

THE KISAN SAHKARI CHINI MILLS LTD.

POWAYAN SHAHJAHANPUR 242401

Email: [powayan.sugar@gmail.com](mailto:powayan.sugar@gmail.com)

Website: [www.upsugarfed.org](http://www.upsugarfed.org)

**COMPETATIVE e-Bidding FOR शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य FOR SEASON 2023-24**

E-Bid REFERENCE : 391/ GM/ 2023-24 Dated – 27/09/2023  
LAST DATE AND TIME FOR : 05-10-2023 AT 06:55 P.M.  
SUBMISSION OF E-Bids

DATE AND TIME OF OPENING : 06-10-2023 AT 11:00 A.M.  
OF ON LINE TECHNICAL e-Bids

PLACE OF OPENING OF e-Bids : KISAN SAHKARI CHINI  
MILLS LTD POWAYAN  
SHAHJAHANPUR 242401

ADDRESS FOR COMMUNICATION : GENERAL MANAGER  
KISAN SAHKARI CHINI  
MILLS LTD POWAYAN  
SHAHJAHANPUR 242401

E-Bid EMD : 150000/-

This Document Contains -- 28 Pages

It will be the responsibility of the e-Bidders to check U.P. Government e-Procurement website <http://etender.up.nic.in> for any amendment through corrigendum in the e-tender document. Incase of any amendment, e-Bidders will have to incorporate the amendments in their e-Bids accordingly.

e-tender Document Processing /Cost : Rs 1180/- with GST

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## INVITATION FOR E-Bids

**THE KISAN SAHKARI CHINI MILLS LTD POWAYAN, SHAHJAHANPUR 242401**

**Ref no. 391/GM/2023-24**

**Dated : 27/09/2023**

### **TENDER NOTICE FOR SEASON 2023-24**

E-tenders are invited from reputed contractors, Contract job for season 2023-24. Tenders will be opened on the due date as stated below at 11.00 AM & negotiation will be held if seems necessary. The e-tender documents with detailed specifications, Earnest money, Tender form fee, Tender form, terms and conditions etc can be downloaded from [www.etender.up.nic.in](http://www.etender.up.nic.in) Tenders will have to deposit earnest money, tender form fee through Bank draft/RTGS in favour of mill society as per details given in E portal. Right to reject any or all the tenders without assigning any reason is reserved with undersign.

Sl no	Name of the item	Technical bid opening at 11.00 am	Commercial bid opening	E.M.D. (in Rs.)	Starting date of uploading of E-Tender
	<b>शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य</b> दर प्रति बोरा				
<b>1</b>	स्टोर से बोरो को इशू कराकर उत्पादित चीनी को बिन सिस्टम से तौलना, सिलना एवं निर्धारित स्थान पर हैंड ट्राली से ले जाकर रखना। <b>50 किग्रा0</b>	<b>06-10-2023</b>	<b>09-10-2023</b>	<b>150000</b>	<b>27-09-2023</b>
<b>2</b>	ड्रायर हाउस से चीनी के बोरो को गोदाम में ले जाकर चट्टा लगाना। अ- स्टेकर द्वारा ब- बिना स्टेकर (वाह्य गोदाम)				
<b>3</b>	पेराई सत्र 2023-24 के दौरान ब्राउन शुगर को रिप्रोसेस करने के लिए गलाई स्थल तक पहुँचाना।				
<b>4</b>	ब्राउन शुगर को बताये गये स्थान पर गलाना (रिप्रोसेस करना)।				
<b>5</b>	पेराई सत्र 2023-24 के दौरान बी.आई.एस. एस. चीनी को रिप्रोसेस करने के लिए गोदाम से गलाई स्थल तक पहुँचाना।				
<b>6</b>	बी.आई.एस.एस. चीनी को बताये गये स्थान पर गलाना (रिप्रोसेस करना)।				
<b>7</b>	सत्र की समाप्ति पर निकलने वाली ब्राउन शुगर को 50 कि0ग्रा0 बोरो में भरना, तौलना एवं सिलकर निर्धारित स्थान पर चट्टा लगाना।				
	<b>दर प्रतिदिन</b>				<b>दर प्रतिदिन</b>
<b>8</b>	ग्रेडर से निकलने वाली रोड़ी को बोरो में भरकर मेल्टर में गलाना, नम चीनी को हापर में पुनः डालना। (प्रतिदिन)				
<b>9</b>	ड्राई सीड को ग्रेडर से निकाल कर आवश्यकतानुसार सीड एलीवेटर में डालना अथवा निर्धारित स्थान पर रखना तथा ड्रायर हाउस की सही प्रकार से साफ-सफाई रखना। (प्रतिदिन)				

General Manager

## INVITATION FOR E-Bids

**Online e-bids are invited from reputed Contractors for** शर्कर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24** Bidders are advised to study the tender Document carefully. Submission of e-Bid against this tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.

2. The E-Bid prepared in accordance with the procedures enumerated in ITB **Clause 15** of Section-I should be submitted through e-Procurement website <http://etender.up.nic.in>.
3. The tender document is available at e-Procurement website <http://etender.up.nic.in> or Federation's website [www.upsugarfed.org](http://www.upsugarfed.org) from **27-09-2023 at 11:55 AM**. Interested bidders may view, download the e-Bid document, seek clarification and submit their e-Bid online up to the date and time mentioned in the table below:

(a)	Date of publication of e-tender notice & availability of Tender Document	Tender Notice has been published over e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a> and tender Document will be available from <b>27.09.2023 at 11:55 AM</b> at e-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(b)	Availability of tender document on website	<b>27.09.2023 at 11:55 AM</b> at E-Procurement website <a href="http://etender.up.nic.in">http://etender.up.nic.in</a> and Federation's website <a href="http://www.upsugarfed.org">www.upsugarfed.org</a>
(c)	Clarification start date & time	<b>27.09.2023 at 11:55 AM</b>
(d)	Clarification end date & time	<b>05.10.2023 at 06:55 PM</b>
(e)	E-Bid submission start date & time (Submission of e-tender fee, EMD and other supporting documents in PDF/XLS format)	<b>27.09.2023 at 11:55 AM</b>
(f)	E-Bid submission end date & Time	<b>05.10.2023 upto 06:55 PM</b>
(g)	Online technical e-Bid opening date & time	<b>06.10.2023 at 11:00 AM</b>
(h)	Online financial e-Bid opening date & time (Only of technically qualified bidders)	<b>09.10.2023 at 04:00 PM</b>

(i)	Venue of opening of technical & financial e-Bids	Administration Block THE KISAN SAHKARI CHINI MILLS LTD. POWAYAN, SHAHJAHANPUR 242401
(j)	Contact officer	<b>Name:</b> Shri Shrigovind Chief Chemist Mob-9412986925 <b>Email:</b> <a href="mailto:powayan.sugar01@gmail.com">powayan.sugar01@gmail.com</a>
(k)	Cost of e-Bid document	Rs <b>1180/- with GST (Rupees One Thousand one Hundred Eighty Only)</b>
(l)	E-Bid E.M.D	<b>150000/-</b>
(L)	Banke Detail	Bank Holder Name- Kisan Sahkari chini mills Ltd., Powayan. Bank Name- Bank of Baroda Bank Account No.- 00770200000129 IFSC Code No.- BARB0POWAYA <b>Bank Branch- Powayan ( Shahjahanpur)</b>

4. The bidders need to submit the proof/cost of e-Bid document/processing as stated in the above table in Cash in the Chini Mill office or through Demand Draft in favour of **The Kisan Sahkari Chini Mills Ltd, (herein after referred as Purchaser) payable at POWAYAN SHAHJAHANPUR.** The scanned copy of the Cash Deposit Receipt or Demand Draft must be enclosed along with the e-Bids but the original Cash Deposit Receipt or Demand Draft should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bid. Cost of e-Bid Document is Non-Refundable.
5. All E-Bid must be accompanied by E-Bid Earnest Money Deposit (EMD) in the form of Demand Draft, drawn in favour of, **Kisan Sahkari Chini Mills Ltd, payable at POWAYAN SHAHJAHANPUR.** The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bids. No Interest would be payable on e-Bid (Earnest Money) deposited with the Mill.
6. The e-Bids will be electronically opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidders'/OEM representative will be required to be produced.
7. **The General Manager reserves the right to cancel any or all the e-Bids/annul the e-Bid process without assigning any reason thereof. The decision of General Manager will be final and binding.**
8. In the event of date specified for e-Bids opening being declared a holiday for Mill's office then the due date for opening of e-Bids shall be the next working day at the appointed time and place.
9. All the required documents including Price Schedule/BOQ should be uploaded by the e-Bidder electronically in the PDF/XLS format. The required electronic documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) schedules/packets can be clubbed together to make single different files for each label.
10. The cont. firms who are registered at e-Procurement portal for e-tendering with UP Electronics Corporation Ltd, 10 Ashok Marg, Lucknow-226002, would only be eligible for participating in this e-tender as well as in E-tendering system of U.P. Govt. departments. All Suppliers firms who have not registered themselves with UPLC Ltd ,Lucknow for e-tendering till date can get their registration done by depositing a filled in form issued by UPLC Ltd, Lucknow along with registration fee for participating in this e-tender and other e-tenders of UP Govt departments. The companies/firms, who are not having digital signature, can also get their digital signature on deposit of processing fees.

## For E-Tendering Enquiry Please Contact Following Persons

01.Sri Shrigovind Chief Chemist	-	9412986925
02.Sri H.K. Shahi Chief Accountant		07880888975

## **SECTION I: INSTRUCTIONS TO BIDDERS (ITB)**

### **(A) THE BID DOCUMENT**

#### **1-Cost of e-Bid**

- a) The bidder shall bear all costs associated with the preparation and submission of its e-Bid and **Kisan Sahkari Chini Mills Ltd, POWAYAN SHAHJAHANPUR** hereinafter referred to as “the Seller”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e-Bid process.
- b) This tender document is available on the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) to enable the bidders to view, download the e-Bid document and submit e-Bids online up to the last date and time mentioned in e-Tender notice/e-tender document against this e-Tender. The bidders shall have to pay e-Tender document fee of **Rs 1180/- with GST (Rupees One Thousand one hundred eighty Only)** in cash or through Demand Draft payable in favour of **The Kisan Sahkari Chini Mills Ltd**, payable at **POWAYAN SHAHJAHANPUR**. The scanned copy of the Cash Deposit Receipt or Demand Draft must be enclosed along with the e-Bid but the original Cash Deposit Receipt or Demand Draft should be submitted to the e-Tender Committee at e-Bid opening place before opening of the technical e-Bid. This e-tender document fee of Rs. **1180/- with GST** will be non-refundable.

#### **2-Contents of e-Bid Document**

- 2.1 **शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य** required to be contractor ; e-Bid procedure and contract terms and conditions are prescribed in the e-Bid document. The e-Bid document includes:  
Invitation for e-Bid
- |             |  |
|-------------|--|
| Section I   | : Instruction to bidders (ITB);          |
| Section II  | : Conditions of E-tender/ Contract (CC); |
| Section III | : Technical e-Bid;                       |
| Section IV  | : Financial e-Bid;                       |
- 2.2 The bidder is expected to examine all instructions, forms, terms and specifications in the e-Bid document. Failure to furnish all informations required as per the e-Bid document or submission of e-Bid not responsive to the e-Bid document in every respect will be at the bidder’s risk and may result in rejection of the said e-Bid.

#### **3-Clarification of e-Bid Document**

A prospective bidder requiring any clarification of the e-Bid document may raise his/her point of clarification through Bid Management Window after successfully login to the e-Procurement website <http://etender.up.nic.in>. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view e-tender details window for e-tender which can be selected through my tender option of e-Bid submission menu. The clarification will be replied back by the Purchaser through the e-Procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu. The Purchaser may also respond to clarifications raised by the prospective bidders on Chini Mill e-mail address [powayan.sugar@gmail.com](mailto:powayan.sugar@gmail.com)

#### **4. Amendment of e-Bid Document**

- 4.1 At any time prior to the deadline for submission of e-Bid, the Sugar Mill may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-Bid document by amendments. Such amendments shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's web site [www.upsugarfed.org](http://www.upsugarfed.org) through corrigendum and shall form an integral part of e-Bid document. The relevant clauses of the e-Bid document shall be treated as amended accordingly.
- 4.2 It shall be the sole responsibility of the prospective bidders to check the web site <http://etender.up.nic.in> and [www.upsugarfed.org](http://www.upsugarfed.org) from time to time for any amendment in the e-tender document. In case of failure to get the amendments, if any, the Sugar Mill shall not be responsible for it.
- 4.3 In order to allow prospective e-Bidders a reasonable time to take the amendment into account in preparing their e-Bids, the Sugar Mill, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be uploaded on the e-Procurement website <http://etender.up.nic.in> and Purchaser's Federation of Site web site [www.upsugarfed.org](http://www.upsugarfed.org).

#### **(B) PREPARATION OF e-Bid**

##### **5 Language of e-Bid**

- 5.1 The e-Bid prepared by the bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the bidder and the Purchaser shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-Bid.

##### **6 Documents Constituting the e-Bid**

- 6.1 The e-Bid prepared by the bidder shall comprise the following components:
- (a) **Technical e-Bid** - Technical e-Bid will comprise of:
- (i) **Fee Details** includes copies of e-tender document processing/Cost and e-Bid Earnest Money Deposit furnished in accordance with ITB Clause 12 in PDF format.
- (ii) **Qualification Details** – includes copies of required documents as per ITB Clauses 10 and 11 in PDF format justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder has financial, technical and production capability necessary to perform the contract and meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract and that the goods and ancillary services to be supplied by the bidder conform to the e-Bid document and Technical Specifications.
- (iii) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-III(A) of e-tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the e-Bid Document as no deviation will be acceptable to the Purchaser.
- (iv) **Technical Specification Details** – includes copy of filled in Technical Specifications as per Section-III(C) of e-tender document in PDF format.
- (b) **Financial e-Bid** – Financial e-Bid will comprise of:



- (i) **e-Bid Form** – includes copy of filled in e-Bid Form as per Section-IV (A) of e-tender document in PDF format.
- (ii) **Price Schedule/BOQ** includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-tender.

## 7-e-Bid Form

- 7.1 The bidder shall complete the e-Bid Form and the appropriate Price Schedule/BOQ furnished in the e-Bid document, including the work to be completed, their quantities and prices in the format given in the e-Bid document.

## 8 e-Bid Price

8.1 The bidder shall quote separately in the downloaded spread sheet file for the Price of **शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य FOR SEASON 2023-24**.

- 8.2 The price of **शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य FOR SEASON 2023-24** Exclusive of all duties, sales and other taxes against input tax credit benefit.
- 8.3 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account subject to ITB Clause 25.1. A e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and rejected.

## 9 e-Bid Currencies

Prices shall be quoted in Indian Rupees only.

## 10 Documents Establishing bidder's Qualification

- 10.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its Technical e-Bid, documents establishing the bidder's qualification to perform the Contract if its e-Bid is accepted. The documentary evidence should be submitted by the bidder electronically in the PDF format.

The documentary evidence of bidder's qualification to perform the Contract if its e-Bid is accepted shall be as per Qualification Requirements specified in Section III (D) of e-tender document.

11 **Documents Establishing work of शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य FOR SEASON 2023-24 Conformity to e-Bid Documents.**

- 11.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, documents establishing the conformity to the e-Bid documents of all goods and services which the bidder proposes to work under the contract. The documentary evidence should be in the PDF file format.

## **12 e-Bid Earnest Money Deposit (EMD)**

- 12.1 Pursuant to ITB Clause 6, the bidder shall furnish, as part of its e-Bid, an e-Bid EMD of **150000/-** in form of Demand Draft, in favour of The Kisan Sahkari Chini Mills Ltd, payable at **POWAYAN SHAHJAHANPUR**. The scanned copy of the e-Bid EMD must be submitted along with the e-Bid and the original should be submitted to the e-Tender Committee at e-Bid opening place before opening of technical e-Bid. No Interest on EMD will be paid.
- 12.2 The e-Bid E.M.D is required to protect the Mill against the risk of bidder's conduct which would warrant the E.M.D's forfeiture, pursuant to ITB Clause 12.7.
- 12.3 The e-Bid E.M.D shall be in Indian Rupees and shall be in the following forms only:  
A Demand Draft payable in favour of **The Kisan Sahkari Chini Mills Ltd**, payable at **POWAYAN SHAHJAHANPUR**.
- 12.4 Any e-Bid not secured in accordance with ITB Clauses 12.1 and 12.3 above shall be treated as non-responsive and rejected by the Mill.
- 12.5 Unsuccessful bidder's e-Bid E.M.D will be returned upon the written request through cheque as promptly as possible.
- 12.6 The e-Bid E.M.D may be forfeited:
- (a) if a bidder (i) withdraws its e-Bid during the period of e-Bid validity specified by the bidder on the e-Bid Form; or (ii) does not accept the correction of errors pursuant to ITB Clause 22.2; or (iii) modifies its e-Bid price during the period of e-Bid validity specified by the bidder on the e-Bid form or
- (b) In case of a successful bidder, if the bidder fails:
- (i) To sign the Contract with the Mill in accordance with ITB Clause 28; or
- (ii) To furnish performance security in accordance with ITB Clause 29.

## **13 Period of Validity of e-Bid**

- 13.1 E-Bid shall remain valid up to 45 days and the Rate contract for the period up to March . An e-Bid valid for a shorter period shall be rejected by the Mill as non-responsive.
- 13.2 In exceptional circumstances, the Mill may solicit the bidder's consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-Bid security. A bidder granting the request will not be required nor permitted to modify its e-Bid.

## **14 Format and Signing of e-Bid**

- 14.1 The bidder shall prepare one electronic copy each of the Technical e-Bid and Financial e-Bid separately.
- 14.2 The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the Contract. The letter of authorization shall be indicated by a scanned copy of written power-

of-attorney accompanying the e-Bid. All the pages/ documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.

## 15. Submission of e-Bid

The Bid Submission module of e-Procurement website <http://etender.up.nic.in> enables the bidders to submit the e-Bid online in response to this e-tender published by the Mill. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-tender. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bid in time. The bidders should submit their e-Bid considering the server time displayed in the e-Procurement website. This server time is the time by which the e-Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bid. For delay in submission of e-Bid due to any reasons, the bidders shall only be held responsible.

The bidders have to follow the following instructions for submission of their e-Bid:

- 15.1 For participating in e-Bid through the e-tendering system, it is necessary for the bidders to be the registered users of the e-Procurement website <http://etender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Federation Limited, Lucknow if they have not done so previously for registration. Refer to details given in Invitation for e-Bid Clause 10.
- 15.2 In addition to the normal registration, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is one time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per clause 15.1 above.

For successful registration of DSC on e-Procurement website <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise as described in clauses 15.1 and 15.2 above even before e-Bid submission date starts. The Mill shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- 15.3 The bidder can search for active tenders through "Search Active tenders" link, select a tender in which he/she is interested in and then move it to 'My Tenders' folder using the options available in the e-Bid Submission menu. After selecting and viewing the tender, for whom the bidder intends to e-Bid, from "My Tenders" folder, the bidder can place his/her e-Bid by clicking "Pay Offline" option available at the end of the view tender details form. Before this, the bidder should download the e-tender document and Price Schedule/Bill of Quantity (BOQ) and study them carefully. The bidder should keep all the documents ready as per the requirements of e-tender document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).

- 15.4 After clicking the 'Pay Offline' option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee and EMD offline payment details. After entering and saving the Tender Fee and EMD details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets given in the tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.
- 15.5 Next the bidder should upload the Technical e-Bid documents for Fee details (e-tender fee and EMD), Qualification details as per "ITB Clause 10 or 21", e-Bid Form as per "Section-III(A)" and Technical Specification details as per "Section-III(C):Technical Specifications" and Financial e-Bid documents as per "Section-IV(A):e-Bid Form" and "Section-IV(B):Price Schedule/BOQ" of e-tender document. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Technical Specification details) and financial (e-Bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- 15.6 The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-Bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-Bid documents are protected, stored and opened by concerned bid openers only.
- 15.7 After successful submission of e-Bid document, a page giving the summary of e-Bid submission will be displayed confirming end of e-Bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- 15.8 Mill reserves the right to cancel any or all e-Bids without assigning any reason.

## **16-Deadline for Submission of e-Bid**

- 16.1 e-Bid (Technical and Financial) must be submitted by the bidders at e-Procurement website <http://etender.up.nic.in> not later than time **Dated- 05-10-2023 at 06:55 PM** the date as mentioned on page 4 (as the server time displayed in the e-Procurement website).
- 16.2 The Mill may, at its discretion, extend this deadline for submission of e-Bid by amending the e-Bid document in accordance with ITB Clause 4, in which case all rights and obligations of the Mill and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

## **17 Late e-Bid**

17.1 The server time indicated in the Bid Management window on the e-Procurement website <http://etender.up.nic.in> will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/her e-Bid. Bidder has to start the Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-Bid is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during e-Bid submission process.

## **18 Withdrawal and Resubmission of e-Bid**

- 18.1 At any point of time, a bidder can withdraw his/her e-Bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/her selected e-Bid.
- 18.2 The bidder has to request the Mill with a letter, attaching the proof of withdrawal and submission of e-Bid EMD in the office of Mill, to return back the e-Bid security/EMD as per the manual procedure.
- 18.3 No e-Bid may be withdrawn in the interval between the deadline for submission of e-Bids and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the bidder's forfeiture of his/her e-Bid E.M.D, pursuant to ITB Clause 12.7.
- 18.4 The bidder can re-submit his/her e-Bid as and when required till the e-Bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-Bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e-Procurement website <http://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in clauses 15.4 to 15.7.
- 18.5 The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bids.
- 18.6 No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

## (C) e-Bid OPENING AND EVALUATION OF e-Bid

### **19(A) Opening of Technical e-Bid by the Mill**

19.A-1 The Mill will open all technical e-Bids, in the presence of bidders' representatives who choose to attend at 11:00 AM on 06-10-2023 at **Kisan Sahkari Chini Mills Ltd, POWAYAN SHAHJAHANPUR**. The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of e-Bid opening being declared a holiday for the Mill, the e-Bids shall be opened at the appointed time and place on the next working day.

19.A-2 The bidder's names and the presence or absence of requisite e-Bid security and such other details as the Mill at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the Technical Specifications and qualification requirement shall be notified subsequently.

19.A-3 The Mill will prepare minutes of the e-Bid opening.

19 A-4 General Manager reserves the right to postpone the date and time of opening of Technical & Financial E-Bid in unavoidable circumstances and all the bidders will be informed.

### **19(B) Opening of Financial e-Bid**

19B-1 After evaluation of technical e-Bid, the Mill shall notify those bidders whose technical e-Bids were considered non-responsive to the Conditions of the Contract and not meeting the technical specifications and Qualification Requirements indicating that their financial e-Bids will not be opened. The Mill will simultaneously notify the bidders, whose technical e-Bids were considered acceptable to the Mill. The notification may be sent by letter, fax or by e-mail.

19B-2 The financial e-Bids of technically qualified bidders shall be opened on 09-10-2023 at 04:00 PM in the presence of bidders who choose to attend the opening of financial bid. The name of bidders, Unit Price quoted for various items etc will be announced at the meeting.

19B-3 The Mill will prepare the minutes of the e-Bid opening.

## **20 Clarification of e-Bid**

20.1 During evaluation of e-Bid, the Mill may, at its discretion, ask the bidder for a clarification of his/her e-Bid. The request for clarification and the response shall be in writing.

## **21 Evaluation of technical e-Bid and Evaluation Criteria**

The Mill will examine the e-Bid to determine whether they are complete, whether they meet all the conditions of the Contract, whether required e-tender fee, e-Bid EMD and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-Bids are generally in order. Any e-Bid or e-Bids not fulfilling these requirements shall be rejected.

The bidders shall submit the scanned copies of following as documentary proof for evaluation of their technical e-Bids:-

21.1 The e-Bid submitted without required documentary proof shall be rejected.

1. The tenderer has to submit earnest money of 150000/- by demand draft of any Nationalised/Scheduled Bank in favour of **The Kisan Sahkari Chini Mills Ltd.** Payable at **POWAYAN SHAHJAHANPUR**. The scanned copy of EMD should be uploaded with tender for supply of शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24**. Tenderer must have registration in the Sales Tax Department/GST & has to submit TIN issued by the department.
  2. Tenderer must have registration in the Goods and Service Tax Department & has to submit Registration Certificate.
  3. Tenderer must have registration in the Income Tax Department & has to submit copy of PAN/GST no.
- 21.4 In case, tenderer has work शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24** to other Mills/Industries, copies of orders should be submitted as a proof of work of शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24**. It shall be the discretion of the Purchaser to decide as to whether an e-Bid fulfils the evaluation criterion mentioned in this e-tender or not.
- 21.5 The bidders are advised not to mix financial bid documents with the PDF documents submitted for technical bid. The e-Bids of the bidders having financial bid document in the technical bid will out rightly are rejected.

## **22 Financial Evaluation and Comparison of e-Bid**

- 22.1 The Mill will evaluate and compare the financial rates of individual items quoted in the price schedule/BOQ of e-Bids of those bidders whose technical e-Bids are found responsive as per the conditions of the e-tender only for those items of the bidders which have been technically accepted by the Mill.
- 22.2 No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If work does not accept the correction of errors if any, its e-Bid shall be rejected and its e-Bid security may be forfeited.
- 22.3 No weightage/preference shall be given to the bidder quoting any higher technical specifications against the technical specifications of the work asked in the e-tender.
- 22.4 The Mill's evaluation of a financial bid shall be based in terms of lowest rate quoted including all taxes, duties & other expenses.
- 22.5 The Financial Bids will be opened by Tender Evaluation committee (TEC) in the presence of Bidders' representatives (only one) who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance.  
The name of Bidder, Bid Prices etc shall be announced at the meeting.  
The commercial quotes of the lowest Bidder shall be notified as L-1. The Quantity offered by the L-1 shall be first taken into consideration.  
The bidders are required to give their lowest rates in the tenders, though, generally negotiation will not be held but if required then it will be done with the lowest bidder (L-1) unit wise.
  - a) In case L-1 offers to work the complete order quantity and is assessed to have the adequate capacity to work the complete order quantity as per schedule by the Tender Evaluation committee (TEC) then L-1 shall be contracted to execute the complete work order.
  - b) In case L-1 work partial order quantity and is assessed to have adequate capacity to work the offered partial order quantity as per the delivery schedule by the Tender Evaluation committee (TEC) then the L-1 bidder shall be contracted to work the (which shall be more than the guaranteed minimum quantity) and rest of the

quantity shall be allotted to subsequent bidder(s) provided the successful Bidder(s) are ready to offer the quantity at the rates quoted by L-1.

- c) The quantity resulting from the split as mentioned above in case (b) shall be offered to the successful Bidder(s) after the assessment by the TEC in terms of their capacity to manufacture and supply.
- d) In case L-1 backs out, the RFP shall be cancelled & Bids shall be invited again L-1 shall however be blacklisted from participating in any future bidding and are liable for legal action taken by the MILL Society.

**23 Contacting the mill.**

23.1 Subject to ITB Clause 20, no bidder shall contact the mill on any matter relating to his/her e-Bid, from the time of the e-Bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of the mill, he/she can do so in writing.

23.2 Any effort by a bidder to influence the Mill in its decisions on e-Bid evaluation, E-Bid comparison or contract award may result in rejection of the bidder's e-Bid.

**(D) AWARD OF CONTRACT**

**24 Award Criteria**

24.1 The mill will determine to its satisfaction whether the bidder(s) that is selected as having submitted the lowest rate (L-1) evaluated responsive bid meets the criteria specified in ITB Clause 10.2, and is qualified to perform the contract satisfactorily.

24.2 Subject to ITB Clause 26, the Mill will award the contract to the lowest rate (L-1) evaluated successful Bidder whose bid has been determined to be responsive to all the conditions of the contract and meeting the Technical specification and qualification requirement of the Bidding Document.

**25 Mill's right to vary Quantities at the Time of Award**

25.1 The mill reserves the right at the time of Contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, depending upon the requirement of end-customer. The purchaser may also increase or decrease the quantity even after award of contract up to the validity period of E-bid.

25.2 If any taxes/duties are increased/ decreased by the Government during the contract period, the same shall be adjusted mutually after submitting the proof by the successful bidder to the Mill.

**26 Mill's right to accept any E-Bid and to reject any or all e-Bids**

26.1 The General Manager reserves the right to accept or reject any E-Bid, and to annul the e-Bid process and reject all e-Bids at any time prior to contract award, without there by incurring any liability to the affected bidder or bidders.



## **27-Notification of Award**

27.1 Prior to the expiration of the period of e-Bid validity, the mill will notify the successful bidder in writing by letter/e-mail/fax that his/her e-bid has been accepted.

## **28 Signing of Contract**

28.1 At the same time as the mill notifies the successful bidder that his e-bid has been accepted, the mill will send the bidder the work order/contract form provided in the e-bid document, incorporating all conditions of the agreement between the parties i.e. mill & successful bidder.

28.2 Within 07 days of receipt of the contract form, the successful bidder shall execute, Sign & date the work order/contract & returned it to the Mill.

## **SECTION II: CONDITIONS OF E-Tender/CONTRACT (CC)**

### **1. ELIGIBILITY**

E-tenders are invited from reputed experience contractor for शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य FOR SEASON 2023-24 for Sugar Mill.

### **2. Complate of the work.**

The Mill reserves the right to amend, postpone, reduce or cancel any order under force majeure condition without any notice & without liability for damages/claims on this account.

### **3. EARNEST MONEY**

Each tender shall be accompnid by an earnest money of **150000/-** in the form of Bank Draft of a Nationalised Bank in favour of **Kisan Sahkari Chini Mills Ltd**, payable at **POWAYAN SHAHJAHANPUR** / **Deposit Certificate issued by Mill Society**. No interest shall be payable on the earnest money.

### **4. PAYMENT**

The payment shall be made in advance through Bank Draft/RTGS before the lifting. The payment against the cost of शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य FOR SEASON 2023-24 should be made in favour of **Kisan Sahkari Chini Mills Ltd, Powayan.**

### **5. ARBITRATION**

Any dispute arising of the work order shall be refer to the mill, the District Magistrate, shahjahanpur will act as Sole Arbitrator. The decision of the Arbitrator shall be final & binding on both the parties.

### **6. E-BIDS OPENING**

The tender will be received on the due date in the office of **Kisan Sahkari Chini Mills Ltd., POWAYAN SHAHJAHANPUR** & will be opened on due date & time. The bidders of requested to remain present or to send their authorized representatives holding power of attorney on behalf of experience contractor at the time of opening the Technical Bid.

**7. GENERAL TERMS & CONDITIONS FOR** शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24** Please quote the rates along with complete terms and condition & Prevailing price list & discount. Should be mentioned clearly in tender form.

1. Conditional & incomplete tender will not be accepted by mill society.
2. If you are experience contractor, please enclose the certificate along with tender form.
3. Please quote the rates valid upto Start of next crushing season **2023-24**
4. G.S.T. invoice should be provided by you for Input Tax Credit claims.
5. The General Manager reserves the right to accept or reject any or all tenders without assigning the reason thereof.
6. In case of any dispute, decision of District Magistrate, Shahjahanpur shall be final & binding on both the parties.
7. All disputes arising of this deal shall be subject to Shahjahanpur Jurisdiction
8. All taxes such as VAT/CST/GST (w.e.f.) or any other tax as applicable shall be charge actual in the bill.
9. The payment will be dependent on satisfactory and authorized experience contractor the essence of tender. Sub standard shall be rejected & tenderer has to take back the rejected work at his own cost.
10. The tenderer has to experience contractor within the time period specified in the work order during the validity of the contract, failing which the mill will arrange other sources & reserves the right to cancel the order followed with forfeiture of earnest money & the expenses incurred in work other sources shall be debited to the tenderer account.

All the terms & conditions are  
accepted

(Signature)  
Designation of authorized person  
Name & seal of contractor

# किसान सहकारी चीनी मिल्स लि० पुवायाँ (शाहजहाँपुर) उ०प्र०

## ई-निविदा प्रपत्र

प्रपत्र का मूल्य – ₹0 1180/-जी.एस.टी. सहित

1. निविदा अपलोड करने की अन्तिम तिथि एवं समय – 05.10.2023 सांय 06:55 बजे
2. निविदा खोलने की तिथि – 06.10.2023 प्रातः 11:00 बजे
3. निर्धारित धरोहर राशि – ₹0 150000/-  
रसीद संख्या .....

दिनांक .....

क्र. सं.	कार्य विवरण	दर प्रति बोरा (50 कि०ग्राम)
1	स्टोर से बोरो को इशू कराकर उत्पादित चीनी को बिन सिस्टम से तौलना, सिलना एवं निर्धारित स्थान पर हैंड ट्राली से ले जाकर रखना।	
2	ड्रायर हाउस से चीनी के बोरो को गोदाम में ले जाकर चट्टा लगाना। अ- स्टेकर द्वारा ब- बिना स्टेकर (वाह्य गोदाम)	
3	पेराई सत्र 2023-24 के दौरान ब्राउन शुगर को रिप्रोसेस करने के लिए गलाई स्थल तक पहुँचाना।	
4	ब्राउन शुगर को बताये गये स्थान पर गलाना (रिप्रोसेस करना)।	
5	पेराई सत्र 2023-24 के दौरान बी.आई.एस.एस. चीनी को रिप्रोसेस करने के लिए गोदाम से गलाई स्थल तक पहुँचाना।	
6	बी.आई.एस.एस. चीनी को बताये गये स्थान पर गलाना (रिप्रोसेस करना)।	
7	सत्र की समाप्ति पर निकलने वाली ब्राउन शुगर को 50 कि०ग्राम बोरो में भरना, तौलना एवं सिलकर निर्धारित स्थान पर चट्टा लगाना।	
		<b>दर प्रतिदिन</b>
8	ग्रेडर से निकलने वाली रोड़ी को बोरो में भरकर मेल्टर में गलाना, नम चीनी को हापर में पुनः डालना। (प्रतिदिन)	
9	ड्राई सीड को ग्रेडर से निकाल कर आवश्यकतानुसार सीड एलीवेटर में डालना अथवा निर्धारित स्थान पर रखना तथा ड्रायर हाउस की सही प्रकार से साफ-सफाई रखना। (प्रतिदिन)	

निविदाकार के हस्ताक्षर,  
पता एवं मोबाइल नं०

## नियम व शर्तः—

1. उक्त कार्य हेतु निविदादाता को कम से कम 01 वर्ष का अनुभव किसी भी सहकारी अथवा प्राइवेट चीनी मिल में चीनी के बोरो की शिपिंग के कार्य का होना आवश्यक होगा।
2. निविदादाता के पास 2022 से पूर्व तक का श्रम विभाग में पंजीकृत होना अनिवार्य है।
3. निविदादाता के पास पी0एफ0 विभाग में पंजीकरण प्रमाण-पत्र प्राप्त होना अनिवार्य है।
4. निविदादाता का वार्षिक टर्नओवर 25.00 लाख का होना चाहिए।
5. निविदादाता को पैन कार्ड एवं जी0एस0टी0 प्रमाण पत्र अनिवार्य रूप से प्रस्तुत करना होगा।
6. निविदादाता द्वारा निर्धारित धरोहर धनराशि एवं निविदा शुल्क आर.टी.जी.एस/एन.ई.एफ.टी. /ऑन लाईन/ ड्राफ्ट के माध्यम से दिनांक 05.10.2023 तक मिल कोष में प्रत्येक दशा में जमा कर रसीद प्राप्त करनी होगी, अन्यथा निविदा स्वीकार नहीं की जायेगी।
7. ठेकेदार द्वारा जमा धरोहर राशि अंकन रू0 150000/- जमानत के रूप में परिवर्तित कर दी जायेगी तथा कार्य को सन्तोषजनक ढंग से पूर्ण होने के 30 दिन बाद वापस की जायेगी, जिस पर कोई ब्याज देय नहीं होगा।
8. ड्रायर हाउस के उक्त कार्य का भुगतान पाक्षिक रूप से किया जायेगा जिसमें प्रत्येक बिल से 10 प्रतिशत सिक्वोरिटी राशि काटी जायेगी, जो कि सत्र की समाप्ति के उपरान्त बिना ब्याज के देय होगी।
9. ड्रायर हाउस के उक्त कार्य में यदि कोई व्यवधान आप अथवा आपके कर्मचारों द्वारा उत्पन्न होता है तो आप पर आर्थिक दण्ड लगाये जाने के साथ-साथ एवं आपका ठेका निरस्त किया जा सकता है।
10. ठेकेदार को गन्ना पिराई सत्र 2023-24 की अवधि में प्रतिदिन चीनी के भरे बोरो की शिपिंग ड्रायर हाउस से चीनी के गोदाम में निरन्तर किया जाना सुनिश्चित करना होगा ताकि उत्पादित हो रहे चीनी के बोरो को ड्रायर हाउस में रखने के लिए पर्याप्त स्थान के उपलब्ध रहे, प्रत्येक दशा में प्रतिदिन शिपिंग के लिए ड्रायर हाउस को खाली करना सुनिश्चित करना होगा।
11. ठेकेदार द्वारा निर्धारित समय में ड्रायर हाउस की चीनी के बोरो को नहीं हटाया जाता है और मिल का उत्पादन कार्य प्रभावित होता है तो जाम की स्थिति से निराकरण हेतु मिल समिति द्वारा कार्य अपने संसाधनों से कराना पड़ता है तो कार्य में होने वाले समस्त व्यय/नुकसान की भरपाई ठेकेदार के बिलों आदि से वसूल की जायेगी।
12. उपरोक्त कार्य हेतु आप द्वारा प्रति शिफ्ट आवश्यकतानुसार पर्याप्त लेबर लगानी होगी ताकि कार्यों में किसी भी प्रकार का व्यवधान न आये।
13. कार्य के दौरान निकलने वाली गन्दगी को ठेकेदार द्वारा उठाकर रसायनविद द्वारा बताये गये स्थान पर में डालना होगा अन्यथा सफाई में लगने वाली वास्तविक धनराशि का व्यय ठेकेदार के बिल से समायोजित कर लिया जायेगा।
14. विवाद की किसी भी दशा में जिलाधिकारी शाहजाहॉपुर का फैसला सर्व मान्य होगा एवं समस्त विवादो का न्यायक्षेत्र शाहजाहॉपुर ही होगा।
15. वर्कमेन कम्पेन्सेसन एक्ट के तहत अपने पल्लेदारो का बीमा कराकर बीमा से संबंधित प्रपत्र मिल के लेखा खण्ड में जमा करना अनिवार्य हैं। ठेकेदार द्वारा नियोजित कर्मचारियों में से किसी के भी दुर्घटना /मृत्यु आदि की स्थिति में ठेकेदार का ही सम्पूर्ण उत्तरदायित्व होगा एवं ठेकेदार का कोई भी श्रमिक कार्य के दौरान शराब अथवा नशीले पदार्थ का प्रयोग कदापि नहीं करेगा।
16. दिनांक ..... से प्रभावी होगा एवं इसकी वैधता तिथि दिनांक..... अथवा सत्र 2023-24 के प्रारम्भ होने तक होगी। मिल समिति को यह अधिकार है कि कार्य की आवश्यकतानुसार वैधता अवधि एक माह के लिए बढ़ा दे जो कि ठेकेदार को मान्य होगा। कार्य संतोषजनक न होने की स्थिति में मिल समिति को यह अधिकार है कि अनुबंध किसी भी समय समाप्त कर सकता है।
17. ठेकेदार द्वारा अपनी तथा लेबर की निवास की व्यवस्था स्वयं करनी होगी। मिल समिति द्वारा कोई भी स्थान उपलब्ध नहीं कराया जायेगा।

18. ठेकेदार श्रमिक अधिनियम विषयो के लिए स्वयं उत्तरदायी होगा ठेकेदार की लेबर सभी नियमों/अधिनियमों के परिपालन के लिए स्वयं उत्तरदायी होगा और यदि ठेकेदार उपरोक्त नियमों/अधिनियमों के परिपालन में दोषी पाया जाता है तो मिल पक्ष को होने वाली किसी भी आर्थिक क्षति की धनराशि ठेकेदार के देय पावनो से पूर्ति की जायेगी।
19. ठेकेदार अपने श्रमिकों के नाम पिता का नाम उनके स्थाई निवास के पते की सूची व आधार कार्ड की प्रतिलिपि मिल समिति के समय कार्यालय में उपलब्ध करायेगा। उक्त सूची के आधार पर मिल के मुख्य समयपाल उन कर्मचारियों की उपस्थिति पंजिका को तैयार करेगा। ठेकेदार की लेबर प्रतिदिन समय कार्यालय में दैनिक उपस्थिति अंकित करायेगी।
20. मिल समिति को आपके कार्य से सम्बन्धित कार्य से कोई आर्थिक क्षति होती है तो उसकी भरपाई आपके देय पावनो से की जायेगी।
21. ठेकेदार से यदि किसी प्रकार कि कोई भी धनराशि वसूल करनी शेष होगी तो वह उसकी जमानत/सिक्वोरिटी/बिल तथा भूराजस्व के बकाया की तरह वसूल की जायेगी।
22. ठेकेदार के किये गये कार्यों के विरुद्ध प्रत्येक पक्ष के बिल का भुगतान कार्य के सफलतापूर्वक पूर्ण हो जाने के उपरान्त देय होगा, जिस पर किसी प्रकार का कोई ब्याज देय नहीं होगा।
23. ठेकेदार द्वारा किये गये कार्यों का बिल प्रथम पक्ष के गोदाम कीपर/मुख्य रसायनविद को प्रत्येक माह में पाक्षिक रूप से प्रस्तुत किया जायेगा, जिस पर मिल समिति द्वारा परीक्षण के उपरान्त नियमानुसार करों आदि की कटौती के बाद भुगतान किया जायेगा।
24. ठेकेदार के प्रत्येक पक्ष के बिल से (10%) सिक्वोरिटी धनराशि काटी जायेगी जोकि कार्य के सफलतापूर्वक पूर्ण हो जाने के उपरान्त देय होगी जिस पर किसी प्रकार का कोई ब्याज देय नहीं होगा।
25. ठेकेदार अथवा उनके अधिकृत प्रतिनिधि को प्रतिदिन कार्य पर उपस्थित रहना होगा ताकि कार्य की आवश्यकता को देखते हुये मिल पक्ष द्वारा कार्यों हेतु निर्देशित किया जा सके।
26. ठेकेदार द्वारा द्वारा संबन्धित कार्य को बीच में छोड़ दिया जाता है या कार्य संतोषजनक नहीं होगा तो मिल द्वारा वैकल्पिक रूप से इस कार्य को करवाना पड़ेगा, जिसकी समस्त जिम्मेदारी सम्बन्धित ठेकेदार की होगी, और इस कार्य पर पडने वाले समस्त अतिरिक्त व्यय भार की वसूली ठेकेदार की जमानत की धनराशि एवं भू-राजस्व के बकाये की तरह वसूल की जायेगी।
27. ठेकेदार द्वारा अपने हैन्डलिंग कार्य को मिल पक्ष की अनुमति प्राप्त किये बगैर किसी अन्य को प्रारम्भ में अथवा मध्य में स्थानान्तरण नहीं करायेगा।
28. मिल पक्ष के मुख्य रसायनविद/शुगर गोदाम कीपर द्वारा निर्धारित कार्यों का पर्यवेक्षण करेंगे और उनके द्वारा समय समय पर कार्य पालन हेतु दिये गये निर्देश ठेकेदार को मान्य होंगे।
29. अन्य सभी नियम व शर्तें जो आपसी बात चीत एवं समझौते को अन्तिम रूप देते समय तय हो तो परिपालन ठेकेदार द्वारा किया जायेगा।
30. ठेकेदार द्वारा कार्य संतोषजनक ढंग से न किये जाने पर ठेकेदार की सिक्वोरिटी मनी एवं धरोहर राशि जब्त करते हुये ठेका निरस्त करने का अधिकार प्रधान प्रबन्धक/सचिव को होगा।
31. आप द्वारा 50 के0जी0 के पीपी/कट्टो में हुक का प्रयोग किसी भी दशा में न किया जाये, यदि हुक का प्रयोग पाया गया तो रू 1000/-अर्थदण्ड देना पड़ेगा।
32. आदेश प्राप्ति के दो दिन के अन्दर रू0 100/- का नॉनजुडिषियल स्टाम्प पेपर प्रस्तुत कर अनुबन्ध करना होगा।

प्रधान प्रबन्धक

**SECTION III: TECHNICAL E-BID**

- III (A) e Bid FORM**
- III (B) SCHEDULE OF REQUIREMENTS AT THE TIME OF LIFTING**
- III (C) TECHNICAL SPECIFICATIONS/CAPABILITY STATEMENTS**

**SECTION III (A): E- bid FORM**

IFB No-391/GM/ 2023-24

Date: 27-09-2023

To:

The General Manager  
The Kisan Sahkari Chini Mills Ltd,  
POWAYAN SHAHJAHANPUR (U.P.)

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to supply शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24** in conformity with the said e-Bid (Section II) of the e-Bid Document and will work of शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24**. In addition to this, the particulars of the required e-Bid EMD for 150000/- in the form of Demand Draft pledged in favour of **Kisan Sahkari Chini Mills Ltd**, Payable at **POWAYAN SHAHJAHANPUR** is being given with this e-Bid form.

We further undertake, if our e-Bid is accepted, शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य **FOR SEASON 2023-24**. In accordance within the validity period

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this ..... day of .....20.....

Signature

-----  
(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....

**SECTION III (B): SCHEDULE OF REQUIREMENTS**

Item Code	Brief Description	Destination	Delivery Schedule	E-Bid E.M.D
As per the details given in the SECTION III (C) TECHNICAL SPECIFICATIONS	The Kisan Sahkari Chini Mills Ltd, <b>POWAYAN SHAHJAHANPUR.</b>	For work of the शुगर हेण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य <b>FOR SEASON 2023-24.</b>	<b>150000/-</b>	



### SECTION III (C) TECHNICAL SPECIFICATION/ CAPABILITY STATEMENT (CS)

1. (a) Name and complete mailing address of the business/sales office of the bidder. -----  
-----  
-----
- (b) Name of Authorized Official
- (c) Phone:
- (d) Fax:
- (e) E-mail:
- (f) Principal place of business
- (g) Website of Bidder's Firm
2. Parties will have to upload the scanned copies with the Tender and furnish Under Noted Information during The Technical Discussions with Documentary Proof:

1.	The tenderer has to submit earnest money of 150000/- by demand draft of any Nationalised/Scheduled Bank in favour of <b>Kisan Sahkari Chini Mills Ltd</b> , payable at <b>POWAYAN SHAHJAHANPUR</b> . The scanned copy of EMD should be uploaded with tender for work of शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य <b>FOR SEASON 2023-24</b>	
2.	Tenderer must have registration in the Sales Tax Department/GST Department & has to submit scanned copy of TIN/GST registration no. issued by the department.	
3.	Tenderer must have registration in the Central Excise Department & has to submit scanned copy of Registration Certificate.	
4.	Tenderer must have registration in the Income Tax Department & has to submit scanned copy of PAN.	
5.	In case, tenderer has work of the शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य <b>FOR SEASON 2023-24</b> to other Mill, scanned copies of orders should be submitted as a proof work of शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य <b>FOR SEASON 2023-24</b>	

Note: Commercial bid will only be opened when technical bids of the bidder are approved by the Technical committee.

Signature and seal of the E-Bidder  
With name of the authorized person

**CHECK LIST work OF शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य FOR SEASON 2023-24**

SI N.	Clause	Instrument/ Documents required	Page No
1	Clause 4 (Invitation for e-Bids)	Cost of e-Bid Document in Physical Form	
2	-do-	Scanned Copy of Cost of e-Bid Document	
3	Clause 5 (Invitation for e-Bids)	E-Bid EMD in Physical Form	
4	ITB Clause	Scanned copy of PAN	
5	ITB Clause	Scanned copy of Central Excise Registration	
6	ITB Clause	Scanned copy of GSTIN	
7	ITB Clause	Scanned copy of e-Bid EMD	
8	ITB Clause	Copies of work order workr of शुगर हैंडलिंग एवं चीनी गोदाम के रख-रखाव का कार्य_____done in other organizations as a proof of experience if any.	
9	Section III (A)	E-Bid form	
10	Section IV (A)	E-Bid form	

**SECTION IV: FINANCIAL e-Bid**

**IV (A) e-Bid FORM**

**IV (B) PRICE SCHEDULE/BOQ**

**SECTION IV(A): E- bid FORM**

IFB No- 391 /GM/ 2023-24

Date:- 27-09-2023

To:

The General Manager  
The Kisan Sahkari Chini Mills Ltd.  
POWAYAN SHAHJAHANPUR.

Dear Sir,

Having examined the e-Bid Documents, we, the undersigned, offer to शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य in conformity with the said e-Bid (Section II) of the e-Bid Document and शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य. In addition to this, the particulars of the required e-Bid EMD 150000/- in the form of Demand Draft pledged in favour of **The Kisan Sahkari Chini Mills Ltd.** Payable at **POWAYAN SHAHJAHANPUR** is being given with this e-Bid form.

We further undertake, if our e-Bid is accepted, शुगर हैण्डलिंग एवं चीनी गोदाम के रख-रखाव का कार्य in accordance within the validity period.

We agree to abide by this e-Bid for the e-Bid validity period specified in Clause 13.1 of the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1998".

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this.....day of .....20.....

Signature

(in the capacity of)

Duly authorized to sign e-Bid for and on behalf of .....