Bids)	E-Bid EMD in Physical Form	
4	ITB Clause	Scanned copy of PAN	
5	ITB Clause	Scanned copy of Central Excise Registration, if applicable.	
6	ITB Clause	Scanned copy of TIN	
7	ITB Clause	Scanned copy of e-Bid EMD	
8	ITB Clause	Copies of Sale order of Sale of Loose Bagasse of season 2022-23 executed in other organization(s) as a proof of experience, if any.	
9	Section III (A)	E-Bid form	
10	Section IV (A)	E-Bid form	

SECTION IV: FINANCIAL e-Bid

IV (A) E -Bid FORM

IV (B) PRICE SCHEDULE/BOQ

SECTION IV (A): E- bid FORM

Date: 07.06.2023

IFB No 339/C/P/2023-24

To:

The General Manager Ramala Sahkari Chini Mills ltd., Ramala (Baghpat).

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to Supply of Sale of Brown Sugar in conformity with the said e-Bid (Section II) of the e-Bid Document and will Sale of Loose Bagasse of season 2022-2. In addition to this, the particulars of the required e-Bid EMD for Rs 2,50,000/- (Rs. Two Lakh Fifty Thousand only) through RTGS in favour of RAMALA COOP SAHKARI CHINI MILL, payable at RAMALA is being given with this e-Bid form.

We further undertake, if our e-Bid is accepted, to Sale of Loose Bagasse of season 2022-23 in accordance within the validity period.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

ated thisday of	20
	Signature (in the capacity of)
	(iii the capacity of)

Validate	Print	Help

Tender Inviting Authority: RAMALA SAHKARI CHINI MILLS LTD.,RAMALA-BAGHPAT

Item Wise BoQ

Name of Work:Sale of Loose Bagasse of season 2022-23

Contract No: 339/C/P/2023-24 Dt. 07/06/2023

Contract No: 33	Contract No: 339/C/P/2023-24 Dt. 07/06/2023						
Name of the Bidder/ Bidding Firm / Company:							
(This BOQ te	PRICE SCHEDULE (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) NOTE: ONLY BASIC RATES BE QUOTED, TAXES DECLARATION AT THE TIME ISSUE OF BILL						
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER#	NUMBER#	TEXT #	
SI. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT Without Taxes in Rs. P		
1	2	4	5	13	53	55	
1	SALE OF LOOSE BAGASSE	1.0000	not to be quoted		0.0000	INR Zero Only	
	SALE OF LOOSE BAGASSE OF SEASON 2022-23, QUANTITY 50000 QTLS	1.0000	PER QTL			INR Zero Only	
Total in Figures				•		INR Zero Only	
Quoted Rate in I	Figures		Select	%	0	Zero Only	
Quoted Rate in 1	Quoted Rate in Words						